

Rajpur Kelavani Mandal, Vijaynagar

Manages

Vijaynagar Arts College

Tintaran Patiya, Idar Road,

Vijaynagar-383460,

Dist.: Sabarkantha,

Gujarat

Accredited – C⁺⁺ Grade by NAAC



Tele-Fax: 02775-254093

E-mail: vijaynagararts@gmail.com

Website: www.vijaynagararts.in

Affiliated to

Hemchandracharya North Gujarat University, Patan

Re-Accreditation Report

SELF STUDY REPORT - 2015

(CYCLE – II)

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

P. O. Box No. 1075, Nagarbhavi, BANGALORE - 560072 Karnataka, India

**Rajpur Kelavani Mandal, Vijaynagar
Manages**

Vijaynagar Arts College



**Tintaran Patiya, Idar Road,
Vijaynagar-383460,
Dist.: Sabarkantha,
Gujarat**

**Re-Accreditation Report
SELF STUDY REPORT - 2015
(CYCLE – II)**

Prepared by

**Dr. L.S. Mewada Dr. J. M. Purohit Dr. M. D. Bhatt
I/C Principal Coordinator Co-Coordinator**

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To,
Deputy Adviser,
Western Region Coordinator,
National Assessment and Accreditation Council (NAAC),
P. O. Box No. 1075, Opp. : NILSIU
Nagarbhavi, Bangalore.

Subject: Submission of Re-Accreditation Report (2nd cycle).

Reference: Our Institutional Track ID: [GJCOGN13041](#)

Respected Sir,

It is a matter of pride & pleasure to submit five copies of Re - Accreditation Report of the college to the National Assessment & Accreditation Council for Accreditation for 2nd cycle. The report is prepared with candid and genuine efforts as per guidelines of NAAC.

It is a matter of great pleasure & opportunity to acquire reaccreditation by an esteem and autonomous body NAAC, which is a bench mark in maintaining quality of higher education in India.

We request to kindly do the needful.

Thanking you,

Yours sincerely

Principal

(Dr. L. S. Mewada I/C Principal)


Principal
Vijaynagar Arts College
Vijaynagar (S.K.) 383460



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Acknowledgement

The Steering Committee has great pleasure to submit the Re-accreditation Report to National Assessment and Accreditation Council, Bangalore. The Report of the college has been prepared as per the manual prescribed by NAAC. We involved to the collection of the institutional and departmental data and analysis during the last four years.

The Steering Committee acknowledges the help of the teaching and administrative staff of the institution for providing necessary inputs for the preparation of RAR. The Coordinator, Co-coordinator and members express a deep sense of reverence to Principal Dr. L. S. Mewada for encouraging and providing full support in the process. His enthusiasm and guidance have enabled us to complete Re-Accreditation Report.

The committee is grateful to all the teaching and administrative staff, computer staff and all that have directly or indirectly providing assistance for the preparation of Re-accreditation Report.

Steering Committee

Dr. J. M. Purohit
Dr. M. D. Bhatt

Preface

Vijaynagar Arts College is managed by “**Rajpur Kelavani Mandal**” that has **spent 40 years**. **Vijaynagar Arts College** has been **established in 1989** with its vision of spreading and imparting quality and valuable services in the field of higher education with the intention of enhancing education for **Tribal Students** in North Gujarat region in the area of Vijaynagar. The college was awarded ‘C⁺⁺’ grade by the NAAC Peer Team in 2007. The college is going to complete **26 years in 2015**.

The college has undergone the process of accreditation in the month of March-2007. We received the accreditation certificate dated 31 March, 2007 and established IQAC in our college and started functioning to improve the quality of higher education and the expectations of NAAC Peer team. During the last five years we have tried our level best to fulfill the suggestions of the NAAC peer team.

After making efforts on different fronts, we have tried to the optimum level to provide the best of quality higher education, either by valuable improvement in different areas including infrastructure, curriculum aspects, with new career oriented courses i.e. UGC Career Oriented Programme in Functional English, Gujarat Knowledge Society Vocational Courses and SCOPE (Society for Creation of Opportunity through Proficiency in English) and research, sports activities, cultural and extension activities. Our college Management has decided to shift the college outside the town to provide appropriate environment for learning to the students and constructed new college building with modern infrastructure facilities as well as to provide outdoor sports facilities with proper playground and indoor sports facilities. The college has well equipped fully ICT enabled classrooms, Women’s Hostel, Wi-Fi Campus, Computer lab with Broadband facility, Digital Education and Learning Laboratory (DELL). We have made fully computerized Library. This way college complied with almost all recommendation made by the Peer Team at the time of accreditation in 2007 in an intended way. The Report is the outcome of hard work of all the staffs of college. It is our gratification to submit the Re-Accreditation Report (RAR) of our college to the National Assessment and Accreditation Council, Bangalore for Re-Accreditation (Cycle 2) to review the changes and progress after first accreditation.

I express my deep feeling of gratitude towards all the Teaching, Administrative Staff, Computer Staff and Members of the Management for their extraordinary contribution in preparing RAR. I and my entire team hope and believe that the NAAC PEER TEAM will consider and justify our sincere attempt.

With best regards,

Thanking you.

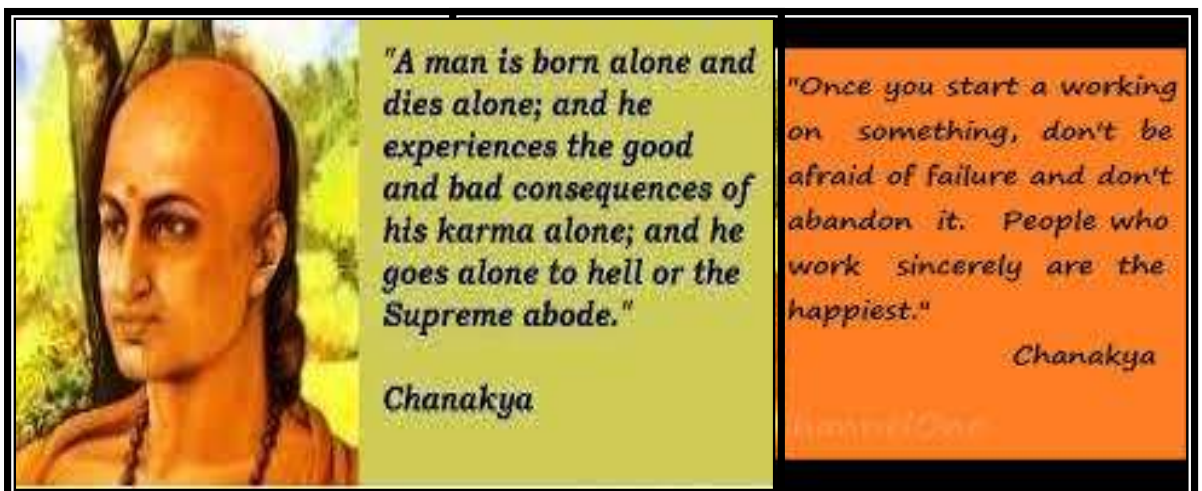
Place: Vijaynagar

Date: 03-07-2015

Principal

Composition of the Steering Committee

Sr.No.	Name	Designation
1.	Dr. L.S. Mewada	I/C Principal
2.	Dr. J. M. Purohit	Coordinator
3.	Dr. M. D. Bhatt	Co-coordinator
4.	Dr. B. N. Patel	Joint Co-coordinator
5.	Dr. R. D. Patel	Member
6.	Prof. C. L. Panchola	„
7.	Dr. T. G. Gayakwad	„
8.	Prof. P. K. Makwana	„
9.	Dr. B. A. Patel	„
10.	Dr. B. L. Pawar	„
11.	Dr. C. R. Suchak	„
12.	Dr. H. D. Parmar	„
13.	Shri A. K. Patel	„
14.	Shri R. S. Patel	„





Vijaynagar Arts College is managed by “Rajpur Kelavani Mandal” that has been rendering a missionary service in the field of education and social commitment in the area for the last Forty years. The college has been affiliated with Hemchandracharya North Gujarat University, Patan. The first batch of graduate (B.A) passed out in 1992-93, and thus started a progress march toward achieving of the goals and objectives of the college. Initially there were only limited students but the number of students increased gradually and at present the total strength of college students have reached up to 1329 in the year 2014-2015.

The college with its teaching & learning sessions, extension and extra, co-curricular activities helps the students for the achievement of updated knowledge, moral values, community orientation, good citizenship, to prepare them for further higher education or successful career. Regular efforts are made for social and economically backward student and social development of the community living in the surrounding area. While planning and practicing the teaching and learning process we strictly follow our aims and objectives and suggestions of the NAAC peer team.

Criterion I : Curricular Aspects

The college is affiliated to Hemchandracharya North Gujarat University, Patan. College strictly followed the norms of the university with regards to the syllabi, examinations and all the curricular aspects. We have implemented all modifications in the curriculum by Hemchandracharya North Gujarat University, Patan. To meet the demands of the universal competition we have started a network resources centre in our college. The College conducts various courses in Arts faculty. It offers a wide range of courses providing adequate academic flexibility in the choice of core and elective options. The semester and CBCS systems have been implemented from the year 2011 in UG and 2011 in PG. At UG level the college is offering six core compulsory (Main) and core elective (Subsidiary) subjects namely English, Sanskrit, Gujarati, Hindi, Psychology and Sociology. Since 2004 a P.G. Center in Gujarati, Hindi and Sociology subjects has also come into existence. A certificate course in Functional English as a Career Oriented Programme by UGC has been completed by the college. Curriculum restructuring is a continuous process. Total 4 out of 12, faculties of the institution have been actively sparing their services in different committees in the formation of university syllabi. Two faculties of the college have

actively contributed in the formation of common syllabi of all the universities of Gujarat state in the subjects of Hindi and Sociology.

Criterion II : Teaching, Learning and Evaluation

The college has a team of a well qualified teaching faculty which facilitates to the learning usages of students. The college offers a numbers of unique features to the students, drawn absolutely from rural and tribal background. We are trying to provide the best possible teaching and learning environment to the student right from the beginning of the academic year. We plan the academic teaching and according it the administration looks after the execution of it in a proper and legible manner. The term end & annual examinations are conducted as per the schedule of the university. The remedial coaching class is conducted for the slow learners to bring them with the normal students. The coaching classes for competitive exams and coaching classes for NET and SLET exams are conducted for SC, ST and OBC (non-creamy layer) students with the help from UGC. The faculty is recruited through a rigorous selection process in accordance with the directives of the State Government. The institution possesses 12 faculties having higher academic qualifications and 10 out of 12 faculties are having Doctorate Dgree. Faculties have always been active to keep pace with the fast developing world and to nourish the subject awareness. For this purpose, they use to attend state/national/international level seminars/workshops, they also present their research papers, their research articles are published in different research journals. Many of the teachers use to write for their subject books and articles in different periodicals. The teachers are continuously appraised in their own teaching abilities by the institution on the basis of students' feedback. Two faculties have participated in live teaching programme like BISAG.

The teaching-learning process being student centric, the curriculum endeavors to integrate knowledge with skill which will sustain an environment of learning and creativity. Learning methods encourage students' participation through paper presentation, group discussions, class seminars, workshops, assignments, study field tours, microteaching, guided library work, training in relevant software and e-learning. With a view to fortifying the same, the teachers make a frequent use of audio-visual aids and other teaching aids like models and charts. Teaching innovations through modern teaching aids and ICT facilities make the learning process more student-friendly. Our faculties have also participated in live teaching

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programme named SANDHAN initiated by State Government and telecast by BISAG through satellite. The institute has developed a virtual class room and AV rooms for this purpose. The students also make a use of internet facility available at Central Library and Computer Centre to enable their learning process. We focus more on e-content and computer based teaching. We have provided Laptop to the staff members. The whole campus is connected with Wi-Fi internet connectivity. The college has Optical Mark Reader software and question paper generator software. The institutional results are higher than the university average results in most of the examinations. The best performers in university examinations are encouraged and facilitated by the institution in the Annual function of college.

Criterion III : Research, Consultancy and Extension

After the NAAC, all the faculties have started to participate in research activities actively and as a result 10 out of 12 faculties have got their Doctoral Degree. The remaining two faculties are pursuing to complete doctoral degree. All the staff members have been provided with the facility of Laptop, Pen Drive, Internet facility for teaching-learning process and research activities.

Three faculty members are recognized as a Research Guide in Gujarati, Hindi and psychology by Hemchandracharya North Gujarat University, Patan. One faculty member is recognized as a Research Guide in English by Pacific Academy of Higher Education & Research University, Udaipur (Rajasthan), Rai University, Ahmedabad (Gujarat) and Mewar University, Chittorgarh (Rajasthan). 06 students have completed their research and obtained Ph.D degree in Gujarati Literature and 05 students are registered as Ph.D. research scholar in Gujarati Literature in the guidance of Dr. L. S. Mewada, Head & Asso. Prof. in the subject of Gujarati. 06 students are registered as Ph.D. research scholar in Hindi Literature in the guidance of Dr. B. A. Patel, Asso. Prof. in the subject of Hindi. Three students are registered as Ph.D. research scholar in English Literature in the guidance of Dr. J. M. Purohit, Head & Asso. Prof. in the subject of English. 06 students are registered as Ph.D. research scholar in Psychology in the guidance of Dr. C. R. Suchak, Asso. Prof. in the subject of Psychology. However, one teacher has M.Phil. Degree and Ten have Ph.D. degree. One teacher has passed SLET. Two teachers research for Ph.D. is in progress. One teacher has completed UGC Minor Research Project in the subject of English. One teacher has submitted his proposal for UGC Minor Research Project in the subject of Hindi. The

faculty members have presented their research papers regularly in regional, national, state level and international level conferences, seminars and workshops. INFLIBNET facilities for reference work are available for faculties and students. The library is accessible from 07.00 am to 1.30 pm. The Central Library process to provide spacious reading room and reading space for students, free access to the stacks, reprographic facilities, access to e-learning, Indian research journals/magazines with internet connections as per their needs of students and staff.

Criterion IV : Infrastructure and Learning Resource

The college is situated in rural and tribal area even though the college has availed maximum possible infrastructural facilities to the students. The college has well equipped Classrooms with LCD Projector and Screen including Audio-Video System. All class-rooms are facilitated with full electrification, benches, and blackboards. Facility of Inverter, Automatic Bell, Generator set, public address system and other required facilities are generated in the college. The college has fully computerized library. College library subscribes to a number of daily news papers like Sandesh, Gujarat Samachar, Divya Bhaskar, Times of India and Financial Express in Gujarati, Hindi & English and 37 Journals & Magazines in Sanskrit, English, Gujarati, Psychology, Sociology & Hindi. The college has provided five computers with broadband and reprographic facilities to students and staff. The library avails for the students the facilities like textbooks, reference books and reading room with a free access to reference book, online journals. The Computer Laboratory is well equipped with 35 advance instruments with Internet. There is a separate ladies room and staff room. Separate toilet and separate sanitary blocks for Girls and boys students as well as staff. The college has indoor sports hall with Gym and a good stock of sports equipments. The college campus has Wi-Fi Facility. In addition, it has a well-furnished Administrative Building, Central Library Building, Outdoorsports facility and Women's Hostel. The Administrative office is fully computerized with LAN, internet facility, printer and online office management software facility. The office staff has been provided proper training to handle the packages installed in office. The Digital Educational and Learning Laboratory established with the help of State Government is facilitated with 25 computers, LAN and Internet. Two Audio Visual Rooms which are connected through satellite for live telecast of SANDHAN programmes initiated by Knowledge Consortium of Gujarat, State Government of

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Gujarat. The college has the well-equipped Seminar Room. The college has been facilitated with the facility of internet, photocopier, printer, Scanner and OMR Reader Software in Seminar Room. The college has its Website: www.vijaynagararts.in for enhancing the networking and spreading of information to the students, parents and other stakeholders.

As far as the technological instruments are concerned, the institution has well updated 35 computers, 07 Laptops, - Wi Fi Campus through Routers, 02 Photocopier Machines, LCD Projectors, Television, Fax Machine, Scanner, UPS, Inverter, Automatic Bell System, CC TV Camera System, Classroom Audio Addressing System, etc. Regular maintenance and repairs of facilities is undertaken.

Criterion V : Students Support and Progress

The college pamphlets is updated every year and it gives complete information about rules & regulations, admission process, courses offered, extra and co-curricular activities and provided various scholarships, awards and prizes for deserving students. Government scholarship is availed by the college for SC, ST & OBC students. The financial assistance from Government and UGC is provided to the economically weak and meritorious students. The playground, gym facilities and sports equipment are made available, meritorious students in sports are rewarded/felicitated by the college in Annual Function.

Co-curricular and extra-curricular activities are done through SAPTDHARA, NCC, NSS, Red Ribbon Club and various departments of college. Our college has started Swami Vivekanand Centre. In-charge Faculty member and volunteers of the centre conduct programmes like essay as well as debates competitions for our students to teach them “Swami Vivekananda’s Thought” moreover the Swami Vivekanand Centre of college has distributed among the students books by Swami Vivekanand for youth of India. The healthy co-educational environment of the college is a mirror to the value system promoted by the college. Students are encouraged to participate in various activities & competitions of SAPTDHARA held by KCG at college, cluster, district, zone and state level and various activities & competitions by University. Our students have won prizes at college and university level in different sports events. The college has Grievance Redresser Cell (Discipline Committee), Women Development Cell and Anti-ragging Cell as per UGC guide line which help us in providing better support to our students in their problems. The college arranges various lectures on

different topics concerned to social awareness, gender sensibility, equity, women empowerment and moral values through Women Development Cell. The college has organized a seven day training programme for girl students and trained them with the help of lady karate coach for Self Defence. The college collects feedback from students through suggestion box for improving the performance and quality of the institutional provisions.

Criterion VI : Governance, Leadership and Organization

The Management of the college prepares guide line for the overall administration of the college which is implemented through the Principal and Head of the Departments with the help of teaching and administrative staff. For effective implementation, the principal constructs different committees and assigned them with responsibilities for extra-curricular, co-curricular and extension activities for the multidimensional personality development of the students. Keeping in mind the Vision, Mission and Objectives of college, the IQAC designed the quality policy and plans of the institute carefully. IQAC consists of Management, Principal, senior faculty members, student representative, community representative, administrative staff, technical staff and Alumni. The policies and plans of the institute are constituted, monitored and evaluated by IQAC. The management does not interfere the administration of the college. Enough autonomy is provided within rules to the college for its better functioning. The College has created an environment where people feel free to work, express their views and opinions. It also leads to the sense of accountability and responsibilities. In order to develop worldwide competencies, our Management is supportive to provide excellent infrastructural facilities to teachers and students.

Criterion VII : Innovations and Best Practices

The college campus is very clean. The college organizes so many awareness programmes about social, cultural and gender issues. Students belong to different social class, community and linguistic groups. They are trained to be men and women with good moral character and ability. Equity and access is available in all sections of the college, availability, special attention to the weaker sections and representation of women in all aspects ensure promotion of social justice. Social work and outreach

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activities, assistance to disaster victims, adaptation of villages for rehabilitation work and educational assistance, blood donation camp etc. inculcate value based social responsibility and good citizenship amongst the student community. We are proud that our college has got so many practices which can be termed as best practices. It is difficult to decide which one to pick and which one to leave.

The first best practice of institution is the Social Responsibility Programmes (SRP). The institution is consciously aware of social responsibility. In order to meet decided goals of Social Responsibility Programmes, the college forms various programmes among which the following are salient:

1. Thalassemia Prevention Programme

With help of National Service Scheme and Red Ribbon Club, college organizes the prevention camp for newly admitted students with the nominal concessional fee by Red Cross Society, Ahmedabad.

2. Yoga and Pranayam

The college believed in 'healthy mind in healthy body' so the college regularly arranges Yoga and Pranayam programme.

3. HDI

The Sabarkantha District administration has started the HDI Project. The Sabarkantha District is the first district of Gujarat in India to start such project. HDI means Human Development Index. It is a project to survey the social, educational and economical condition of the people of the urban and rural area of Sabarkantha District.

Vijaynagar Arts College is the second college in the district which has started this project.

4. Tree Plantation

With the support of the forest department and NSS and NCC Unit of the college has organized a tree plantation programme with a view to beautify the college campus and make it pollution free in which 1100 different types of plants are planted in the college campus and surroundings.

5. Clean India

The college is believed in cleanliness from the beginning. To promote this idea among the citizen of the town the college has joined "My India Clean India". It is a movement initiated by Honourable Prime Minister of India. In

this regard the college has also started No Plastic Zone and Pollution Free Campus movement at college level.

SWOC Analysis of the Institution

Strengths

Good Infrastructure Facilities
Healthy Atmosphere
Technology enhanced Learning Classrooms
Large Number of Co-curricular Activities
Student – Centred Learning System
Wi-Fi Campus
DELL
Well equipped Computer Labs.

Weaknesses

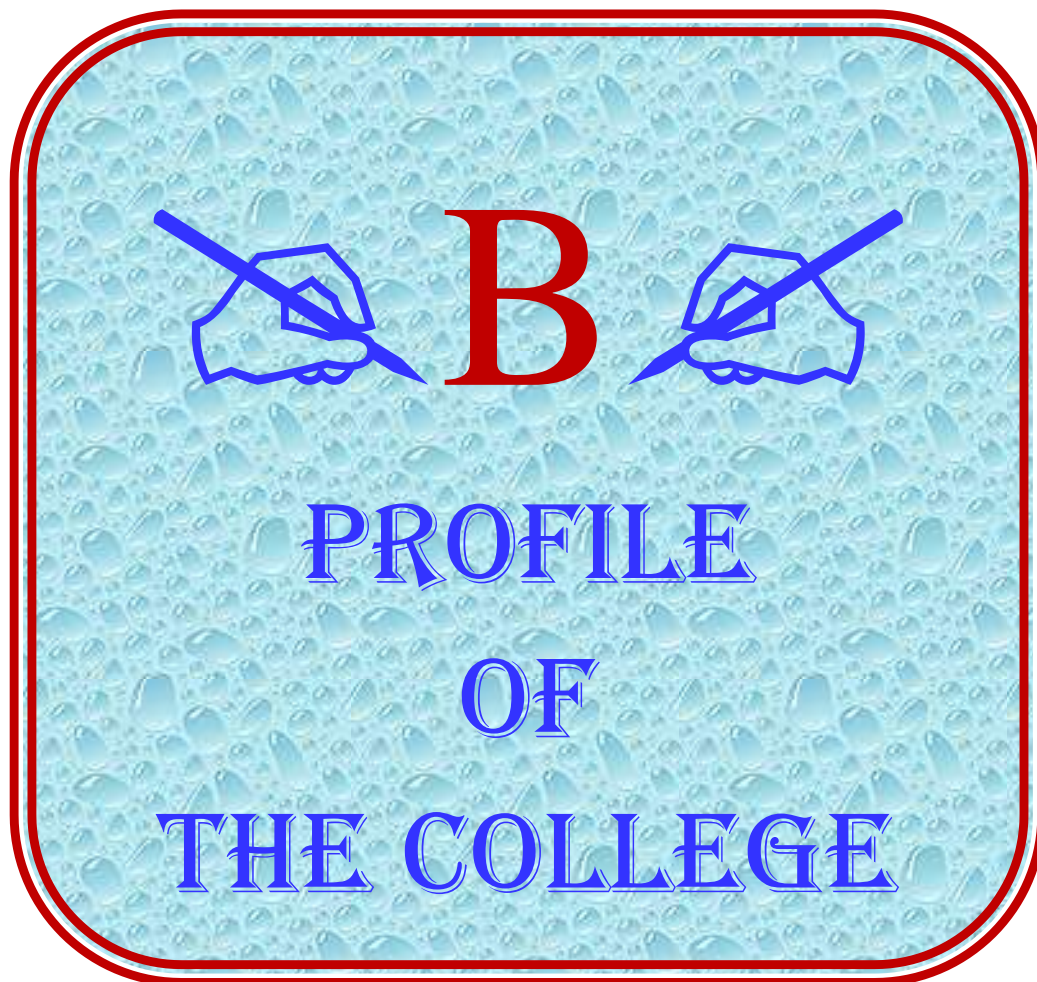
Less Research Work
No MoUs for consultancy and extension activities
Hilly Campus area
Limited scope for Expansion

Opportunities

Scope for Collaboration with Govt. agencies
Complete Automation
Certificate, Short term Vocational Courses

Challenges

Taking up research work in the midst of too much of work load.
Taking up activities in the midst of teaching.
No fresh recruitment of teaching and administrative staff as per government policy.
Assessment and evaluation strategy
Managing Library without a properly recruited librarian.
Technical failures and the way to overcome them.
To involve Alumni actively in the welfare schemes of the institute.



NAAC SSR - 2015 (Cycle – II) Vijaynagar Arts College, VIJAYNAGAR**1. Name and Address of the College**

Name : Vijaynagar Arts College			
Address : Tintaran Patiya, Idar Road, At. Po. & Ta. Vijaynagar			
City: Vijaynagar	Pin: 383460	Dist. Sabarkantha	State: Gujarat
Website : www.vijaynagararts.in		E-mail : vijaynagararts@gmail.com	

2. For Communication

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal I/C	Dr. L. S. Mewada	02775 254093	9427079452	02775 254093	ismewada19@yahoo.com
Steering Committee Co-ordinator	Dr. J. M. Purohit	02775 254093	9427366531	02775 254093	jmpurohit@Yahoo.co.in

3. Status of the Institution

Affiliated College:	<input checked="" type="checkbox"/>
Constituent College:	<input type="checkbox"/>
Any other (specify):	<input type="checkbox"/>

4. Type of Institution

a. By Gender	
i. For Men	<input type="checkbox"/>
ii. For Women :	<input type="checkbox"/>
iii. Co-education : Arts	<input checked="" type="checkbox"/>
b. By Shift	
i. Regular	<input checked="" type="checkbox"/>
ii. Day	<input type="checkbox"/>
iii. Evening	<input type="checkbox"/>

5. Is it a recognized minority institution?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

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If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

N.A.

6. Source of funding

Government	
Grant-in-aid	✓
Self-financing	
Any other	

7. (a) Date of establishment of the college : 15/06/1989

(b) University to which the college is affiliated /or which governs the college (If it is a constituent college)

Hemchandracharya North Gujarat University, Patan, Gujarat

(c) Details of UGC recognition

Under Section	Date, Month & Year	Remarks
i. 2 (f)	09-08-2000	-
ii. 12 (B)	09-08-2000	

(Copy of the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act is attached as an Annexure : II)

(d) Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.):N. A.

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes	✓	No	
-----	---	----	--

If yes, has the College applied for availing the autonomous status?

Yes		No	✓
-----	--	----	---

9. Is the college recognized

a. By UGC as a College with Potential for Excellence (CPE)?

Yes		No	✓
-----	--	----	---

If yes, date of recognition: -- (dd/mm/yyyy)

b. For its performance by any other governmental agency?

Yes		No	✓
-----	--	----	---

If yes, Name of the agency: --

Date of recognition: -- (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Semi Urban/ Backward
Campus area in sq. mts.	24200
Built up area in sq. mts.	3280

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium /seminar complex with infrastructural facilities: ✓
- **Seminar Room:** Yes
 - Facility of 100 chairs,
 - LCD Projector & Screen,
 - Digital Board,
 - Visualizer with Internet.
- **Sports facilities:** ✓
 - Play ground: ✓
 - Swimming Pool: No
 - Indoor Hall with Gymnasium facility: ✓
- **Hostel**
 - **Boys' hostel: No**
 - i. Number of hostels
 - ii. Number of inmates
 - iii. Facilities (mention available facilities)
 - **Girls' hostel :** ✓
 - i. Number of hostels: 01
 - ii. Number of inmates: 100 intake
00 residing in hostel
 - iii. **Facilities** (mention available facilities)
Rooms: 33; Bed: 99; Reading Chairs: 99
Reading Table: 99; Reading Room: 01
Dining Room: 01; Rector Room: 01
Bathrooms: 30; Toilets: 18;
Purified Water: 01, Hot Water: 02

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CCTV: 01 DVR with 16 Cameras

Student Addressing System: 01

Speaker: 02; Telephone: 01

Television: 01

Watchman: 02 for day & night

- Working women's hostel: No
 - i. Number of inmates
 - ii. Facilities (mention available facilities)

Residential facilities for teaching and non-teaching staff: ✓

(give numbers available -- cadre wise)

No	Facility	Number of House
1	Guest House	00

- Canteen : 01
- Health centre: No
- First aid: Yes
- Inpatient: No
- Outpatient: No
- Emergency care facility: 108-Government Ambulance Service is available for 24 hours.
- Ambulance: No
- Health centre staff : No

Qualified doctor:

Full Time		Part Time	
-----------	--	-----------	--

Qualified Nurse:

Full Time		Part Time	
-----------	--	-----------	--

- Facilities like:
 - i. **Banking:** As the college is situated outside the town on the highway banking facility is not available on the college campus building, but internet facility is availed for online banking. The college staff helps the students for opening online SBI Account for the purpose of scholarship. Moreover the SBI & Dena Bank Branch are there in the town.
 - ii. **Post office:** In the town

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iii. **Book shops:** In the town

- **Transport facilities to cater to the needs of students and staff:**

To cater the needs of students Only Concessional Bus Pass Facility provided by Gujarat State Road Transport Corporation, Gujarat at the free of cost to girl students and with nominal charge to boy students. The facility to provide Bus Pass is provided by the college in the campus.

- Animal house: No
- Biological waste disposal: No
- Generator or other facility for management/regulation of electricity and voltage: ✓
Facility of Generator,
Inverter,
UPS Systems and
Voltage Stabilizers are availed in college campus.
- Solid waste management facility: ✓
- Waste water management: ✓
- Fire Safety facility : Yes
- Water harvesting : No

12. Details of programmes offered by the college. (Give data for current academic year):

Sr. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
1.	Under Graduate	B.A.	3 Years/ Six Semester s	12 th Pass	Gujarati	1500	1339
2.	Post Graduate	M.A.	2 years/ Four Semester s	Graduation	Gujarati	210	150
3.	Ph.D.	-	-	-	-	-	-
4.	Certificate Courses	COC in Functional English	1 year	12 th Pass	English	-	-
		SCOPE	6 months	12 th Pass	English	-	-
5.	Any Other	--	--	--	--	--	--

13. Does the college offer self-financed Programmes?

Yes	✓	No	
-----	---	----	--

If yes, how many?

02

14. New programmes introduced in the college during the last five years if any?

Yes	✓	No		Number	01 (BA in Psychology Self-Finance)
-----	---	----	--	--------	--------------------------------------

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Arts	06	01	00

16. Number of Programmes offered under (Programme means a degree course like B.A., B.Com, M.A., M.Com.)

a. Annual System	--	--
b. Semester System	01	BA
	01	MA
c. Trimester System	--	--

17. Number of Programmes with.

a. Choice Based Credit System	02
b. Inter/Multidisciplinary Approach	--
c. Any other (specify and provide details)	--

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes		No	✓
-----	--	----	---

If yes,

(a) Year of Introduction of the programme(s) **N.A.** (dd/mm/yyyy)

and number of batches that completed the programme

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(b) NCTE recognition details (if applicable) **N.A.**

Notification No. : --

Date : -- (dd/mm/yyyy)

Validity : --

(c) Is the institution opting for assessment and accreditation of Teacher Education Programme separately? **N.A.**

Yes		No	
-----	--	----	--

19. Does the college offer UG or PG programme in Physical Education?

Yes		No	✓
-----	--	----	---

If yes,

(a) Year of Introduction of the programme(s) **N.A.**(dd/mm/yyyy) and number of batches that completed the programme

(b) NCTE recognition details (if applicable) **N.A.**

Notification No. : --

Date : -- (dd/mm/yyyy)

Validity : --

(c) Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes		No	✓
-----	--	----	---

20. Number of teaching and non-teaching positions in the Institution:

Positions	Teaching faculty								Non-teaching staff/ Librarian		Technical staff Computer Programmer	
	Professor/ Principal		Associate Professor		Assistant Professor		Adhyapak Sahayak		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC/University /State Government	01	--	09	01	01	--	01	--	11	01	--	--
Recruited	01	--	--	--	--	--	01	--	--	--	--	--
Yet to recruit	--	--	--	--	--	--	06	--	01	--	01	--
Sanctioned by the Management/ society or other authorized bodies	--	--	--	--	--	--	--	--	--	--	--	--
Recruited	--	--	--	--	--	--	--	--	--	--	--	--
Yet to recruit	--	--	--	--	--	--	--	--	--	--	--	--

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*M-Male *F-Female

On adhoc basis, One Librarian is recruited and also one teacher is recruited on temporary bases by the Management as per workload in the subject of Psychology.

21. Qualifications of the teaching staff:

Highest Qualification	Professor / Principal		Associate Professor		Assistant Professor		Adhyapak Sahayak		Temporary bases		Total
	M	F	M	F	M	F	M	F	M	F	
Permanent teachers											
D.Sc. /D.Litt.	--	--	--	--	--	--	--	--	--	--	--
Ph.D.	01	--	05	01	01	--	01	--	01	--	09
M.Phil.	--	--	--	--	--	--	01	--	--	--	01
PG	--	--	02	--	--	--	--	--	--	--	--
Part-time teachers											
Ph.D.	--	--	--	--	--	--	--	--	--	--	--
M.Phil.	--	--	--	--	--	--	--	--	--	--	--
PG	--	--	--	--	--	--	--	--	--	--	--

22. Number of Visiting Faculty engaged with the College

00

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2011-12		2012-13		2013-14		2014-15	
	*M	*F	*M	*F	*M	*F	*M	*F
SC	72	49	81	63	55	56	50	47
ST	359	327	405	415	536	461	535	493
OBC	171	191	163	187	110	128	93	102
General	19	30	16	23	10	12	2	7
Others	-	-	-	-	-	-	-	-
HAND	-	-	-	-	-	1	-	-

24. Details of students' enrollment in the college during the current academic Year :

Type of Students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	1339	150	-	-	1489
Students from other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	1339	150	-	-	1489

25. Dropout rate in UG and PG (average of the last two batches)

UG: Batch: I :06.58 %

Batch: II:18.34 %

PG: Batch: I :00.00 %

Batch: II:07.23 %

26. Unit Cost of Education

(Unitcost=total annual recurring expenditure (actual) divided by total number of students enrolled)

(a)Includingthesalarycomponent

Rs.21506.55

(b)Excludingthesalarycomponent

Rs.8928.86

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes	✓	No	
-----	---	----	--

If yes,

a) Is it a registered centre for offering distance education programmes of another University

Yes	✓	No	
-----	---	----	--

b) Name of the University which has granted such registration

Dr. Babasaheb Ambedkar Open University, Ahmedabad

c) Number of programmes offered

01

d) Programmes carry the recognition of the Distance Education Council.

Yes	✓	No	
-----	---	----	--

28. Provide Teacher-student ratio for each of the programme/course offered.

Sr. No.	Name of Programme	Enrolled Students	Teaching Staff			Teacher Student Ratio
			Permanent/ Adhyapak Sahayak	Temporary/ Visiting	Total	
1.	B.A.	1329	11	01	12	1:110.75
2.	M.A.	150	06	--	06	1:25

29. Is the college applying for

Accreditation: Cycle1 Cycle2 Cycle3 Cycle4

Re-Assessment:

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 31/03/2007

Accreditation Outcome/Result: Institutional Score = 66.80

at C⁺⁺ Level

Cycle 2: Accreditation Outcome/Result....

Cycle 3: Accreditation Outcome/Result....

(Copy of accreditation certificates and peer team report(s) are as enclosed as an Annexure: III - A & B and IV)

31. Number of working days during the last academic year.

232 (See Uni. Calendar)

32. Number of teaching days during the last academic year (Teaching days means days on which lectures were engaged excluding the examination days)

180

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC:20/02/2008

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR	(i)	31/12/2010
AQAR	(ii)	31/12/2010
AQAR	(iii))22/04/2015
AQAR	(iv)	10/06/2015
AQAR	(v)	30/06/2015
AQAR	(vi))01/07/2015

35. Any other relevant data (not covered above) the college would like to Include: Nil



Criterion I : Curricular Aspects

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision:

- The institute has the vision to cultivate higher goal and feelings in the youth of this area, by higher education and to direct towards creating path for welfare of the Nation.

Mission:

- To do all possible provision and work for higher education.
- To motivate various abilities in the students by arranging various educational and co-educational activities.
- To help the students for educational purpose keeping in view the abilities and limitations of the college.
- To take necessary steps for wide spread of education.
- To encourage women education in tribal area.
- To educate the educationally and economically backward students in such a way that they can earn their living.
- To achieve above stated mission, the college will try its best.

To communicate vision and mission of the college, the following steps are maintained:

- Vision and Mission are displayed at the entrance of the college.
- Vision and Mission are exhibited on college website: **www.vijaynagararts.in**
- Vision and Mission are communicated through college reports and during yearly college programmes.
- Vision and Mission are also kept as desktop background on all the computer of the college.
- The college has made shine boards indicating Vision and Mission and place them in the principal office and library.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The institution follows the curriculum designed by HemchandracharyaNorth Gujarat University, Patan. At the beginning of every academic year, the

college chalks out an academic calendar. The time table committee of the college set the time table schedule of each subject for teaching which includes lecture hours. The heads of the departments distribute the syllabi among the faculty members of their departments. The faculty members are instructed by the head of departments to complete the syllabi within stipulated time. If, for any reason, a faculty fails to finish his/her syllabi within the stipulated time, he/she arranges extra classes for his/her subject. As per the demand of students new books are ordered with the concern of teachers. For implementation of curriculum, teachers have included teaching methods such as presentation, assignments, workshops and seminars for innovative teaching.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

- ❖ The College prepares an Academic Calendar that specifies the curriculum to be taught by a teacher, duration of the session, the date of commencement of internal and external examination and the like. The curriculum is prepared by the Board of Studies of the concern subjects of Hemchandracharya North Gujarat University, Patan. The institution receives regular circulars, letters and emails from the university, regarding the changes or modifications in the curriculum. The Principal informs the concerned teachers about the change and gives them a copy of the same. Thus the faculty members receive all sorts of support from the university and institution to understand the curriculum properly.
- ❖ When university implements new patterns of the syllabi, the University and Knowledge Consortium of Gujarat, an initiative of Government of Gujarat organise workshops, seminars as well as orientation programmes for effective implementation of the curriculum for the teachers. The institution encourages its faculty to participate in such workshops, seminars and orientation programmes. With the help from UGC and college, the college bears all the expenses towards registration and T.A. bills for participation in curriculum workshop. To ensure effective implementation of curriculum, the college provides all the necessary books and reference books and journals, to enable its teachers to ensure effective teaching. Moreover, the college avails for the

faculty members the facilities such as computer, internet, photo copying, printing, scanning etc.

- ❖ When a new system is introduced the University organizes orientation and training programmes for teaching staff. For example as with the implementation of Choice Based Credit System, Semester system at Under Graduate in 2010 & Post Graduate level in 2011. The University has organized an Orientation Programme. To take a vivid picture of CBCS and to clear their doubts.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other Statutory agency.

In the beginning of the year a special communication session with class wise is arranged to make the students understand the curriculum of their subjects. In the session the pattern, mark wise distribution and the yearly planning of the teaching schedule is corresponded with the students. The students are also informed if any new changes are made in the curriculum provided by the affiliating University time to time. For effective implementation, the college offers copy of syllabus to all the teaching staff members of the college. The curriculum is designed keeping in mind the use of ICT in learning process. The college availed for the teachers study material, reference books and text books of their related subjects. The college has facilitated three of its class rooms with LCD Projector, Screen and Wi-Fi internet facility. These class rooms are alternatively used for each subject as per necessity. The college has availed 7 laptops for teachers, so that they can browse net and download necessary materials for study and they can give PowerPoint presentation of their subjects whenever necessary.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

The institution constantly keeps in touch with its affiliated university. Regular formal and informal meetings are conducted throughout the academic sessions to keep abreast with the latest trends in their fields of study. Moreover, most of our faculty members participate in workshops, seminars and conferences at State, National and International levels, thereby inculcating the ability for

curriculum development and its effective operationalisation. The college has established a Career Counseling Cell and UDISHA which maintains relations with representatives of students. The representatives of various companies are invited to the college campus to interact with students. The college students are taken to educational tours. Students are motivated to participate in Career Oriented Workshops for enhancement of quality and for jobs.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.

The College cannot design the curriculum, being a college affiliated to the Hemchandracharya North Gujarat University, Patan. The curricula are framed by the UG Boards of Studies of different subjects and approved by the Academic Council of the University. The institution has to abide by and follow the curriculum designed by the University. Some faculties of our college are selected as the members of such University committees. For instance;

Dr. Tanubhai G. Gayakwad, Head of the Department of Sociology is Member, Board of Studies for Under Graduate courses in Sociology.

Dr. Jogeshkumar M. Purohit, Head of the Department of English is Member, Board of Studies for Under Graduate courses in English.

They take active part in framing, modifying and the implementation of the university syllabi of the degree courses as the university organizes workshops, and seminars with all faculty members in different capacities from different colleges affiliated to the university, where information and feedback for appropriate inclusion is also discussed.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

No, the college can not develop curriculum for the courses but the college has to accept the syllabus prepared by Hemchandracharya North Gujarat

University, Patan. But the syllabus of the Certificate Course in Functional English under Career Oriented Programme sponsored by UGC during XIth Plan (2007 - 2012) was developed by College English Department and with the help of Outside Experts of the subject.

At present, **Dr. Tanubhai G. Gayakwad**, Head of the Department of Sociology is Member, Board of Studies for Under Graduate courses in Sociology.

Dr. Jogeshkumar M. Purohit, Head of the Department of English is Member, Board of Studies for Under Graduate courses in English.

They take active part in framing, modifying and the implementation of the university syllabi of the degree courses

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

The institution is to impart higher education to all sections of the society of the surrounding area irrespective of caste, creed and gender. The College provides proper chance to the weaker and economically backward class. The College has tried to provide relevant courses which can develop skills or practical knowledge. Some of the students have achieved glorious results in their examinations. Some of the faculty members of our college are the members of the Boards of Studies and some of them are the member of curriculum committee of Gujarat state and contribute towards modulating and revising the new syllabi for the university as well as Gujarat state. The teachers of this college impart necessary value-based education to the students to inculcate moral values among them. Through classroom-teaching and interaction with them the teachers provide practical knowledge to students. Some of the students have achieved impressive results in their examinations. The College constantly tries to develop the multi dimensional personality of the students through various extracurricular activities such as NSS, NCC, sports and cultural programmes. The College undertakes many extension activities besides the teaching and learning process. The College fulfils its social obligations by conducting some community-oriented programmes and collecting relief funds in time of social needs.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc., offered by the institution.

GOAL : To enable the student for their career development

OBJECTIVES :

- To develop the personality of the students through curricular, co-curricular, extra- curricular and extension activities.
- To provide socially oriented education and inculcate moral values into the youths.
- To encourage teachers for quality improvements.
- To make persistence efforts for the overall development of all the languages taught Gijarati, English, Hindi, and Sanskrit.
- To stimulate the academic environment by providing necessary advance facilities to the students of higher education in era of globalization.
- To do everything needful and relevant in order to achieve these goals.

The institute offers under graduate and Post graduate courses in arts with a range of optional subjects to choose from. A learner can opt for six optional subjects as his/her core compulsory available at under graduate level with two compulsory languages. At the final year stage he or she can go with only core compulsory option he/she has selected as his/her core subject. At post graduate level the institute offers M.A. in Gujarati, Hindi and Sociology.

The institution has completed Certificate Course in Functional English under UGC Career Oriented Programme, the Certificate Course in SCOPE (Society for Creation of Opportunity through Proficiency in English) and certificate courses offered by Baba Saheb Ambedkar Open University Study Centre.

COC in Functional English:

The college has completed Certificate Course under UGC Career Orientation Programme in Functional English.

SCOPE:

Goal:To enable students to use the English Language for communication.

Objectives:

- To provide ample scope to the students for practical use of English.
- To encourage and expose them to the language through computer software.

- To increase their command over English and increase their potential for employability.

The college has started Certificate Course in SCOPE (Society for Creation of Opportunity through Proficiency in English) as per instruction of Government of Gujarat. SCOPE is an initiative of Government of Gujarat for proficiency in English for college students.

Baba Saheb Ambedkar Open University Study Centre:

Goal : To enable students to use computer skill for their career development.

Objectives :

- To provide basic skill of computer use.
- To increase their command over English and ICT.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

No, the institution does not offer any dual degree programmes. But college offers Certificate Courses to students with their regular study from available courses of Baba Saheb Ambedkar Open University Study Centre of the college.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

Our institution offer subjects and optional papers bearing regional, national and global importance. We offer certificate courses for skill development and for students' progression for higher studies. We also offer possibility to change the subject at primary level following the norms of university. The details of such courses, their relevance and flexibility are given below.

- **Range of Core /Elective options offered by the University and from those opted by the college:**

B.A Programme:

- **Core Compulsory:** English, Sanskrit, Gujarati, Hindi Sociology and Psychology.
- **Core Elective:** English, Sanskrit, Gujarati, Hindi, Sociology and Psychology.

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- **Elective Open:** Gujarati, Hindi, Sociology and Psychology.
- **Foundation Compulsory:** English, Sanskrit
- **Elective Generic:**

Semester: I	Stress Management
Semester: II	Personality Development
Semester: III	Environment & Disaster Management
Semester: IV	Thoughts of Vivekanand, Gandhi and Sardar Patel
Semester: V	Human Rights
Semester: VI	Personality Development

M.A Programme:

Core Compulsory: Gujarati, Hindi, Sociology

Elective Generic:

Semester I	Core	Gujarati, Hindi, Sociology
	Elective	Gujarati, Hindi, Sociology
	Soft Skill	Gandhi Sahitya, Rajbhasha Prashikshan, Family Welfare & Counselling
Semester II	Core	Gujarati, Hindi, Sociology
	Elective	Gujarati, Hindi, Sociology
	Soft Skill	Samvad Bhasha, Shufi Kavya Parmpara, Sociology of Aging
Semester III	Core	Gujarati, Hindi, Sociology
	Elective	Gujarati, Hindi, Sociology
	Soft Skill	Bharatiya Sahitya, Print Media Lekhan, Social Change in Modern India
Semester IV	Core	Gujarati, Hindi, Sociology
	Elective	Gujarati, Hindi, Sociology
	Soft Skill	Visva Sahitya, Kosh Vigyan, Women in India – The changing Profile

Choice Based Credit System and range of subject options:

The institution has implemented Choice Based Credit System provides education at Under Graduate and Post Graduate Level in the branches of Arts since 2011-12 with the above mentioned subjects.

Courses in Modular Form:

Each semester at UG level contains 24 credits, and in all 6 semester the total credit is 144 for B.A. Each semester's time duration is 6 months. So in 3 years span a degree course can be completed. The allotment of credit for the degree programme is as mentioned below.

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B.A.-Core Compulsory Subject- 80, Core Elective-32, Compulsory Foundation-12, Foundation Elective-4, Elective Open -4 and Elective Generic – 12 = Total-144.

M.A.: In PG credit of each semester is 20(5 papers each containing 4 credit) hence the whole course credit is 80 in four semester. Core Compulsory- 48, Core Elective- 16 and Interdisciplinary course-16= Total-80.

In CBCS and Semester System, the courses are offered as per modules prepared by Hemchandracharya North Gujarat University, Patan.

Mobility:

Lateral Mobility:

Students of Science stream can get admission in Arts faculty. Students are allowed to interchange their Core subject with their Core Elective subject and vice versa. In B.A. Semester III, there is a facility of making an interchange between the core compulsory and core elective.

Vertical Mobility:

In case of failing in any of the 6 semester at UG level and in any of 4 semesters at PG level, student can get admission in the next semester. The Degree is awarded only after clearing all semesters. If the student is not able to continue consistently his study semester wise and if there is a break or gap, he/she can get admission in the next semester whenever he/ she wishes to continue.

Credit transfer and accumulation facility:

According to the UGC norms, credit transfer and accumulation facility is available in our institution. As per the norms, in UG and PG courses, the aggregate of credit marks of all semesters is considered for the award of degree. Credit of previous semester is also transferred in case the student changes his college or university.

Enrichment Courses:

Yes, as per existing Choice Based Credit System and Semester System, Core Compulsory, Core Elective, Subject Elective and Elective Generic Courses are provided to the students for their study. We run courses like SCOPE and DELL for the skill development of students, the software of which is prepared by IIT & FSI Educational Software Company and Certification is provided by Cambridge University.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes, the college offers the following self finance programmers at UnderGraduate level & Post Graduate level affiliated with Hemchandracharya North Gujarat University, Patan, Gujarat.

Name of self financed Programme:

1. B. A. in Psychology
2. M.A. in Gujarati, Hindi & Sociology

Admission :

Admissions are given as per university rules and regulation.

Curriculum :-

Curriculum is also followed under CBCS system as per university norms.

Fee Structure :

Fee Structure is strictly followed as per university norms.

Scholarship :

Scholarship is also provided to tribal and backward students by the Government of Gujarat as it is in Grant - in - aid.

Teacher Qualification :

Teacher's qualifications are strictly followed as per UGC, Govt. of Gujarat and Hem. North Gujarat University.

Salary :

In B.A. courses run as on Grant in Aid basis, the salary is paid as per the rules of U.G.C. and the Gujarat State Government, whereas in courses run by self- finance unit of the college teachers are paid Rs. 10,000/- per month.

In M.A. Self-finance courses Local Faculty is paid Rs. 150/- per lecture and Rs. 50 as Dearness Allowance is paid. To external Faculty, Rs. 150/- per lecture, Rs. 100/-D.A. and Transportation Allowance is paid as per the University norms.

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

Yes, the college provides additional skill oriented programmes, relevant to regional and global employment markets.

SCOPE(Society for Creation of Opportunity through Proficiency in English):

The college has started SCOPE as per instruction of Government of Gujarat. In the academic year 2010-2011, Students have enrolled under only Assessment Scheme.

Career Oriented Programme in Functional English:

English is an International Language. The college has started UGC Career Orientation Programme in Functional English. In the academic year 2011 - 2012, 58 students have enrolled in Certificate Course.

UDISHA(Universal Development of Integrated employability Skills through Higher education)

The college has established UDISHA Club as per KCG Guideline. The UDISHA of the college organizes various Career Counselling Programmes like Seminars, Workshops, Debates and Experts Lectures for guiding the students to make their career in different fields.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice” If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

Yes, The University has the provision for the combination of Degree course and a course from Open Universities like IGNOU. Our institution provides scope to do Certificate Courses CCC and CPCS from the Computer Centre of Dr. Babasaheb Ambedker Open University run by the college.

1.3 Curriculum Enrichment

1.3.3 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

- The college has organized workshops and orientation programme for supplement to university curriculum.
- Expert lectures are organized.
- We create Environmental awareness by encouraging students and citizens of our town Vijaynagar for plantation. We provide them with plants and see to it that the trees are grown and preserved. We encourage our students to remove biases and discrimination for any caste, creed and religion.
- Our course like "Co-operation Training" helps the students enrich their knowledge about activities and possibilities in the field of cooperation. It also informs the students to build exploitation free society.
- We arrange value based special Lectures on Human Rights, Gender sensitization, Women Rights and Law and Lectures by spiritual Gurus on Guruparva on Gurupurnima.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

- To meet up the needs of the students in the regional markets, we organized expert lectures and training that increase possibility of employability of the students in institutions, companies, NGOs, Co-operative banks and organizations. We have also conducted Coaching Classes for Competitive Examinations to support our students for employability.
- The college has also offered following courses under Elective Generic subject in order to encourage students for various competitive examinations.
 1. Stress Management
 2. Disaster Management
 3. Personality Development
 4. Thought of Gandhi, Vivekanand and Sardar Patel
 5. Human Rights

- The college has started UDISHA club an initiative of Knowledge Consortium of Gujarat in order to provide information related to employability of the students.
- With the financial assistance from UGC, Entry in Service programme has been started to provide proper coaching and guidance about competitive exam.
- The expert lectures are also organized to make students familiar with the job opportunities in the present scenario. Workshops and seminars are also organized from time to time.
- From XIth plan fund of UGC, the college has organized Career Oriented Programme in Functional English. (during XI Plan of UGC)

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The institution has made the following efforts to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT.:

- The college has organized lectures for Aids Awareness.
- Save Girl Child Programme,
- Thalassemia Prevention Programme,
- The college has arranged drawing competition for environment awareness
- Tree Plantation Camp by Red Ribbon Club and NSS.
- Environment Awareness Programme.
- Lecture for Safety of Women by “Women’s Cell”
- Women Karate Training Programme is organized by the college for seven days to train the women students for self protection.

1.3.4 What are the various value-added courses/enrichment programmes Offered to ensure holistic development of students?

Moral and ethical values

1. Community orientation Programmes are carried out through NSS,NCC, Saptdhara.

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2. Celebration of Swami Vivekanand Jayanti on 12th January under Vivekanand center. Various activities like essay and elocution competition on Swami Vivekanand are also organized.
3. Celebration of Gandhi Jayanti on 2nd October as an International Non violence Day.
4. Celebration of 15th August and 26th January as national Festivals.
5. Celebration of Teachers day on 5th Sept.
6. Celebration of Sardar Patel Jayanti under Run for Unity programme.
7. Celebration of Rakshabandhan.
8. To enrich moral and ethical values celebrations of Dr. Baba Saheb Ambedkar Jayanti is celebrated.

Employable and life skills

1. Career and Counseling Cell
2. Udisha Club
3. Entry In Service Programme
4. Gyandhara
5. Expert lectures are organized.
6. Scope and Remedial Courses for improvement of English.
7. In UG BA “Personality Development” offered as an Elective Generic subject.

Better career options:

1. General Knowledge Tests are organized.
2. Coaching Classes for Competitive Exams are organized.

Community orientation:

1. Red Ribbon Club
2. National Service Scheme (N.S.S.)
3. National cadet corps (N.C.C.)
4. A fund collected for affected people of Kedarnath.
5. Aids Awareness Programme under Red Ribban Club.
6. Traffic Awareness programme by Vijaynagar Police Station.
7. Celebration of Co-operation Week and Social Survey of various villages.
8. Educational Tour to visit Leprosy center at Rajendranagar.
9. ThalessemiaPrevention Programme is organized every year in colloboration with Indian Red Cross society.

10. Save the Girl child programme.
11. Blood Donation Camp
12. Poster Exhibition
13. Tree Plantation
14. NSS Seven Days Camp at different Villages for community orientation.
15. Human Development Index Project (HDI)
16. At the Occasion of Silver Jubilee of our Institution, in many lectures people of our town had been invited and they attended lectures of renowned writer and poet Dr. Manilal H. Patel & Dr. Kishorsinh Solanki.
17. We also arrange expert lectures on traffic awareness, health and hygiene, environmental awareness, human rights also and involve local community.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

On the basis of suggestions made by the Parents' Association and the Alumni Association, we introduced Psychology as a Core Compulsory in B. A. following their suggestions. On the basis of suggestions made in the feedback of parents and the Executive Committee of the Management, we have applied to our parent university for Political Science, Geography, Economics and History at B. A. Level as self-finance course and English at P. G. Level.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

The Institution monitor and evaluate the enrichment programmes on the basis of performance, feedback, attendance and active participation of the participants. Very often the students are told to write reports and in some cases test based on the course are also taken.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

Institution is not directly involved in the design and development of the curriculum prepared by the University. However, three members from the college faculty represented the institution as members of board of studies in the subjects of English, Psychology and Sociology at the University and hence contributed in the design and development of the curriculum indirectly. As the

teachers teach these subjects, they have a firsthand experience of the problems and the grey areas of the syllabus. Thus, the representative teachers of college voice their opinion and thus offer their contribution in making essential changes in the syllabus.

Dr. T. G. Gayakwad has contributed to the forming of the new syllabus in the subject of Sociology.

Dr. J. M. Purohit has contributed to the forming of the new syllabus in the subject of English.

Dr. B. A. Patel and Dr. B. L. Pawar of the college have actively contributed in the formation of common syllabi of all the universities of Gujarat state in the subjects of Hindi and Sociology respectively.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

The feedback from the students on curriculum is obtained by the teachers. Suggestions of improvement are presented in the meetings of the Board of Studies through our teachers with the concerned board members. The institute does the same through informal discussion time to time with students in the class room, alumni, in alumni meeting and parents, in parents meeting. For internal changes, the departments are instructed to make necessary changes.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

The institution has introduced the following course in last four years:

1. Carrier Oriented Programme (UGC-COP – 2007 to 2012) in Functional English.
2. Society for Creation of Opportunity through Proficiency in English (SCOPE), An Initiative of Government of Gujarat.
3. **B. A. – Psychology as a Core Compulsory (Special Subject)**

In the present time Psychology is important to train the youth to remain free from tension and stress as well as enhance their confidence so that they can face the problems arise in the making of their career and to have healthy social and domestic life.

**Criterion II :Teaching-Learning and
Evaluation**

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Ours is a rural and tribal college established in 1989. It is situated in tribal area of Gujarat on the boarder of Rajsthan. The other arts colleges are in the 35 km radius from Vijaynagar. So there is no need to give advertisement for admission in the news papers or any other media sources.

Publicity :

- ❖ The institution ensured the wide publicity to the admission process by printing well designed prospectus every year. The prospectuses provide details of courses, duration of courses and other facilities available in the college.
- ❖ The Institute advertises for the admission on their website www.vijaynagararts.in.
- ❖ The institute also published pamphlets in the regional language regarding admission and put on the college notice board. But the best practice of the institute is the visit of teachers to local academic institutes the surrounding villages and contacting personally to parents of the eligible candidate for Admission. As the surrounding area of Vijaynagar town is Tribal and Backward, so they need to be contacted personally and convince them for gaining higher education especially for girls candidates.

Transparency :

- ❖ To ensure transparency in the admission process, the rules and regulations of admission, the options available, fee structure etc. are published through Prospectus, College Notice Board, Contact with Local academic institutes.
- ❖ On the basis of first come serve as first, the students are admitted.
- ❖ Sincere efforts are made by admission committee members to provide guidences to the students about various courses and the availability of seats in the courses.
- ❖ The dates of admission for all the courses are declared by the University which college follows.
- ❖ An original receipt is immediately given as the fees are paid.

- ❖ We provide freedom of choice in selection of their subjects as per university provision.
- ❖ The student is enrolled along with the details of his subjects opted for, caste, class and gender. The Roll Number is given later.
- ❖ If there is any grievance or complaint during the admission process, the due attention is given to the issue by the institution Head and solutions are brought.
- ❖ Any needy person gets information regarding admission process personally or on college telephone.
- ❖ In PG courses, admission is done on merit basis by the admission committee comprising of PG In-charge, office staff under the chairmanship of Principal of the college.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

Under the chairmanship of the principal, the admission process is conducted by the admission committee comprising faculty members including SC/ST/OBC representatives and administrative members. The college follows the rules and regulation of Government in admission process for all the categories. In the admission process the college also considers the rules and regulation of affiliating University. Since the college is located in Rural and Tribal area, so the admission cell try to admit almost all the students seeking admissions in UG level courses in B.A. on first serve basis on minimum qualification of H.S.C. Students are personally guided for selection of subjects by the committee. The cut-off percentage for admission in UG courses is 35%. In P.G. courses is done on merit basis.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

The details of comparison of minimum and maximum percentage of marks at entry level for each programme offered by the college are as under.

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	U G (B. A.) (%)		P G (M. A.) (%)	
	Highest Merit	Lowest Merit	Highest Merit	Lowest Merit
Vijaynagar College	83.5	36	63.77	40
Idar College	89	36	72	40
Khedbrahma College	85	36	65.77	40
Vadali College	83.5	36	70.6	40

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, there is a mechanism in the institute to review the admission process and the student profile annually. The admission committee follows the rules strictly. The committee tries to provide maximum opportunity to the students from rural areas. The committee also tries to avail the benefits of education to women students and also to weaker students. The principal discuss the matter in the staff meeting and suggestions from the staff collected for improvement in admission process and students profile time to time. This helps the institution to bring transparency in the admission process and identify the fast and slow learner of the subjects.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

a) Students from disadvantaged community:

As per government policy the reservation is provided to the students. They are also provided scholarships from government.

b) Differently-abled:

As per our policy reservation is provided to physically challenged students.

c) Economically Weaker Sections:

As per government policy, the scholarship is given to the students from economically weaker section on the producing documents from authorities.

d) Minority Community:

Scholarship is provided to the minority students.

e)Sports personnel:

At the time of admission due importance is given to the students with excellent sports records.

f) Women:

As government policy, the tuition fee is waived off for girl students.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement. Details of Programmes offered by Institution during Last years:

Year: 2011-2012

Programmes	Number of Application	Number of Student Admitted	Demand Ratio
F.Y.B.A.	672	672	1:1
M.A.-I	36	36	1:1

Year: 2012-2013

Programmes	Number of Application	Number of Student Admitted	Demand Ratio
B.A. Sem : I	773	773	1:1
M.A. - I	56	56	1:1

Year: 2013-2014

Programmes	Number of Application	Number of Student Admitted	Demand Ratio
B.A. Sem: I	681	681	1:1
M.A.Sem: I	77	77	1:1

Year: 2014 - 2015

Programme	Number of Application	Number of Student Admitted	Demand Ratio
B.A. Sem: I	558	558	1:1
M.A.Sem: I	90	90	1:1

COP in Functional English	Number of Application	Number of Student Admitted	Demand Ratio
2011-12	58	58	1:1
2012-13	58	58	1:1
2013-14	58	58	1:1

SCOPE	Number of Application	Number of Student Admitted	Demand Ratio
2011-12	54	54	1:1
2012-13	69	69	1:1
2013-14	38	38	1:1
2014-15	31	31	1:1

Girls Karate Training	Number of Application	Number of Student Admitted	Demand Ratio
2014-15	200	200	1:1

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Reservation Policy is strictly followed in differently-abled students. The facilities of ramps are provided at college building and the college library. Facilities of classrooms are arranged on the ground floor for suchn students. Differently-abled students are helped by staff in accessing books from library. During the time of exam sitting arrangements are mad on the ground floor for physically challenged students.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Yes, After the completion of the process of admission, an Orientation Programme for admitted students is organized at college level where students are informed in detail about CBCS and semester system and other information regarding curricular, co curricular and extra curricular activities of the college. In the beginning of the year the faculty assesses through interaction, the needs of the students and according to the academic need of the students. For example, the faculty in English, teach alphabets and basic vocabulary to the rural/ tribal students who lack the basic knowledge of this foreign language

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/ Remedial/Add-on/Enrichment Courses, etc.

The college has adopted and deployed the following strategies to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice:

- 1) Remedial coaching classes for slow learners are organized for their problems.
- 2) Guest lectures are arranged.
- 3) Reading Materials are availed to needy students.
- 4) Personal guidance is given by faculty members.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

- ❖ Celebrations of Women's Day, Save Girl Child Programme are organized by Women Cell.
- ❖ Special Karate Training Programme is organized for women students for their self protection.
- ❖ Lectures are arranged for the safety of women by PSI, Mamlatdar and other experts.
- ❖ Environment and Disaster Management are included in syllabi.
- ❖ Tree plantation camp is organized by the college.
- ❖ We sensitize our students on equal human rights.
 - Traffic awareness (Through special Lectures, Traffic Awareness Rally)
 - Gender sensitization (Through special Lectures)

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The institution identifies the advanced learner through the class test, group discussion, paper presentation in class room and General Knowledge test. The institution provides facility of text-books and reference books at free of cost from college library book bank scheme. Bright students are motivated by awarding prizes and medals in Annual Function of the college. The college motivates students to increase their creative talents by writing different articles related to their subject which are displayed on college notice board. The college organizes quiz competition, elocution competition, poetry recitation

and other related activities regarding talent to develop their spirit and aptitude. The college has arranged experts lectures for competitive exams for the students. Students are motivated to involve in academic and co-curricular activities.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

Institute collects the details of the student's background at the time of admission. After receiving their data the institution tries to minimize the drop out by taking following actions.

- ❖ The record is maintained all through the year to analyze and use the data for the improvement in their academic performance.
- ❖ As the majority of the students enrolled belong to S.T. & S. C. sections of society and economically weaker sections hence more efforts are needed to reduce the dropout rate.
- ❖ Students are provided personal guidance.
- ❖ Remedial coaching classes are arranged.
- ❖ Scholarship is provided from State Government and UGC.
- ❖ Scholarships are dispensed at the earliest.
- ❖ The college has established the Career and Counseling Cell.
- ❖ The college has arranged lectures to promote academic career activities.
- ❖ The college has also organized coaching classes for clerical exams in Banks, Non-Secretarial, High Court Clerk, Railways etc.
- ❖ The college Career and Counseling Cell has worked as a resource centre of information and guidance with free accessibility and broad-band facility for the development of the career of the students.
- ❖ Book-Bank Scheme for the Poor students
- ❖ Welfare schemes of UGC for the students of rural, distant and hilly area.
- ❖ Differently abled students are provided special care.(Wheel-chair, ramp, Stick for Blinds and CDs)
- ❖ Equal opportunities and scope for learning and other extra-curricular activities.
- ❖ Free Use of Language Lab for skill development of slow-learners.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organise the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

The college plans and arranges the teaching, learning and evaluation schedule as given below :

- ❖ The academic activities of the college are depended on academic calendar of the affiliated university and college with the suggestion of IQAC chalk out detailed academic calendar of its own. The Time Table committee of the college prepares academic time schedule of lectures (55 minutes) as per the due credit of the subject. In the beginning of the academic session, the topics of the syllabus are distributed to the Head of the department and its members. All the teachers are distributed their subject related topics in accordance with the Time Table.
- ❖ The teaching plan is prepared according to the time-table and a copy is submitted to the Principal.
- ❖ If the syllabus is not completed in the due course, extra lectures are arranged after the college hours and courses are completed.
- ❖ The Principal takes personal care and sees to it that all lectures are conducted as per the schedule. In case of the absence of any teacher, other faculty tries to engage the class as per convenience.
- ❖ Examination committee prepares time schedule of the college internal examination as per university schedule. In the beginning of the academic year, an Orientation Programme is organized to make the students aware about the nature of examinations, pattern of question papers, marking scheme, grade system and evaluation system including internal and external exams.
- ❖ As per university norms, internal assessment is conducted in every subject by the college. For internal evaluation of students the college conduct exam and assignments are given to each student as a part of evaluation. The University written and practical exams schedule is announced by the affiliated university. These types of exams are conducted at the end of semester.
- ❖ At class level paper presentation, class room seminar and group discussion are conducted. Each department gives report of its activities to the college IQAC.
- ❖ If there is any query or complaint regarding the results, a student can give an application to verify his marks to the Examination committee of the college

for rechecking. The students are informed about this through notice. For University Examination applications forms of reassessment are to be sent to the University in stipulated time.

- ❖ All the rules and regulations regarding internal/external examination are conveyed to the students in class-rooms, on notice boards, through Prospectus and orientation Programme.
- ❖ Before one month of the beginning of Examinations dates and schedule of the examination is conveyed to the students.
- ❖ In case of failure in attending the internal examination, students with genuine reason or problem are given chance and re-tests are organized by the college in the benefit of the students.

2.3.2 How does IQAC contribute to improve the teaching-learning process?

The IQAC works as a promoter in development of the college. To improve the teaching learning process, the IQAC arranges meeting with the faculty. It helps and guides the college to prepare and implement academic calendar and Teaching Plan. The IQAC remains in contact with faculty, administrative staff and students for the availability of Text books and Reference books, Internet facility, class-room facility, etc. It promotes the research and consultancy by encouraging and guiding the faculty to attend seminars, present research papers and publish articles/books. It motivates faculty to use Power-point presentations, class seminars, debates and paper presentation. The IQAC brings to the notice of the Principal any issue regarding class room teaching. It analyzes the feedback of the students and draws the attention of the faculty towards weak points. The IQAC inspires the faculty for self- evaluation.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

- ❖ The faculty tries make their class room teaching more interactive, they use Quiz contest, Power Point Presentation and provide space for group learning.
- ❖ The college organized guest lectures, field visits, group discussions.
- ❖ It is always seen by faculty that lecturing method suits to the level of understanding of the student.
- ❖ If the students demand, teachers conduct revision lectures for slow learners.

- ❖ Innovative methods like use of Power Point Presentation, Audio-Visuals, LCD and download the material from websites are used by teachers to make the subject more interesting.
- ❖ Class room conferences / seminars / workshops are arranged for students as well as we encourage our students to prepare assignments in different subjects.
- ❖ Expert lectures from reputed institutes are arranged for students to get better knowledge about various innovative fields.
- ❖ Yoga classes for students are conducted to keep them mentally and physically fit and to teach them Stress Management.
- ❖ Library remains open from 7.00 a.m. to 2 p.m. throughout the year. One month prior to examination it is also open on Sundays and public holidays.
- ❖ “Teachers’ day” is celebrated in the month of September when students teach various topics and receive an experience of teaching by performing as teachers. The students manage everything on their own.
- ❖ Students learn to link with social issues through NSS, Red Ribbon Club and Saptdhara activities.
- ❖ Students are encouraged to join NCC which teach them to be disciplined, become good citizen and to learn the feeling of national pride and unity.
- ❖ The college has celebrated 150 Anniversery of Swami Vivekananda and the thoughts of Swami Vivekananda are conveyed to students through display of posters and books.
- ❖ All extracurricular activities are planned, organized and monitered by students under the guidance of teachers through which they learn discipline, performing skills and management which is nothing but lifelong learning of event management.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The following steps are taken by the college to nurture criticalthinking, creativity and scientific temper among the students totransform them into life-long learners and innovators.

- ❖ To nurture critical thinking in the students the college motivates the students to participate in various co-curricular and extracurricular activities, such as

group discussion, paper presentation, debate and elocution competition, poster presentation, street play, poem recitation, essay writing, cultural activities such as dancing, singing, rangoli, and mahendi competitions. etc. throughout the year.

- ❖ Even the college motivates them to participate in various festivals and days are celebrated with great enthusiasms. International non violence day, Swami Vivekanand Jayanti, Teachers Day, Navaratri festival and many social activities related days provide students enough scope for creative thinking and scientific temper.
- ❖ The students of the college are transformed into lifelong learners and innovators through the creativity and scientific temper. The college also encourages students to participate in NSS, NCC and other extension programmes like Thalessemia prevention programme and anti superstition programme. Under the college Red Ribbon club, students are motivated to take part in Aids awareness programme.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The institution has ample infrastructure to make effective teaching. The use of modern multi media teaching aids like laptop OHP, Internet enabled computer system are employed by the faculty during teaching. SANDHAN programme relayed through BISAG available in the hall, and staff room. Laptops are available for the faculty with internet facility in the college. The college library is equipped with soft ware. LCD projectors are available in three class room and main hall. The computer lab and research room are well equipped with internet facilities. The college has Digital Education and Learning Lab as well as computer lab. The college has availed BSNL Broad Band Connection through National Mission on Education through Information and Communication Technology (NME-ICT), video conferencing tool, INFLIBNET and e-journals, etc. College level Seminars & group discussion are organized for the staff & the students. Recent books and references are available in the library.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and Skills (blended learning, expert lectures, seminars, workshops etc.)?

Each department is careful and aware to expose their students to advanced level of knowledge and skill, they are also careful for their teaching regarding the new development in their field. The students have been exposed to advanced level of knowledge and skills through such activities as Debate and Elocution Competition, Quiz and Essay Writing Competitions, Training camps by University. The college also provides scope to contribute to The Wall Magazine of the college and Palasavan. The college also motivates the students to participate in Shibirs, Workshops, Seminars etc. The college organizes educational tours to aware the students about the recent development in their fields. The college library is connected to the INFLIBNET for e-journals and having advanced references, book bank, recent general knowledge and competition examination books and journals. The reading room facility with computer and Internet is available for free access to the students and staff. The faculty members are motivated to attend state, national & international conferences, seminars & workshops. They are also encouraged to publish their Research articles in various seminars, ISSN Journals and ISBN Books etc. One Minor Research Project is submitted to the UGC and one Minor Minor Research Project is sanctioned by the UGC. Two faculty members are doing Ph.D. work. Remaining all faculty members have been awarded Ph.D.

2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

The college has formed various committees like the Admission Committee, the Time-table Committee and Examination Committee to guide the students especially the new comers in the college regarding the schedule of lectures, choice of subjects and examination system. The concerned faculty of each Department, guide the Advanced Learners about reference books, creative writing, academic websites, academic institutions for further studies, etc. Slow learners are guided personally and remedial and extra classes are arranged for them. Differently abled students are taken special care of by providing wheelchairs, sticks for blind. The college provides separate seating

arrangement for such students during examination. The college takes care of the students who are suffering from depression due to failure in the examination they are encouraged and provided with books and materials and in special cases their parents are also contacted to boost the spirit of the student. The college has formulated The Women Cell and The Grievance Redressal Cell to help the students especially the girls students in case of any problem. Students are also supported by the members of these committees and the Principal. The college has facilitated the students with academic, personal & psycho-social support & guidance service. The college has formed various committees like SAPTDHARA, UDHISHA, RED RIBBON CLUB, NSS, etc. for the representation of students and teachers in various activities. The students belonging to weaker sections of the society are provided personal and psycho-social support so that such students are brought up to the level of normal and socially advanced students.

Year	Type of Programme	No. of Students Benefitted
2010-11	Remedial Coaching Classes for students belonging to SC/ST/OBC students	432
2010-11	Coaching for Entry in Services for students belonging to SC/ST/OBC students	106
2011-12	Carrier Guidance Classes	58

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

The faculty of the college constantly tries to apply new and innovative methods and approaches. The departments use CDs relevant to syllabi. To enhance the language competence of students, the different Language Departments take seminars and class room paper presentations, reading sessions and dialogue writing. BISAG lectures are shown when relevant Topics are telecast from SANDHAN. The Institution has provided facilities of three class room with LCDs and Projector, Laptops with Internet (Through Wi-Fi). The college has organized expert teachers & guest lectures, Seminar, workshops, shibirs, Group discussion, presentation etc. During the

academic year, different committees organize various competitions at college level and especially sports students have participated in college, district, university, state and national level.

2.3.9 How are library resources used to augment the teaching-learning process?

To supplement and increase the effectiveness of the teaching-learning process, the library resources are used in the following manner.

- ❖ The college has library with reading room and IT Zone for free internet access for students and staff with 01 server connected to 05 computers with broadband internet facility.
- ❖ The college library is fully computerized with SOUL Software using barcode with scanner and printer. Broadband and WiFi Internet facility is available for students and staffs.
- ❖ Students and teachers are motivated to use INFLIBNET for e-journals.
- ❖ Library provides CDs, DVDs and Latest Journals and magazines to update the knowledge of the faculty in their respective fields.
- ❖ The college library has availed number of books, journals, magazines and PG Dissertations and Ph.D. thesis for students and staffs. Library provides the faculty with the collection of Encyclopedia Britannica, “Bhagvad Gomandal”, a Vishva- Kosh in Gujarati (Dictionary and Indian Encyclopedia of Gujarati), Swami Vivekananda Lecture Series, Encyclopedia of Psychology, Sociology, Indian Literature and Handbooks/ Manuals of UGC Schemes/ University, and a collection of Books on Tribal Culture.
- ❖ Library displays new books in the library and organizes Book Exhibition on various events.
- ❖ The Librarian tries to enrich the library with latest books and magazines and follows the suggestions made by the various departments while ordering the books that can enhance the scope of research and innovative methods.
- ❖ Librarian also orients the students and guides them in using reference books and internet.
- ❖ The college library is opened from 07.00 a.m. to 1.30 p.m. for reading purpose for students and staffs.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If ‘yes’, elaborate on the challenges encountered and the institutional approaches to overcome these.

- ❖ As the CBC System is introduced by the Parent University frequently teacher faces the problem of completing syllabi in the stipulated time frame and planned calendar. To solve such problems, the concerned teacher arranges extra lectures and completes the topics of curriculum in a satisfactory manner. Students are also provided with the ready reading material.
- ❖ The college also faces some challenges in completing the curriculum within the planned time table frame and as per calendar due to absence of students in the classe; particularly in the time of harvesting as most of the students belong to rural, tribal area and from farmer community as well as dependent on daily wages. To overcome, the extra classes at the Sundays and other holidays are used to complete the curriculum within the planed time. For slow learner students, remedial coaching classes are arranged in the subject of English.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

- To monitor and evaluate the quality of teaching - learning process The Principal and the IQAC have taken following steps:
 - ❖ Suggestions are collected from the students through Suggestion Box.
 - ❖ By evaluating Students’ oral Feedback
 - ❖ Written feedbacks are also taken by feedback committee.
 - ❖ Self appraisal report is obtained from the faculty.
 - ❖ IQAC is always ready to interact with faculty members in quarterly meeting.
 - ❖ The college has students Grievance redressal cell and woman cell.
 - ❖ Result analysis is done at the conclusion of internal tests and university examinations.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

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- ❖ The college follows the norms of UGC and State Government existing during that time period of recruitment of teachers.
- ❖ The State Government gives NOC for appointment of teachers based on the work load.
- ❖ The selection procedure is as per State Government, University and UGC rules and regulations.
- ❖ When vacancies cannot be filled on the regular basis, the college Management filled the same on temporary basis, visiting faculty is appointed on Ad-hoc basis to manage the teaching- learning process.
- ❖ To sustain the qualified teachers the Management provides them opportunities and help to complete their PhD, NET/SLET. The college provides books and information to encourage them to attend seminars, workshops and training programmes.

Highest qualification	Professor/Principal		Associate Professor		Assistance Professor		Adhyapak Sahayak		Total
	M	F	M	F	M	F	M	F	
Permanent teachers									
D.Sc./D.Litt.	--	--	--	--	--	--	--	--	--
Ph.D.	01 Princip al (I/C)	--	05	01	01	--	01	--	09
M.Phil.	--	--	--	--	--	--	--	--	--
PG	--	--	02	--	--	--	--	--	02
Teachers (Adhyapak Sahayak)									
Ph.D.	--	--	--	--	01	--	--	--	01
M.Phil.	--	--	--	--	--	--	--	--	--
PG	--	--	--	--	--	--	--	--	--
Part-time/Adhoc (Management Appointment) teachers									
Ph.D.	--	--	--	--	--	--	01	--	01
M.Phil.	--	--	--	--	--	--	--	--	--
PG	--	--	--	--	--	--	--	--	--

2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college is an arts college and qualified teachers are appointed as per University, State Govt. and UGC norms. There is no need to appoint senior faculty for new programmes and modern areas like Bio technology, IT etc.

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The College Management appoints new teachers on ad-hoc bases for teaching new subjects as per new workload with the implementation of CBCS. As the college has introduced Psychology (Self Finance) as Core Compulsory (CC - Main) subject an ad-hoc fulltime appointment is made by the Management in the same. Moreover visiting teachers are invited for PG in the subject of Gujarati, Hindi and Sociology as per workload. Moreover, the college always encouraged the faculty to participate in various State, National and International Level seminars, workshops, refresher courses etc. Even Duty leave TA / DA and other benefits are given by the college. As a result of it, 90% of faculty participated in many national and international seminars and workshops and also presented their research papers.

The details of the senior visiting teachers in the Post Graduate departments of our college during the last year are as under:

Sr. No.	Name of Teacher	Designation	Subject
1.	Dr. D. C. Patel	Associate Professor, Arts College, Shamlaji	Gujarati
2.	Mr. V. K. Gavit	Associate Professor, Arts College, Shamlaji	Gujarati
3.	Dr. P. S. Panisar	Associate Professor, Arts College, Shamlaji	Hindi
4.	Dr. Nitin Rentiya	Associate Professor, Arts College, Shamlaji	Sociology
5.	Ms. N. R. Pandya	Associate Professor, Arts College, Shamlaji	Sociology

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

With the implementation of Choice Based Credit System and Grade System, college has organized a workshop on the aspects of CBCS for all college staffs and for colleges of Mehsana District with the support from KCG. The college teachers have participated in Online Training programme under Knowledge Management Programme for Faculty (KMPF) by BISAG (Bhaskaracharya Institute for Space Application and Geo-informatics). The college has planned a training programme for computer skills for all the faculty members of our college.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of faculty Nominated year wise			
	11-12	12-13	13-14	14-15
Refresher courses	--	--	--	--
HRD programmes	--	--	01	--
Orientation programmes	--	--	--	--
Staff training conducted by the university	--	01	--	--
Staff training conducted by other institutions	--	--	--	01
Staff training conducted by Govt. of Gujarat	03	04	02	--
Summer / winter schools, workshops, etc.	--	04	05	01

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

- ❖ The college has organized mention below programmes to empower and enable the use of various tools and technology for improved teaching-learning

Teaching learning methods/approaches:

- The college has organized one day training programme on “Preparation of Power Point Presentation”.
- The faculties are also trained to use LCDs and other technology for new technology based methods.
- Teachers get training in teaching learning methods through KCG.

Handling new curriculum:

- A Syllabus Oriented College Level Workshop was organized by the College.
- Discussion with senior teacher.
- The faculty discusses the approach of teaching the subject allocated to them with the senior faculty.
- Use of internet & library is made available.
- The SANDHAN also addresses certain value based topics.

Content / knowledge management

- The college has developed Library resources.

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- 11 faculty are P.G. recognized and 4 faculty are Ph. D. guide.
- Teachers' Diary is also a useful factor.

Assessment :-

The Parent University also has an exam reform committee. Issues related to improvement in exam are discussed in the faculty meeting and put forward to the university exam reform committee. The changes made in the last years are : introducing objective questions, specific design for university question papers.

Cross cutting issues

- The college arranges Workshop on skill development.
- The teachers conduct class room seminars concerning current issues.
- Parents of the students are invited by the college to discuss with them issues regarding their academic performance.
- Students are given information on how to face and fight ragging.
- Health checkup camps for Blood group checking and Thelesemia Prevantion.
- The parent University has introduced electives under CBCS.
- Gender sensitivity is motivated through various subjects (women's issues)
- Sapta Dhara activities like drawing, debate, essay writing, celebration of various days like NSS & NCC, Raxabandhan, women's Day, teacher day etc.
- Students are taken for trips like : Mount Abu, Shamlaji and Patan to make students aware about importance of historical places. This helps to stimulate environment awareness among students.
- To aware the students about HIV-AIDs Red Ribbon Club is established and Special programmes are organized by club.
- To celebrate 150th Anniversery of Swami Vivekanand the college has established Vivekanand corner in the college library where the writings of Swami Vivekanand are displayed. The College level quiz test on the life of Vivekanand was organized. Every year, we celebrate 12th January as National Youth day in honour of Swami Vivekanand.

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- Series of lectures are arranged for students on the topics, personality, goal setting, positive thinking, leadership qualities, decision making etc.

Audio Visual Aids/multimedia:

- The college has organized training programme for the faculty to use E-Journals and other E-resources for Knowledge and skill Development.

Teaching learning material development selection and use :

- The materials developed are : Question Banks and Study materials

c) Percentage of faculty

- * Invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies - 41.66%
- * Participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies - 100%
- * Presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies – 77.5%
- ❖ Our Institution consistently makes efforts to augment the quality of teaching by adopting following strategies.
 - The college provides Duty Leave to attend workshop, Refresher Course, Orientation Course, arranged by University or Academic Staff College.
 - The college provides financial help for Transportation Allowance and Delegation/Registration Fees to attend seminars, workshop etc. and manages to get the seminar grants from U.G.C.
 - The college provides Duty Leave to the concerned faculty for visiting other Institutes as Resource Persons/ External Examiners/External Observer.
 - The Principal informs the concerned faculty about various seminars, workshops, training Programmes and sees to it that the faculty takes part in them.
 - The college library provides Reference Books, N-List facility by Internet, Free Internet Facility by Wi-Fi, etc to the faculty.
 - Faculty who writes Books is appreciated by the Principal and the Management and helped them to publish their Book.

- For the Technical development of the faculty small training programmes are arranged for the faculty to improve their teaching skills.

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The Institution recharges the teachers in the following manner.

- The college supports teachers to participate and to present research papers in various seminars, conferences etc. with the grant from UGC and college.
- D.L., T. A. and Delegation Fees are provided by the Institution to attend subject related conference, workshops, seminars, etc.
- Teachers are also motivated by the Principal and Research Committee to propose for Minor/Major Research proposals for financial assistance to UGC under XIIth Plan. One teacher has completed and submitted the report of Minor Research Project to UGC in XI Plan. UGC has sanctioned Minor Research Project grant to one teacher in XII Plan and one teacher has submitted his proposal for Minor Research Project in XII Plan.
- The college has made provision for Research facility in the staff room.
- The Institution allows the faculty to visit and take Lectures at PG centers of other neighbouring Institutions. Their time table is adjusted according to their convenience.
- So far 2 faculty have presented lecturer on their relative subjects through live interactive telecast through the State Government sponsored BISAG.
- 2 faculty of the college have contributed in the preparation of common curriculum for the universities of the Gujarat State in the subject of Hindi and Sociology.

Details of Seminars/Conferences/Workshops/Lectures attended during Accreditation Years:

Dr. L. S. Mewada

Head & Associate Professor,

Department of Gujarati,

Vijaynagar Arts College, Vijaynagar - 383460

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Sr. No.	Name of Seminar,Conference, Lecture Taken	Name of Organization/ Agency	Level, Date & Place	Paper presented / participated
1	Research Methodology	AIU Delhi, NAAC KCG Gujarat & HNGU Patan	National Nov. 21 to 24,2011 Patan	Participated
2	CBCS	H. N. G. Uni. & Arts College, Idar	University Feb. 4, 2011 Idar	Participated
3	Saundarysatra Svarupane Vibhavana	Arts & Commerce college Talod	State March 8,2011 Talod	Participated
4	Accreditation for Ensuring Quality Education & Preparation of SSR for NAAC Accreditation	H.N.G.U. & NAAC Bangalore	State Oct. 9, 2004 Patan	Workshop
5	Saundarysatra Svarupane Vibhavana	AGAS & UGC Arts & Commerce College Talod	National March 8,2011 Talod	Participated
6	Gujarati Adhyapak Sangh	Arts & Commerce Khedabrama	State Feb. 6, 2011 Khedbrama	Participated
7	Creating Excellence for Sustainable Society	HNGU	International May 15 & 16, 2011	Participated
8	Vanvasi sahitya Samvad	UGC & Arts College, Idar	National March 11 & 12, 2011	Presented
9	Folk Songs of North Gujarat – Different References	DNP Arts and Commerce College, Deesa & JMLK,Rajkot	State Sep. 17, 2012 Deesa	Presented
10	Aanart Gujarati no Adhyapak Sangh	Arts & commerce college Khedbrama	State Sep. 3, 2012 Khedbrama	Participated
11	Research Methodology	U. G. C. & Arts & Commerce College, Khedbrahma	National March 23 & 24, 2013 Khedbrahma	Participated
12	Aanart Gujarati no Adhyapak Sangh	Arts & commerce college Kheralu	State March 25, 2013 Kheralu	Presented

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13	Aanart Gujarati no Adhyapak Sangh	Mahila Arts & Commerce College Visnagar	State March 28, 2012 Visnagar	Presented
14	Higher Education : Global Issues and Challenges	UGC & Samarpan Arts & Commerce College	National Dec. 31, 2011 & Jan. 1, 2012 Ahmedabad	Presented
15	Vidhya Vistar Vyakhyanmala	Arts College Vadali	State Sep. 17, 2011 Vadali	Presented
16	Tradition of Sanskrit Grammar & Gujarati Grammar	UGC & TMS Mahila Arts College, Idar	National Oct. 30 – 31, 2012	Presented
17	Reality and Virtuality : A Confluence of Contemporary Oriental Literatures	Samarpan Arts & Commerce College	International Dec. 27, 2013 Ahmedabad	Participated
18	Preparing Institutional Developmental Plan Proposal for RUSA	HNGU & KCG	State Jan. 16, 2014 Patan	Participated
19	Curriculum Conclave – 2015	HNGU, Patan	March 21, 2015	Presented

Mr. C. L. Panchola
Associate Professor,
Department of Gujarati,
Vijaynagar Arts College, Vijaynagar - 383460

Sr. No.	Name of Seminar, Conference, Lecture	Name of Organization Agency	Level, Date & Place	Paper presented / participated
1	Adhyapak Traning Prog.	Higher Education Gujarat- Gandhinagar Trining Centre	State Feb. 20 & 21, 2008 Gandhinagar	Participated
2	Adhyapak Traning Prog.	Vijaynagar arts College H.N.G.U. Patan	State Jan. 1, 2009 Vijaynagar;	Participated
3	Postmodernist Short Story in Gujarati	G.S.A.N. Adivasi Arts & Commerce College Bhiloda	State Jan. 24, 2009 Bhiloda	Presented
4	Contemtorary one –act plays in the western regional lan.	,Arts & science college, Mahesana	National March 8, 2009 Mahesana	Participated

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5	Annual Adyapak Sangh	Maila Arts College palanpur	State March 14,2009 Palanpur	Participated
6	Gujarati Sahityma Narivad	Arts college Modasa	State Nov. 28 & 29, 2009 Modasa	Participated
7	Literature & Creative Arts	M.P. Arts College Ahemadabad	National Nov. 29, 2010 Ahemdabad	Participated
8	Gujarati Laghu Katha	Arts & Commerce College , Khedabrama	State Jan. 9, 2010 Khedabrama	Participated
9	Pannalal Patelna Sahitynu Mulyankan	Arts College Shamlaji	State Jan. 18 & 19, 2010 Shamlaji	Presented
10	Gujarati Adhyapak Sangh	Arts & Commerce Khedabrama	State Feb. 6, 2011 Khedbrama	Participated
11	Saundarysatra Svarup ane Vibhavana	Arts & Commerce college Talod	State March 8,2011 Talod	Participated
12	Vidhya Vistar Vyakhyanmala	Arts College Vadali	State Sep. 17, 2011 Vadali	Participated
12	Aanart Gujarati no Adhyapak Sangh	Mahila Arts College Palanpur	State March 14, 2009 Palanpur	Participated
13	Gujaratino Adhyapak Sangh	Arts & Commerce College Khedbrama	State Feb. 6 & 7, 2011 Khedbrama	Participated
14	Sree Raghuveer Chudhari Sarjak Satra	Arts & Commerce College Dhansura	National Jan. 17, 2012 Dhansura	Presented
15	Research Methobology	Arts college Patan	National March 16, 2012 Patan	Participated
16	Aanart Gujarati no Adhyapak Sangh	Mahila Arts & Commerce College Visnagar	State March 28, 2012 Visnagar	Participated
17	Aanart Gujarati no Adhyapak Sangh	Arts & commerce college Khedbrama	State Sep. 3, 2012 Khedbrama	Participated
18	Tradition of Sanskrit	Mahila.Arts	National	Presented

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	Grammar & Gujarati grammar	college Idar	Oct. 30 & 31, 2012 Idar	
19	Aanart Gujarati no Adhyapak Sangh	Arts & commerce college Kheralu	State March 25, 2013 Kheralu	Participated
20	Reality & Virtuality	Samarpan Arts & Commerce College Gandhinagar	International Dec. 27, 2013 Gandhinagar	Participated

Dr. R. D. Patel
Head & Associate Professor,
Department of Sanskrit,
Vijaynagar Arts College, Vijaynagar

Sr. No .	Name of Seminar/Conference /Lecture Taken	Name of Organization Agency	Level, Date & Place	Paper Presented/ Participated
1	Anart Gujarati No Adhyapak Sangha (6 th Conference)	Vijaynagar Arts College, Vijaynagar	State Feb. 25, 2007 Vijaynagar	Participated
2	Divine Power Amba-Bhagvati & Ambaji Shaktipith in Sanskrit Literature and othe Reference Literature	(Anart Sanskrit-Sanskriti Swadhyay Sansthan, Mehsana) Ambaji Arts & Comm.College Ambaji.	State March 8&9, 2007 Ambaji	Participated
3	“Personal Development Through Sanskrit Development”	J.Z.Shah Arts &H.P.Desai Comm.College Amroli-Surat.	National 20March,2007 Amroli - Surat.	Paper Presented
4	‘Veda and Vedanta’ “Inspiration of Humanity in Vedas”	(Anart Sanskrit-Sanskriti Swadhyay Sansthan, Mehsana) Smt.M.C.Desai Arts & Com.College, Prantij	National March 8 & 9, 2008 Prantij	Paper Presented
5	‘Sanskrit Stotra Sahitya’ “Stotra in Ramayana And Mahabharat”	(Guj.State Sanskrit Sahitya Academy Gandhinagar) Municipal Arts	National March 30,2008 Mahesana	Paper Presented

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		& Urban Bank Science College, Mahesana		
6	Darshan Parishad Seminar	Department of Sanskrit L. D. Arts College, Ahmedabad	State Oct. 13,2008 Ahmedabad,	Participated
7	The Contribution of Gujarat Sanskrit in the area of Literature/Science/Criti cism.	(Anart Sanskrit- Sanskriti Swadhyay Sansthan, Mehsana) Ambaji Arts & Comm.College Ambaji	State Feb. 22 & 23, 2009 Ambaji	Participated
8	‘Modern Sanskrit Literature’ “Rajdharm As Depicted in Bhishmacharitam”	Sanskrit Sahitya Akademi Gandhinagar and Arts & Commerce. College,Idar	State March 15,2009 Idar	Paper Presented
9	“Deshoyam Kurute Pronnatim”- An Analysis	(Rajsthan Sanskrit Parishad and Gujarat State Teachers Association) Maharshi Dayanand Saraswati University Ajmer-Rajsthan	National Dec. 25 to 27, 2009 Ajmer - Rajsthan	Paper Presented
10	Vedoni Lokbhogyata	(M.S.Uni. Department Of Sanskrit) M.S.University, Vadodara	State Jan. 3,2010 Vadodara	Workshop
11	‘Shrimad Bhagvad GeetaDarshan Parisamvad’ “The Art Of Leaving in Shrimad Bhagvad Geeta”	(Anart Sanskrit- Sanskriti Swadhyay Sansthan, Mehsana) Shankralok Ashram, Uvarsad, Gandhinagar	State Jan. 17,2010 Uvarsad, Gandhinagar	Paper Presented
12	‘Modern Sanskrit Literature in the	(UGC Sponcered)	National Feb. 26 & 27,	Paper Presented

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	Context of Ancient Sanskrit Literature’ “The Influence Of Ancient Literature in the Prime Works Of Dr. Harinarayan Dixit”	Arts College, Shamlaji	2010 Shamlaji	
13	‘Exhibition of Gujarat in Sanskrit Literature’ “The Discription Of Raivatak Parvat in Shishupalvadh”	Anart Sanskrit-Sanskriti Swadhyay Sansthan, Mehsana) Somnath Trust	National) March 13 & 14, 2010 Somnath	Paper Presented
14	Veda and Shankar Vedant	(Ved Sanskrit Mahavidyalaya and Shri Ved Vidya Pratishthan, Ved - Vyasang Vadodara) Sanskrit Pathshala, Mudeti	State July 18,2010 Mudeti	Participated
15	‘Subhashito ane Suktio in Sanskrit Literature’ “Comment On Evil in Sanskrit Poems”	(Guj. State Sanskrit Sahitya Akademi Gandhinagar) Shri.S.S.Maheta Arts & M.M.Patel Comm.College, Himmatnagar	State Dec. 4, 2010 Himmatnagar	Paper Presented
16	PG Level Semester System – (Workshop)	(Department Of Sanskrit) Hem.North Guj. Uni. Patan	University June 7 & 8, 2010 Patan	Participated
17	‘Shri Ram ane Shri Krishnanao Jivan Sandesh’ “The Life message Of Lord Krishna as given in the Srimad Bhagvad Geeta”	(Guj. State Sanskrit Sahitya Akademi Gandhinagar) Arts And Commerce College, Idar	State Jan. 4,2011 Idar	Paper Presented
18	Akhil Bharatiya HemChhandracharya Samaroh	(Department Of Sanskrit) Hem. North Guj.Uni. Patan	National Feb. 25 to 27, 2011 Patan	Participated
19	‘Sanskrit Sahityo or Shashtrome Paryavaran Chintan’ “Environment in the	(Anart Sanskrit-Sanskriti Swadhyay Sansthan,	National March 5 & 6, 2011 Mehsana	Paper Presented

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	drama of Kalidas”	Mehsana) Arts And Science College, Mehsana		
20	‘Sanskrit Sahitya me Nari Samvedna’ “Abhigyan Shakuntal me Shakuntala ki Samvedna”	Nimbark Shodh Sansthanam Himmatnagar, S.K.	National Dec. 18 & 19, 2011 Himmatnagar,	Paper presented
21	‘N.S.S. Varshik Sangoshthi’	(Hem.North Guj. Uni. Patan) Sadra, Gandhinagar	University Feb. 29 &March 1,2012 Sadra, Gandhinagar	Participated
22	‘Rashtriya Sanskrit Vyakhyan Mala Evam Sangoshthi’ “Bhishmcharitam Makavya ma Nirupit Rasyojana”	(Anart Sanskrit-Sanskriti Swadhyay Sansthan, Mehsana) Arts And Science College, Mehsana	National March 14 & 15,2012 Mehsana	Paper presented
23	‘Universality of Vedas’ “Vedo me Rashtriya Bhavna”	Dept. of Sanskrit, Pali & Prakrit (Arts), Oriental Institute (MSU), Veda Vyasanga (Quarterly) & Veda Vidya Pratishthan, Vadodara	National March18, 2012 Vadodara	Paper presented
24	‘Preservation of Shastras and Development of Sanskrit Language – Concerns and Prospects’	Shree Somnath Sanskrit University, Veraval Sanskrit Shitya Academy, Gandhinagar Gujarat	Inter national March, 24& 25 Gandhinagar	Participated
25	‘Tradition of Sanskrit Grammar & Gujarati Grammar’	Mahila Arts College, Idar	National Oct. 30& 31, 2012 Idar	Participated
26	‘Sanskrit Sahitya me Matrubhumi’	Nimbark Shodh Sansthanam	National Jan. 13, 2013	Paper presented

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	“Bharatmata Brute Makavya me Matrubhumi”	Himmatnagar, S.K.	Himmatnagar	
27	‘Ecology in Sanskrit Literature’ “Yagya Dwara Paryavaran Sanrakshan-Yajurved ki Dhrushti se”	Smt. R.R.H. Patel Mahila Arts College, Vijapur	National Sep. 7& 8, 2013 Vijapur	Paper presented
28	Samprat samasyao ke sandarbh me Sanskrit sahitya evam shastroki upadeyata “Shrimad bhagvatpuran ma paryavaran”	(Anart Sanskrit-Sanskriti Swadhyay Sansthan, Mehsana) Rotary bhavan, Mehsana	State March 23,2014 Mehsana	Paper presented
29	‘N.S.S. Varshik Sangoshthi’	(Hem.North Guj. Uni. Patan) At - Polo, Taluka- Vijaynagar	University Feb. 28&March 1, 2015 Polo - Vijaynagar	Participated

Mr. P. K. Makawana
Associate Professor,
Department of Sanskrit,
Vijaynagar Arts College, Vijaynagar

Sr. No.	Name of Seminar, Conference, Lecture Taken	Name of Organization Agency	Level, Date & Palce	Paper presented / participated
1	Preservation of shastras and Development of Sanskrit language	Somnath Sanskrit uni, Veraval	International 24-25 March 2012 Gandhinagar	Participated
2	All India Hemchandrachary samaroh	H.N.G.U. Patan	National 28 Feb.-1- March Patan	Participated
3	Sanskrit Sangoshthi	Maharshi Dayanand Sarasvati Uni. Ajamer	National 25to27-Dec. 2009 Ajmer	Participated
4	Morden Sanskrit lit. Inthe context of ancient Sanskrit lit.	,Arts college, Shamlaji	National 26-27 Feb. 2010 Shamlaji	Presented
5	Sanskrit sahity men Gujarat-darshan.	Aanart Sanskrit-sanskriti swadhyay sansthan velaval	National March 13&14, 2010 Veraval	Participad

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6	Sanskrit sahy aur shastro men paryavaran chintan	Arts& sciince college,mahesana	National 5-6 march 2011 Mahesana	Presented
7	Universality of vedas	Dept. of Sanskrit M.s. Uni. vadodara	National 18 March, 2012 Vadodara	Presented
8	Traditional of Sanskrit grammar& gujarati grammar	mahila arts college, Idar	National 30-31 Oct. 2012 Idar	Presented
9	Sanskrit sahy men matrubhumi	Nimbark shodh sansthan Himmatnagar	National 13Jan.,2013 Himmatnagar	Presented
10	Ecology in Sanskrit literature	Mahila Arts college Vijapur	National 7-8 Sept. 2013 Vijapur	Presented
11	Darshan parishad seminar	L.D.Arts college Ahemadabad	State 13 Oct. 2008 Ahemdabad	Participated
12	Gujaratnu sanskrit sahy khetre pradan	Ambaji	State 22-23 Feb. 2009 Ambaji	Participated
13	Aadunik Sanskrit sahy	Arts & commerce collegeI Idar	State 15 March 2014 Idar	Participated
14	Vedoni lokbhogyata	M.S. Uni. Vadodara	State 3 Jan. 2010 Vadodara	Participated
15	Contribution of Gujarat in Sanskrit literature	Mahila arts college Vijapur	State 5-6 March Vijapur	Participated
16	Upanishadonu tatvchintan	Arts & commerce college Khedbrahma	State March 27, 2010 Khedbrahma	Presented
17	Shree Ram & Krishn ka jeevan sandesh	Arts & commerce college Idar	State 4 Jan. 2011 Idar	Presented
18	Sreemad bhagavatgeetamanthi yuvanone prerana	Arts & Commerce College Idar	State March 5,2011 Idar	Participated

Dr. B. A. Patel
Associate Professor,
Department of Hindi,
Vijaynagar Arts College, Vijaynagar

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Sr. No.	Name of Seminar, Conference, Lecture Taken	Name of Organization/ Agency	Level, Date & Place	Paper presented / participated
1	Word as weapon: Articulation of women's issues in Gujarati & Hindi poetry	Maniben Nanavati Women's College Mumbai (UGC)	National 14-15 Feb. 2007 Mumbai	Participated
2	Aachary Hajariprasad dvivedi janm shatabdi	Arts & commerce college, Idar	National 16, March, 2008 Idar	Participated
3	Hindi-Gujarati Dalit-sahity	Arts & commerce college, Kheralu	National 9-10, Jan. 2010 Kheralu	Presented
4	Premchandrar yugeen katha-sahity men Dalitvimarsh	P.K. kotavala, arts college, patan	National 10-11 Jan. 2011 Patan	Presented
5	Hindi katha-sahity men dalit-vimarsh	N.S. patel Arts college, Aanand	National 23 Jan. 2011 Aanand	Presented
6	Vanvasi sahity sanvad	Arts & commerce college, Idar	National 11-12 March 2011 Idar	Participated
7	Jansanchar madhyamo men Hindi ki sthiti aur disha	Smt. R. M. prajapati arts college ,satalasana	National 6-7 Nov. 2011 Satlasana	Presented
8	Mahadevee varma ka sahity	S.B. mahila arts college, Himmatnagar	State 14-May 2007 Himmatnagar	Presented & Resource person
9	Aachary hajariprasad dvivedi jnmshatabdi parisamvad	H.K. Arts college Ahamdabad	State 23 Oct, 2007 Ahemdabad	Participated
10	Aadhunik Hindi natysahity : rangmanch ki sthiti-chunautiyan aur sambhavnaen	Arts & commerce college Talod	State 23 Sept., 2008 Talod	Participated
11	Sahitykar aachary hajariprasad dvivedi	Arts college Modasa	State 19-20 Dec. 2009 Modasa	Presented
12	Aadhunik Hindi kavita men vyangy	Arts college ,Shamalajee	State 18-19 Jan. 2010 Shamalaji	Presented
13	Research Methodology: A	H.N.G.U. Patan	State 21-24 Nov.	Participated

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	march towards creating researchculture		2011 Patan	
14	Learning outcome based course development	L,D.R.P. Gandhinagar K.C.G.	State 15Feb. 2013 Ghandhinagar	Participated
15	Curriculum development designing	Uni.Granth nirman bord Ahamadabad	State 2 March 2013 Ahemadabad	Participated
16	Curriculum development	K.C.G. BISAG studio Gandhinagar	State 4 June,2012 Gandhinagar	Resource person & subject experts
17	N.S.S. varshik shibir	D.N.P.Arts & commerce college Disa	State 27-28 Sept. 2008 Disa	Participated
18	Ram aur Krishn bhakti sahity ki sarvabhaumikata	B.K. srof mahavidyalay kandivali ,Mumbai	International 12-13 Dec. 2014 Mumbai	Presented
19	Ph. D. Course-work	HNGU, Patan	University 24 May,2015	Resource Person

Dr. J. M. Purohit

Head & Associate Professor,

Department of English,

Vijaynagar Arts College, Vijaynagar

Sr. No.	Name of Seminar,Conference, Lecture Taken	Name of Organization/ Agency	Level, Date & Place	Paper presented / participated
1	Materials Development for English Language Teaching at the U. G. Levels	Dept. of English & ASC Sau. Uni. & British Council	International Nov.17 to 21,1997 Rajkot	Participated
2	Computer Training Prog.	H. N. G. Uni. Training Centre	University Sep. 13 to 18, 1999 Patan	Participated
3	NSS Prog Officer	H. N. G. Uni.	University Sep. 17 & 18 ,2004 Patan	Participated
4	Accreditation for Ensuring Quality Education &	H.N.G.U. & NAAC Bangalore	State Oct. 9, 2004 Patan	Participated

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	Preparation of SSR for NAAC Accreditation			
5	Teaching of English in Tribal Area	Shamlaji Arts College & U. G. C.	State Dec. 27 & 28, 2005 Shamlaji	Presented
6	NAAC Awareness	G. D. Modi Arts College , Palanpur & NAAC	State March 12 & 13, 2005 Palanpur	Participated
7	Environment and Disaster Management	M. N. Science College, Visnagar & H. N. G. Uni.	University Dec. 26 & 27, 2005 Visnagar	Participated
8	NSS Prog Officer	H. N. G. Uni.	University Feb. 17 & 18 , 2006 Patan	Participated
9	Seminar-cum-workshop on Syllabus	Modasa Arts College & G. U. E. T. A.	State Sep. 17, 2006 Modasa	Participated
10	Examination Reforms in Higher Education	Petlad Arts & Commerce College & U. G. C.	State Dec. 30, 2006 Petlad	Participated
11	Anart Gujarati No Adyapak Sangha (6 th Conference)	Vijaynagar Arts College, Vijaynagar	University Feb. 25, 2007 Vijaynagar	Participated
12	Assuring Qualitative Higher Education through IQAC	B. A. O. U. & IQAC Sau. Uni.	State Sep. 10, 2007 Rajkot	Participated
13	Counseling for Preparation of SSR for NAAC	D. D. Thakar Arts & K. J. Patel Com. College	State Jan. 10, 2008 Khedbharma	Participated & Counseling
14	IGNOU Orientation Prog.	IGNOU Pune	National Oct. 5 & 6, 2008 Pune	Participated
15	Debate Training Seminar	Vijaynagar Arts College & H. N. G. U.	University Jan. 12, 2009 Vijaynagar	Worked as an Expert & Participated
16	DELL Co-ordinators	H. M. Patel Institute of English V. V. Nagar & B. A. O. U.	State June 8 to 11, 2009 V. V. Nagar	Participated

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17	Contribution of Social Workers in the Development of Women and Backward Castes in India	C. C. Mahila Arts & C. N. Sheth Commerce College Visnagar & U. G. C.	State Jan. 7, 2010 Visnagar	Presented
18	Quality Management and Global Challenges in Higher Education	Kadi Sarva Vidyalaya Gandhinagar & NAAC	National Aug. 6 & 7, 2010 Gandhinagar	Participated
19	Indian Women Writings in English	C. C. Mahila Arts & C. N. Sheth Commerce College Visnagar & U. G. C.	National Sep. 4 & 5, 2010 Visnagar	Presented
20	Indian Women Writings in English	C. C. Mahila Arts & C. N. Sheth Commerce College Visnagar & U G C	National Sep. 4 & 5, 2010 Visnagar	Participated & Resource Person in The seminar
21	The Problems of Teaching English in Tribal Areas	Adivasi Arts & Commerce College Bhiloda & U. G. C.	State Jan. 10, 2011 Bhiloda	Presented
22	Choice Based Credit System	Arts & Commerce Collge , Idar & H. N. G. Uni.	University Feb. 4, 2011 Idar	Participated
23	KMP Training Programme for Master Trainer	Arts & Commerce Collge , Idar & KCG & Higher Edu. Dept. of Govt. of Guj.	State March 7 & 8, 2011 Idar	Participated
24	Teaching of Foreign Language in Large Classes	U. G. C. & Dept. of English N.K.B.M.G. College, Chandausi (UP)	International May 1, 2011 Chandausi (UP)	Participated
25	Sardar Patel & Dr. Babasaheb Ambedkar : Contemporary Relevance	H.M.P.I.E.T.R. & C.E.R.L.I.P. & U.G.C. V. V. Nagar	National Aug. 11 & 12, 2011 V. V. Nagar	Participated
26	Indian English Literature : Contemporary Perspectives	U. G. C. & G. D. Modi College of Arts, Palanpur	National Feb. 5 & 6, 2012 Palanpur	Presented
27	Newly Implemented Syllabi	HNGU & ETA	Uni. Sep. 10, 2012, Patan	Participated
28	Role of Major Writers in Indian English Writings	U. G. C. & Smt. R. M. Prajapati Arts College, Satlasana	National Sep. 15 & 16, 2012 Satlasana	Presented

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29	Academic institutions	Govt. of Gujarat	International Jan. 9 & 10, 2013	Participated
30	Indian Education in World Perspectives	Gujarat University	National Feb. 11, 2013, Ahmedabad	Participated
31	Research Methodology	U. G. C. & Arts & Commerce College, Khedbrahma	National March 23 & 24, 2013 Khedbrahma	Participated
32	Liberating Learning	Children Uni. & Edu. Res. Association & H. E. F & Bharatiya E. A	International June 7 to 9, 2013 Ahmedabad	Paper Presented
33	Disciplinary & Int.disciplinary Approaches to KnowledgeCreation in Higher Education : Canada &India	Swami Sahajanand Group of Colleges, Bhavnagar	International Dec. 28 & 29, 2013, Bhavnagar	Paper Presented
34	Teaching of English Language Today	UGC & Smt. M. M. Shah Mahila Arts College, Kadi	National Jan. 3 & 4, 2014 Kadi	Paper Presented
35	Teaching of English Language and Literature at UG level	Gojariya College & ETA & HNGU, Patan	State Nov. 14, 2014 Patan	Paper Presented
36	Curriculum Conclave – 2015	Hemchandracharya North Gujarat University	State March 21,2015 Patan	Paper Presentation

Dr. M. D. Bhatt
Assistance Professor,
Department of English,
Vijaynagar Arts College, Vijaynagar

Sr. No.	Name of Seminar,Conference, Lecture Taken	Name of Organization/ Agency	Level, Date & Place	Paper presented / participated
1	Literary Criticism and India : Issues and Approaches	Dept. of English and Comparative Literary Studies – Sau. Uni. – Rajkot	National March, 27 to 29, 2000 Rajkot	Participated
2	Teaching of English Language, Literature and Communication : Issues and Strategies	Shri. P.D. Malaviya College of Commerce – Rajkot & U. G. C.	State Aug. 20 & 21, 2001 Rajkot	Participated

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3	Contemporary Commonwealth Literature	S.H.Gardi Institute of English & Comparative Literary Studies – Sau. Uni. – Rajkot & SUETA	National March, 24 & 25, 2002 Rajkot	Participated
4	Contemporary English Creative and Critical Discourses	Smt. S. H. Gajera Shaikshnik Sankul, Amreli & SUETA	State Dec. 13 & 14, 2003 Amreli	Paper Presented
5	Literary and Non-Literary forms in the 19 th Century Indian Literature with Special Reference to English, Gujarati, Hindi	S.H.Gardi Institute of English & Comparative Literary Studies – Sau. Uni. – Rajkot & U. G. C. (SAP / DRS)	National Jan. 30, 31 & Feb. 1, 2004 Rajkot	Participated
6	Translating Indian Renaissance Literatures in Gujarati, Hindi, English	S.H.Gardi Institute of English & Comparative Literary Studies – Sau. Uni. – Rajkot & U. G. C. (SAP / DRS)	State Feb. 27 to 29, 2004 Rajkot	Participated
7	Translating Indian Renaissance Critical Writings in Gujarati and Hindi into English	S.H.Gardi Institute of English & Comparative Literary Studies – Sau. Uni. – Rajkot & U. G. C. (SAP / DRS)	State Sept. 28 to 30, 2004 Rajkot	Participated
8	Discourse of Resistance in the Colonial Period with Reference to English, Gujarati and Hindi Literature	S.H.Gardi Institute of English & Comparative Literary Studies – Sau. Uni. – Rajkot & U. G. C. (SAP / DRS)	National Oct. 25 to 27 2004 Rajkot	Participated
9	Contemporary Issues in Commerce and Management	Shree G. K. & C. K. Bosamia Arts and Commerce College – Jetpur & I.A.A. – Saurashtra Branch – Rajkot	National Feb. 20, 2010 Rajkot	Paper Presented
10	Literature and Other Dimensions	Dept. of Hindi , Sau. Uni. - Rajkot & Shri M. N. Kampani Arts and Shri A. K. Shah Commerce College, Mangrol	National Feb. 23, 2010 Mangrol	Paper Presented

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11	Teaching of Foreign Language in Large Classes	U. G. C. & Dept. of English N.K.B.M.G. College, Chandausi (UP)	International May 1, 2011 Chandausi (UP)	Participated
12	Indian English Literature : Contemporary Perspectives	U. G. C. & G. D. Modi College of Arts, Palanpur	National Feb. 5 & 6, 2012 Palanpur	Paper Presented
13	Newly Implemented Syllabi	HNGU & ETA	University Sep. 10, 2012 Patan	Participated
14	Role of Major Writers in Indian English Writings	U. G. C. & Smt. R. M. Prajapati Arts College, Satlasana	National Sep. 15 & 16, 2012 Satlasana	Paper Presented
15	Indian Education in the World	Gujarat University & Vidiyabharati, Ahmedabad	National Feb. 11, 2013 Ahmedabad	Participated
16	Research Methodology	U. G. C. & D D T Arts & K J P Commerce College - Khedbrahma	National March, 23 & 24, 2013 Khedbrahma	Paper Presented
17	Liberating Learning	Higher Edu., Children's University & Edu'tional Researchers – Ah'dabad	International June, 7 to 9, 2013 Ahmedabad	Paper Presented
18	Disciplinary and Interdisciplinary Approaches to Knoeledge Creation in Higher Education : Canada & India	IACS & Swami Sahajanand College – Bhavnagar	International Dec. 28 & 29, 2013 Bhavnagar	Paper Presented
19.	University Annual Workshop	Department of NSS, HNGU, Patan	State (Uni.) Feb.-2013 Palitana.	Participated
20	Teaching of English Language Today	U. G. C. & Smt. M. M. Shah Mahila Arts College - Kadi	National Jan. 3 & 4, 2014 Kadi	Paper Presented
21	Teaching of English Language and Literature at Undergraduate Level	Gojariya College & ETA & HNGU, Patan	State Nov. 14, 2014 Gojariya	Paper Presented
22	University Annual Workshop	Department of Yuva Cultural, HNGU. Patan	State (Uni.) March 14 & 15, 2014 Ambaji	Participated

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23	University Annual Workshop	Department of NSS, HNGU, Patan	State (University) March 29 & 30, 2014 Sandrana	Participated
24	University Annual Workshop	Department of NSS, HNGU, Patan	State (University) Feb. 28, & March 1, 2015 Polo, Ta. Vijaynagar	Participated
25	Curriculum Conclave – 2015	Hemchandracharya North Gujarat University, Patan	State March 21, 2015 Patan	Paper Presented

Dr. T. G. Gayakwad
 Head & Associate Professor,
 Department of Sociology,
 Vijaynagar Arts College, Vijaynagar

Sr. No.	Name of Seminar, Conference, lecture Taken	Name of Organization Agency	Level, Date & Place	Paper presented / participated
1	Tribal Cange	S.B. Mahila Arts College Himmatnagar	State 15- March 2007 Himmatnagar	Participated
2	Social Integrity and Eradication of Untouchability	H.N.G.U. Patan	State 4-5, March 2008 Patan	Participated
3	N.S.S. Varshik shibir	D.N.P.Arts & Commerce College Disa	State 27-28 sep. 2008 Sundha	Participated
4	Multidisciplinary National Seminar	S.P.Uni. Vallabhavidyanagar	National 29-30 Nov. 2008 Vallabhavidyanagar	Participated
5	Contribution of Social Workers in the Development of Women and Backyard Castes in India	Mahila Arts & Commerce College Visnagar	State 7-Jan. 2010 Visnagar	Presented
6	Tribal Education in India	Arts College Shamalaji	National 26-27 , Feb. 2010 Shamalaji	Presented

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7	Contribution of Dr. baba Ambedkar in Indian Society	S.P.Uni. VVnagar	State 11 ,Oct. 2010 VVnagar	Presented
9	Mangement of Highwr Education in the Gujarat State	H.N.G.U.Patan	State 10-Dec. 2010 Patan	Participated
10	Dr. Ambedkar : The Inspirer of Egalitarian Society	S.P.Uni. VVnagar	State 4-Feb. 2012 VVnagar	Presented
11	Curriculum Conclave – 2015	Hemchandracharya North Gujarat University, Patan	State March 21,2015 Patan	Paper Presented

Dr. B. L. Pawar
Assistant Professor,
Department of Sociology,
Vijaynagar Arts College, Vijaynagar

Sr.No.	Name of Seminar/Conference /Lecture Taken	Name of Organization Agency	Level,Date & Place	Paper Presented /Participated
1	Dowry & Killing of female embryo (Seminar)	Vijayanagar Arts College	State Dec.16 &17-2005 Vijaynagar	Paper Presented
2	Anart GujaratiNo Adyapak Sangha (6 th Conference)	Vijayanagar Arts College	University Feb.25-2007 Vijayanagar	Participated
3	Indian Sociological Society RC-18 Sociology of Crime and Deviance	Department of Sociology S.P.Uni. V.V.Nagar	National Nov.29 & 30,2008 V.V.Nagar	Participated
4	Contribution of Social Workers in the Development of Women and Backward Castes in India	Smt.C.C.Mahila Arts & C.N.Commerce College Visnagar	State Jan.7,2010 Visnagar	Paper Presented
5	Gujaratma Apradh : Mahillaona Sandarbhma (Seminar)	Sheth H.P.Arts & S.M.Commerce College, Talod	National Feb.13,2010 Talod	Paper Presented
6	Tribal Education in India (Seminar)	Arts College, Shamlaji	National Feb.26 & 27, 2010 Shamlaji	Paper Presented

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7	Dr.Babasaheb Ambedkar Chair (Seminar)	Sardar Patel Uni.V.V.Nagar	State Feb.4 2012 V.V.Nagar	Paper Presented
8	Career Counseling [Lecture]	St Mary School Saroli Vijaynagar	Lecture 17/01/2008 Himatnagar	Lecture

Dr. C. R. Suchak
Associate Professor,
Department of Psychology,
Vijaynagar Arts College, Vijaynagar

Sr. No.	Name of Seminar, Conference , Lecture Taken	Name of Organization Agency	Level ,Date & Pleace	Paper presented / participated
1	Health psychology	M.B. colloge of commerce Dahegam	State 13 Dec.2008 Dahegam	Participated
2	Life style & stress	Arts& commerce college Khedbrahma	National 27-28, March, 2010 Kedbrahma	Participated
3	Status of woman in india	R.M. Prajapati Arts college, Satlasana	National 6 -7 Nov. 2011 Satlasana	Presented
4	Old age psycosocial & Biological problems and management.	Jaynarayan vyas uni. Jodhapur,Rajasthan	National 2-3 March. 2013 Jodhapur	Presented
5	Positive schooling – need for an hour .	Guj. Uni. Bhavan, Ahemadabad	National 31 March 2013 Ahemadabad	Presented
6	Psychology for Holistic living in global world.	G.L.S.Arts college, Ahemadabad	International 1 to 3 March 2014 Ahemadabad	Presented & Co-charing
7	Adjustment as an improvement of quality of life	mahila arts & home science college Mahesana	National 22 & 23, March. 2014 Mahesana	Presented & co-charring
8	Women insecurity issues and mental health-reasons and solutions	S.P. Uni. V V Nagar	National 8 to 9 Feb. 2014	Presented
9	Changing status	P.K. Kotavala.Arts	State	Presented

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	of women : past, present and future	college Patan	6-7 Feb. 2015 Patanl	
10	Live Television lecture SANDHAN BISAG	BISAG studio Gandhinagar	State 9-7-2012 Gandhinagar	Lecture

Dr. H. D. Parmar
Assistance Professor,
Department of Psychology,
Vijaynagar Arts College, Vijaynagar

Sr. No.	Name of Seminar, Conference, Lecture Taken	Name of Organization Agency	Level, Date & Palce	Paper presented / participated
1	Social Issues of women in contemporary india	Department of sociology Academic staff college saurashtra uni Rajkot	National 17-18 Feb. 2007 Rajkot	Presented
2	Developing sakills in teachers to sensitize students for women Empowerment	Sheth P.T. Mahila college of Arts and Home science SURAT	State 22-23 Feb.2007 SURAT	Presented
3	Seminar on Home science	Arts and commerce Mahila college Unjha	State 11 March 2007 Unjha	Participated
4	The Indian Association of Human Behaviour	Sardar patel University Vallabh Vidyanagar	National 8-9 March 2008 V V Nagar	Presented
5	THE 13 th INTERNATIONAL AND 44 th NATIONAL CONFERENCE OF THE INDIAN ACADEMY APPLIEDPSYCHOL OGY	Department of Psychology AURANGABAD	International Jan. 30 to 31and 1 Feb. 2009 AURANGABAD	Presented
6	ADOLESENCE – PERIOD OF DILEMMA STRESS AND ADJUSTMENT	DEPARTMENT OF PSYCHOLOGY GUJARAT UNI AHMEDABAD	National 26-27 December, 2009 AHMEDABAD	Presented

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Dr. B. N. Patel
Associate Professor,
Director of Physical Education,
Vijaynagar Arts College, Vijaynagar

Sr. No.	Name of Seminar, Conference , Lecture Taken	Name of Organization Agency	Level ,Date & Pleace	Paper presented / participated
1	Physical Education & Sports in 21 st Century	LNIFE-ASC-Gwalior	National-27 to 28 2001 Gwalior	Paper Presented
2	Workshop on 'Health & Healing Through Yoga & Ayurveda'	C.N.Arts & B.D. Comm. College,Kadi.	State 17-08-2004, Kadi.	Participated
3	Physical-Education for Excellence in Sports.	Dept. of Phy.Education, Uni.of Calicut.	National Feb.01 to 02-2006, Calicut.	Paper Presented
4	International Conference on Physical-Education & Sports Science.	Kasturba MedicalCollege, Manipal.	International April, 28 to 30-2006, Manipal.	Paper Presented
5	National Workshop on 'Advanced Computing Techniques in Physical-Education & Research	LNIFE-Gwalior & BNCPE, B.N.Sansthan, Udaipur	National Dec. 07 to 09 - 2006, Udaipur	Participated
6	Anart Gujarati No Adyapak Sangha (6 th Conference)	Vijaynagar Arts College, Vijaynagar	University Feb.25 to 26 - 2007, Vijaynagar	Participated
7	National Conference on 'Relevance of Yoga in 21 st Century'	Gujarat Vidyapith , Ahmedabad.	National March 16 to17 -2007, Ahmedabad.	Participated
8	State-Level Workshop on 'Modern Trends in Physical Education & Sports'.	Gujarat-State Universities & Colleges Phy. Edu. Teachers' Association.	National 31-01-2008 To 01-02-2008, Ambaji	Participated
9	'State-Level Conference on 'Physical Education,Sports& Yogic Exercises'	Gujarat-State Universities & Colleges Phy.Edu. Teachers' Association.	National 07-03-2009 To 08-03-2009, (Naroda)	Paper Presented
10	National Seminar on-'Physical Education,Sports Management &	Gujarat-State Universities & Colleges Phy. Edu.	National 19-02-2010 To 20-02-2010,	Paper Presented

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	Sports Sciences’.	Teachers’ Association.	(Unjha)	
11	Workshop on – ‘Officiating in Sports’	Gujarat University,	National Jan. 18 to 19 -2010, Ahmedabad.	Participated
12	Seminar on- Swarnim Gujarat Chess Mahostav, Khelmahakumbh and Saptdhara	Govt. of Gujarat,	State 08-10-2010 Ahmedabad	Participated
13	International Conference on Physical Education & Sports Sciences.	S.V’s Sridora Caculo College of Comm & Management Studies,	International Feb. 25 to 27 -2011, Mapusa-GOA	Paper Presented
14	State Seminar on- Growth and Development Managers and Sports Directors in Disabled Students	Special Olympics Gujarat –Bharat at,	State July 20 to 21-2011, Ahmedabad	Participated
15	National Seminar on- ‘Physical Education, Sports Management & Exercise Sciences & Yogic Sciences’.	Gujarat-State Universities & Colleges Phy. Edu. Teachers’ Association.	National March 25 to 26-2012, Ambaji	Paper Presentation & Chair Person
16	National Seminar On- Indian Educations’ Usability in Global Trends	Gujarat University ,	National 11-02-2013 , Ahmedabad.	Participated
17	National Seminar On- Health, Yogic and Adapted Physical Education in Various Disabilities	M.G.Science Institute,	National Feb. 18 to 19-2013 Ahmedabad	Paper Presentation
18	National Seminar cm Workshop on-Physical Education and Sports Sciences	Swarnim Guj.Sports Uni. Gandhinagar, at- Ahmedabad	State Feb 23 to 28-2013 Ahmedabad	Paper Presentation
19	National Seminar on- Research Methodology	Arts & Commerce College, Khedbrahma	National Feb 23 to 28 -2013 Khedbrahma	Participated
20	State Level Seminar on- Carrier Development in Physical Education & Sports	HNG University Dept. Of Physical Education, Patan	State 15-04-2013 Patan	Participated
21	International Conference on – Liberating Learning	Children University, Gandhinagar	International June 07 to 09-2013	Paper Presentation

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			Ahmedabad	
22	National Seminar on- 'Physical Education, Sports Management & Exercise Sciences & Yogic Sciences'.	Mt. Abu	National March 21 to 22-2014 Mount Abu	Paper Presentation
23	National Seminar on- Latest trends in Health, Yoga and Physical Education	Dhansura	National 19-09-2014 Dhansura	Paper Presentation
24	National Seminar on- Curriculum Conclave- 2015	Patan	National 21-03-2015 Patan	Participated
25	University Annual Workshop	Department of Physical Education, HNGU. Patan	State (University) Feb.-2005 Mt.Abu.	Participated
26	University Annual Workshop	Department of Physical Education, HNGU. Patan	State (University) Feb.-2006 Mt.Abu.	Participated
27	University Annual Workshop	Department of Physical Education, HNGU. Patan	State (University) Feb.-2007 Nargol	Participated
28	University Annual Workshop	Department of Physical Education, HNGU. Patan	State (University) Feb.-2008 Mt.Abu.	Participated
29	University Annual Workshop	Department of Physical Education, HNGU. Patan	State (University) Feb.-2009 Udaipur	Participated
30	University Annual Workshop	Department of Physical Education, HNGU. Patan	State Feb.-2010 Sardar-Sarovar	Participated
31	University Annual Workshop	Department of Physical Education, HNGU. Patan	State (University) Feb.-2011 Junagadh	Participated
32	University Annual Workshop	Department of Physical Education, HNGU. Patan	State (University) Feb.-2012 Sadara.	Participated
33	University Annual Workshop	Department of Physical Education, HNGU. Patan	State (University) Feb.-2013 Palitana.	Participated

34	University Annual Workshop	Department of Physical Education, HNGU. Patan	State (University) Feb.-2014 Ambaji.	Participated
35	Curriculum Conclave – 2015	Hemchandracharya North Gujarat University, Patan	State March 21,2015 Patan	Paper Presented

2.4.5 Give the number of faculty who received awards /recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

- ❖ **Dr. L. S. Mewada** has been recognized as a Ph.D. Guide in **Gujarati** by Hemchandracharya North Gujarat University, Patan and Rai University, Dholaka (Gujarat).
- ❖ **Dr. B. A. Patel** has been recognized as a Ph.D. Guide in **Hindi** by Hemchandracharya North Gujarat University, Patan.
- ❖ **Dr. J. M. Purohit** has been recognized as a Ph.D. Guide in **English** by Rai University, Dholaka (Gujarat), Mewar University, Chittorgarha, Rajasthan and Pacific University, Udaipur, Rajasthan.
- ❖ **Dr. C. R. Suchak** has been recognized as a Ph.D. Guide in **Psychology** by Hemchandracharya North Gujarat University, Patan.
- ❖ Two faculty members are selected as subject expert for formation of Common Curriculum for all the Universities of Gujarat State by KCG an initiative of Govt of Gujarat.
- ❖ Some of faculties are appointed on Board of Study of the Parent University.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

The college has taken following steps for the evaluation of teachers by the students.

- ❖ The Self Appraisal Report of all the teachers is taken by IQAC and after analyzing the SAR the IQAC gives suggestions for improvement to teacher accordingly.
- ❖ The feedback of students about teaching-learning process and over all performance of the college has been taken by the college and after analyzing

the feedback of the students IQAC discusses with all staff on the suggestions of the students. The college tries to make improvement according to the feedback of the students.

- ❖ The college arranges meeting with parents and alumni and take oral suggestions from them for reformation and try to apply them wherever necessary.
- ❖ Through suggestion Box feedbacks are received and follow up work is done by the IQAC.
- ❖ An External Academic Audit is done by the Gujarat State Peer Team. On the basis of this audit, measures are taken for improvement.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- ❖ The institution takes care that the stakeholders especially students and faculty are aware of the evaluation process the college has taken following steps.
- ❖ The college distributed pamphlets among the parents and students with information of evaluation process at the time of admission.
- ❖ The students are informed about this through orientation programme in the beginning of the term and by college notice board also.
- ❖ The college has formed admission committee which directly inform and guide the students and parents at the time of admission..
- ❖ The teachers are also introduced to the evaluation process time to time whenever any change occurred in the same process.
- ❖ The college plans tentative dates of internal exams according to university academic calendar to help the students to prepare for examination in advance.
- ❖ Assignments are taken from the students and given back to them after assessment by teachers.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

The parent university has introduced the Choice Based Credit System and semester system at UG and PG level. The university has increased passing standard at 40% instead of 35% as per the old system. The college has adopted

the same norms and standards adopted by the University. The college follows the University norms in the Internal Examinations. If the students demand, the college provides his/her answer books to maintain transparency. Students are allowed to apply for Re- assessment in case of dissatisfaction with the results. The results are now placed on the college website. As per university rule, the ratio of the weightage of marks in core compulsory subject is 70% through External Exam and 30% through Internal Exam. Out of the 30 marks of the college internal exam, 20 marks are given on the basis of the marks obtained in the internal tests as per the method and 10 marks on the basis of assignment and paper presentation in class room.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college has implemented the reforms made by the university effectively. The changes and improvements made by the university in the rules, regulations and norms are communicated to the students through Prospectus, orientation programme with the students in the beginning of the term, published on college Notice Board and Website etc. The students are also informed by teachers in class room about the style of question paper as well as unite wise weightage of marks. The college has communicated and implemented all the reforms transparently. In this reference the college declares dates of internal results on the last day of exam. The reassessment process is also declared as soon as the results are declared.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

The assessment of approaches adopted to measure student achievement is done by the University as well as the Institution. The 70% of the weightage is given to the University/ external examination and 30% weightage is given to the Internal Examination conducted by the college (20% on the basis of the marks attained in the Internal Test and 10% on General Performance) In the CBC System, the grade is decided on the basis of the results attained in all the six semesters. At UG level total credit is 144 including all papers and at PG level total 80 credit Course should be Completed and 40% marks should be attained for passing Level. The visible

positive change is seen because of this reforms applied by the University, is that student has to remain active in the classroom. He has to give the assignments demanded by the concerned faculty, and participate in all the activities. At UG level in Semester V and VI and at PG level Barcode system is applied which has brought positive results and decreased possibility of malpractices.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc. Some Significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years:

- ❖ 10 % Marks are given on the basis of the students' performance in curricular and extracurricular activities.
- ❖ 20% marks are given on the basis of the results attained in the internal examination.
- ❖ Answer-books are shown to the students if demanded.
- ❖ In case of dissatisfaction of the students regarding their results, applications are invited and reassessment is done. If there is any change in the result, it is considered in the benefit of the student.
- ❖ Internal marks are displayed on college notice board.

Every semester begins with departmental meetings with the Principal, where things related to the performance and problems of students are discussed and new required strategies are developed and implemented. The overall performance of the students during the semester/year is evaluated on the basis of his assignment, presentation and internal test. The concerned teacher is assigned this duty of evaluating the performance. Examination committee monitors the whole process of evaluation.

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

- ❖ The institution always tries to develop students overall personality.
- ❖ The college also tries to make students academically sound and motivates them to do something different in the world of competition.
- ❖ The college aims to develop qualities like compassion, morality, generosity, honesty, leadership, confidence and excellence in the students.

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- ❖ The college exhibited a positive work attitude and work ethic in order to achieve successful outcomes.
- ❖ The college also tries to aware the students of their responsibilities and obligations to the society.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

In the beginning of the academic year, the examination committee is formed which consists of Principal and with the senior faculty members of each subject.

Examination Committee for the Year: 2014-2015

Sr.No	Name	Designation
1	Dr. L. S. Mewada	(I/C)Principal
2	Dr. R. D. Patel	Associate Professor in Sanskrit
3	Dr. T. G. Gayakwad	Associate Professor in Sociology
4	Dr. B. A. Patel	Associate Professor in Hindi
5	Dr. B. N. Patel	Associate Professor in Phy. Edu.
6	Dr. C. R. Suchak	Associate Professor in Psychology.

College Level:

In case any student is dissatisfied with his/her result in the Internal Test he/she is allowed to apply for Rechecking/reassessment. Marksheet and answersheets of such students is checked and if reassessment is required it is sent to the concerned Head of the Department by the Principal/Examination Committee. The H.O.D. gets the reassessment done and submits the result along with his/her report to the Examination committee. If there is improvement in the result, it is rectified soon.

University Level:

If there are any grievances about the University examination, the forms of rechecking and re-evaluation are available in the college office. The college forwards the application with the fee to the University for the Needful Action within stipulated time. At the University Level Provision is made for “Rechecking” for Semester 1 to 4 and for Semester V,VI and PG applications both Rechecking and Reassessment can be sent. Such answer sheets are rechecked or re-assessed by other examiners according to the rules of the University. The result is declared by the University when the procedure of Rechecking or Re-assessment is over.

2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?

Yes, the learning outcomes are stated clearly to the students and the staff members in the following manner.

- ❖ Students :Students are informed about their results through College and University Website, College Notice Board, Prospectus, Orientation Course, Farewell Function, Annual Function.
- ❖ Staff :Staff members also get information of the results through abovementioned resources and in particular cases, the Principal personally contacts the concerned faculty for very good or poor performance.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Every semester begins with departmental meetings with the Principal and IQAC where things related to the performance and problems of students are discussed and new required strategies are developed and implemented. The overall performance of the students during the semester/year is evaluated on the basis of his/her assignment, paper presentation and internal test. The concerned teacher is assigned this duty of evaluating the performance. Examination committee monitors the whole process of evaluation.

The result analyses of the students achievements of last four years is stated below: (Programme and Course wise)

Year: 2011-12

Programmes	University Result (%)	College Result (%)	First- Class Attained
TYBA	75	78.72	39
MA Sem. II	85.35	89.28	University does not given

Year: 2012-13

Programmes	University Result (%)	College Result (%)	First- Class Attained
TYBA	90.37	82.80	80
MA Sem. IV	69.05	94.44	11

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Year: 2013-14

Programmes	University Result (%)	College Result (%)	First- Class Attained
BA Sem. VI	75.88	69.04	117
MA Sem. IV	98.17	98.07	45

Year: 2014-15

Programmes	University Result (%)	College Result (%)	First- Class Attained
BA Sem. VI	68.45	86.34	68
MA Sem. IV	97.02	96.66	10

Toppers of the College in Univeristy Exams:

Year: 2011 - 2012

Sr. No.	Class	Name of Student	Percentage	Rank at College Level
1.	T.Y.B.A.	Pravinaben S. Patel	73.44 %	1 st
2.		Nitaben N. Pateliya	72.55 %	2 nd
3.		Sonaliben K. Patel	68.33 %	3 rd

Year: 2012 – 2013

Sr. No.	Class	Name of Student	Percentage	Rank at College Level
1.	T.Y.B.A.	Jamanaben H. Gameti	74.66 %	1 st
2.		Jaiminiben K. Patel	72.33 %	2 nd
3.		Sitaben D. Patel	70.77 %	3 rd

Year: 2013 -2014

Sr. No.	Class	Name of Student	Percentage	Rank at College Level
1.	B.A. Sem. VI	Jyotiben S. Patel	74.30 %	1 st
		Kinjalben V. Gametis	73.38 %	2 nd
		Kokilaben B. Patel	72.92 %	3 rd
2.	M. A. Sem. IV	Priyankaben S. Patel	86.04 %	1 st
		Divyaben D. Chaudhari	79.04 %	2 nd
		Meghanaben B. Bhoje	78.08 %	3 rd

Year: 2014 -2015

Sr. No.	Class	Name of Student	Percentage /Grade	Rank at College Level
1.	B.A. Sem. VI	Twinkal T. Gayakwad	81.38 %	1 st
		Nilaben R. Damor	78.46 %	2 nd
		Manubahen N. Pateliya	75.38 %	3 rd
2.	M. A. Sem. IV	Anuradha H. Rathod	A(8.70)	1 st
		Yogita J. Bhatiya	A(8.65)	2 nd
		Premila L. Rentiya	A(8.60)	3 rd

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The college has followed the teaching, learning and assessment strategies as given below:

- ❖ The college timetable and examination committee plan out with IQAC the timetable and schedule of teaching and college internal exam according to the academic calendar.
- ❖ Newly admitted students are oriented in their welcome meeting about all the Departments, Committees and the system of Examinations of the college and they are informed about general rules and regulations of the college discipline.
- ❖ Extra lectures per term are planned by teacher as per the requirement of the students.
- ❖ Remedial coaching is provided to the slow learners.
- ❖ Under Career Counseling cell and Udisha guidance for various competitive exams is provided. New advertisement of different vacancies is also put on the notice board. Even reading material is provided to the student. GK test and mock test for competitive exams is conducted with help of University Gardi Chair.
- ❖ The Library provides text books and reference books, e-material and free Internet facility is made available (35 terminals in 2 Labs and the Library)
- ❖ Computer Lab and Digital Education Learning Laboratory are made available to them to increase their ability in English language and Computer skill.
- ❖ At present LCD Projectors in 3 class-rooms and Video/ Audio CDs are available to make class-room teaching more effective and meaningful.
- ❖ The college facilitated students with expert Live Lectures on various Syllabus Topics telecasted by SANDHAN – BISAG, an initiative by Gujarat Government.
- ❖ Copies of Syllabus, College and University old Question Papers and Question Banks are made available through Library.
- ❖ The college has started a system of weekly tests and class room seminars. Assignments are also given to the students for improvement.
- ❖ Under Saptadhara, various programmes like quiz, essay, elocution, mehdi, drawing, poetry recitation competitions and GK test are organized.
- ❖ Under Khelkud Dhara, various outdoor and indoor games are organized.

- ❖ Extension programme like HDI (Human Development Index), Thelessemia test, HIV Aids awareness programme, Human Right awareness programme are organized and made students aware of their social responsibility.
- ❖ Under Scope Programme, students are motivated to take serious interest in the course of communicative English started by Government of Gujarat.
- ❖ In the College Annual Fuction Prizes and Certificates are distributed to the rankers and those who show their outstanding performance in Sports, NSS, NCC, Youth festival and academic fields. Thus the college motivated student's performance.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

- ❖ The college Career Counseling Cell and UDISHA prepare the students for job opportunity and develop the ability to face compition in the present market scenario. The cell displays relevant advertisements on the notice board. Students are guided by the member of the cell. The cell consists of the representation of staff members and students.
- ❖ The college has also started Coaching Classes for Competitive Exams for the students with the help of the college management.
- ❖ To make the students more responsible and aware towards environmental crisis the Parent University has introduced Environment an Elective Generic subject inSemester 3 and 4at UG level.

2.6.5 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

The college collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning in the following manner.

- ❖ The Institution collect and analyze the data of performance on the basis of the participation of the student in class-room, his/her interaction with the faculty, the results of internal and External Examination and try to help the student by facilitating them with reading material, personal guidance, extra classes, etc. to improve his/her poor performance.
- ❖ Feedbacks are received from students.The faculty members are instructed to observe students' learning outcome. They observe students learning during the class room interaction with them.
- ❖ Moreover, extra classes for slow learners and weak students in their relevant subjects are organized to improve their performance.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes.

The institution monitors and ensures the achievement of learning out comes in the following way :

- ❖ The Principal takes deep interest in the various activities done under Saptadhara and other academic programmes.
- ❖ The Annual report is prepared by the senior faculty and is presented in the Annual Prize and Certificate Distribution Function of the college.
- ❖ Academically slow learners are given guidance by faculty of relevant subjects. Sometimes their parents are also invited to meet their respective faculty members if necessary.
- ❖ Various extension activities are organized under NSS and NCC.
- ❖ To awaken the students of environmental problems educational tour related to such subjects are organized. In the last year a special tour was organized to visit the Polo forest site.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

Yes, the institution and individual teachers use assessment as an indicator for evaluating students performance in the following manner,

- ❖ The students who participate in the extension activities NSS, NCC, Sports and other co-curricular activities are given due advantage in internal assessment.
- ❖ Students class room behavior, discipline, humanity, honesty, regularity and active participation in saptadhara activities are also taken into account at the time of evaluation.
- ❖ In reference to the poor performance in English Compulsory extra classes are organized by the faculty of English.
- ❖ Different subjects tests are arranged periodically by the faculty of the concerned subject and assignments are given to improve the performance.
- ❖ The college provides Academic Diary to each faculty for noting day to day teaching plan and other details. With the help of the Diary, the faculty is able to make self-assessment of his/her own work which helps in the improvement of the teaching-learning process.

**Criterion III : Research, Consultancy
and Extension**

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The college does not have any University approved research centre but college has established Research Committee for the promotion of research activities. 1 faculty is a M. Phil Guide and 4 faculties are imparting their services as Ph. D Guides.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The college has established Research Counselling Committee to guide the teachers as well as to students to participate in research activities.

The committee has following members:

Chair person: (I/C)Prin. Dr. L. S. Meawada (Gujarati)

Members: Dr. R. D. Patel (Sanskrit)

Dr. B. A. Patel (Hindi)

Dr. J. M. Purohit (English)

Dr. B. N. Patel (Physical Education)

- To encourage faculty to engage themselves in research activity by preparing research articles, papers.
- The college motivated teacher to prepare Minor Research Project as per UGC guide line.
- The college encourages faculty to participate and to present research paper in saminar, workshop and conference etc.
- By encouraging Students to attend the workshops organized in the University and in different college.
- The college motivates teachers and PG Students to appear SLET and NET exam.

In reference to this,

- One faculty has received fund from UGC for his Minor Research Project and submitted Project to UGC.
- UGC sanctioned Minor Research Project of one faculty.
- One faculty has proposed to UGC for his Minor Research Project.

- The college has organized college level workshop on Research Methodology.
- One faculty and one has passed SLET examination

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

To facilitate smooth progress and implementation of research schemes/projects our college has taken following measures.

- The Principal investigator has been given allowed by the college to pursue his/her research in his/her area of specialization.
- The college guides teachers and PG students to avail resources for research work.
- Adequate infrastructure is made available. For example, Library services and research facility is provided to the faculty for the pursuit of research work.
- The college sanctioned special leaves for research work to the teachers if it is necessary.
- The college provides support in terms of technology and information as per the needs. For example, Laptops and Internet facility is provided to faculty.
- Our Institution has facilitated timely auditing and submission of utilization certificate to the funding authorities in case of completion of Minor Research Projects.
- Transportation Allowance and Duty Leaves and registration fees are provided to the faculty to attend seminars and workshops.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

To develop scientific temper and research culture and aptitude among students our college has made the following efforts.

The college conducts internal subject wise seminars on subject related topic and asks students to prepare papers on the topic.

- There is also provision of research dissertation work at P.G level. Besides this through the college has involved students in the field work and helped

the collectorate in collection of data. This socio-economic survey was conducted for The Human Development index carried out by the Govt. of Gujarat.

- 35 Internet Terminals are made available which can be used for research.
- Students are personally guided and encouraged for cultivating a spirit of research.
- College has given permission to attend research seminars, Shibirs, CBCS workshops and Knowledge Consortium of Gujarat organized Workshops for development of research activities. All the expenditures are done by college.
- Post Graduate Department of College has organized a lecture on Research Methodology of Dr. Kishorsinh Solanki, wellknown Gujarati writer and
- Former Principal, Samarpan Arts and Commerce College, Gandhinagar for preparing research project.
- The college tries to aware all the students regarding research from the very first semester.
- With the implementation of CBCS system, in all the subjects, students are required to submit assignments to get acquainted with the research technique.

In this way the college tries to develop the research culture among faculty and students.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.Guiding student research:

Details of the faculty involvement in active research

- 4 of the faculty are imparting their services as Ph. D guides and 1faculty members as M.Phil Guides.
- 5 students have completed their Ph. D. research work and 6 students are working for their Ph. D. research work under the supervision of Dr. L. S. Mewada, Head & Associate Professor,Department of Gujarati.
- 6 students are working for their Ph. D. research work under the supervision of Dr. B. A. Patel, Associate Professor,Department of Hindi.
- 3 students are working for their Ph. D. research work under the supervision of

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Dr. J. M. Purohit, Head & Associate Professor, Department of English.

- 6 students are working for their Ph. D. research work under the supervision of Dr. C. R. Suchak, Associate Professor, Department of Psychology.
- One faculty has received fund from UGC for his Minor Research Project and submitted Project to UGC.
- UGC sanctioned Minor Research Project of one faculty.
- One faculty has proposed to UGC for his Minor Research Project.
- Besides this, 10 out of 12 faculties are having doctoral Degree, also are engrossed in research work.
- Ph.D. research works of two teachers are in progress.

3.1.6 Give details of workshops/ training programmers'/ sensitization programs conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Sr.No.	Name of the Workshop	Funding Agency	No of Participants	Year
1.	Research Methodology in Literature	College Management	40	2014
2.	Research Methodology in Social Science	College Management	42	2013
3.	Research Methodology in literature (Creative Writing Skill)	College Management	107	2013

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

The details of prioritized research areas

- Tribal/social Research
- Literary Research

Details of Research Area and their Expertise Available with the Institution:

Sr. No.	Name of Faculty	Specialization in Subject
1	Dr. L. S. Mewada	Gujarati Literature
2	Dr. J. M. Purohit	Indian English Literature
3	Dr. B. A. Patel	Hindi Literature
4	Dr. B. L. Pawar	Sociology
5	Dr. R. D. Patel	Sanskrit Literature
6	Dr. C. R. Suchak	Psychology
7	Dr. B. N. Patel	Physical Education

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

The college has been attracting researchers of eminence to visit the campus and interact with teachers and students. The following scholars are invited by the college at different functions, celebrations and facilitated the teachers and students with their lectures on Research.

- Dr. Manilal H. Patel (An eminent Novelist, Essayist, Critic Poet of Gujarati Literature and Former Head, Department of Gujarati, S. P. University, V. V. Nagar)
- Dr. Kishorsinh Solanki (A wellknown Novelist, Poet, Critic and Essayist in Gujarati, Former Principal Samarpan Arts College, Gandhinagar)
- Dr. Harshad Shah (Vice - chancellor, Children's University Gujarat, Gandhinagar)
- Dr. Dipuba Devada (Educationist & Pro - Vice Chancellor, HNGU, Patan)
- Dr. J. D. Damor (NSS Coordinator & MSW Coordinator HNGU, Patan)
- Dr. V.S. Patel (Writer & Retd. Principal P. K. Kotawala Arts College, Patan)
- Dr. J. N. Barot (Former Dean Faculty of Arts & Principal, Smt. R. M. Prajapati Arts College, Satlasana)
- Dr. P. J. Patel (A Linguistic Expert and Former Principal, T. M. Shah Mahila Arts College, Idar)
- Dr. N. R. Patel (Principal & Head, Department of Gujarati, Arts College, Vadali)
- Dr. Rakesh R. Joshi, (Writer, Critic, Head & Associate Professor, Department of English, Smt. R. M. Prajapati Arts College, Satlasana)
- Dr. D. H. Goswami (Writer in Sanskrit Literature, Head & Associate Professor, Department of Sanskrit, Municipal Arts & Urban Bank Science College, Mehsana)
- Dr. Nishaben Dixit (Director, Aravalli Institute of Nursing, Udaipur, Rajsthan)

- Mr. S. M. Prajapati (Executive Megistrate, Vijaynagar Taluka)

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

None of the faculty has made use of Sabbatical Leave for research activities.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The college has aviled Research Journals, Ph.D. Thesis and M. Phil. And P. G. dissertations to students for promotion of research activities. The college has also made provision with the help of INFLIBNET N-LIST to provide e-journals and e-resources to faculty and student.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

There is no special budget allotted for research to the institution. But the research activities are done with help of the college management fund. If the need arises the Institution provides the fund for research purpose. Rs. 5000/- were spent for the subscription of N-List services by INFLIBNET. The college has provided research facility to the faculty in the staff room. The college helps the faculty to avail financial assistance from UGC for Research Project.

3.2.2 Is there a provision in the institution to provide seed money? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

- ❖ The institution provides seed money like TA & Registration fees.
- ❖ The provision of grant up to the limit of Rs. 1000/- is spared for participation in workshops, seminars for faculty members.
- ❖ Apart from this, the college avails the grant from UGC in the form PTAC as per plan for all the staff members for participation in workshops / seminars / conferences.
- ❖ And also the institute provides all required facility to the faculties for research activities.
- ❖ Under College Development XIth Plan, the college has utilized the grants of 60000/- for motivating teachers for competence building and skill, by participating in seminars, workshops for staff and students.

- ❖ The said grant has used for participation in workshop as well as Training Programme of CBCS for students, the teaching & administrative staff.

3.2.3 What are the financial provisions made available to support student research projects by students?

In the college there is no special or separate provision to support student research projects but if any research project is taken up by the students, the institution will try to provide financial support for making surveys and pays conveyance charges to student.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

- In the Internal Meeting of IQAC, the Principal and the staff members interact with one another and analyze the possibilities and scopes in undertaking inter-disciplinary researches.
- The faculty studying and conducting socio-psycho analysis of literary text discuss with the faculty of sociology and psychology to clear their doubts in those disciplines.
- For Example, Dr. J. M. Purohit has submitted his Minor research Project report on sociological perspectives in the novels of R. K. Narayan. He discussed and interacted with the faculty of department of sociology.
- The faculty, who conducts such interdisciplinary research, has to face challenges as he/she does not have sufficient knowledge of the other subject of other discipline. They interact with one another and be helpful. It is always interesting and fruitful and rewarding research if it is interdisciplinary.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The institution ensures optimal use of various equipment and research facilities of the institution by its staff and students in the following manner,

- Free internet facility is available in the college Labs and Library.

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- For Research and other academic purposes, Reference books, magazines, Theses, Various Reports and e-journals are available in the college library.
- Xerox facility available on the campus.
- Infibnet N-List Services is availed by the college for e-journals and e-reference material.
- Institute provides research facility in the staff room for faculty and research scholars.
- Research study can be carried on in leisure time without any disturbance.
- College is willing to purchase new edition of text books and reference books every year from college & UGC grants. In the last four years, college has purchased new books worth of Rs. 608087/- Lakhs from UGC-XIth Plan Grant Rs. 578000/-

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

No, the college has not received any special grants or finances from the industry or other beneficiary agency for developing research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

Details of UGC funded Minor Research Project:

Dr. J. M. Purohit : English

Duration Year From To	Title of the project	Total grant		Total grant received till date	Remarks
		Sanctioned	Received		
2012 To 2014	Critical Evaluation of R. K. Narayan's Novels with Social Perspective	65000/-	55000/-	55000/-	Submitted UGC - WRO

Dr. L. S. Mewada : Gujarati

Duration Year From To	Title of the project	Total grant		Total grant received till date	Remarks
		Sanctioned	Received		
2014 onward	Post Modern Gujarati Short Story	2,35,000/-	-	-	Is in Progress

Dr. B. A. Patel has proposed through Parent University for Minor Research Project on **Satire in Hindi Poetry of Post Sixties** to UGC – WRO, Pune.

3.3 Research Facilities**3.3.1 What are the research facilities available to the students and research scholars within the campus?**

The following research facilities are available to the faculty and student within the campus.

- Free Internet Service made available with Wi-Fi.(35 terminals for the faculty and students)
- Reference Books, journals, e-journals, Theses, Various Reports, Proposals, synopses, etc. made available on demand.
- Printing and photocopying facility.
- Inlibnet N-list Service (for faculty and student)
- Guidance from Ph. D Recognized Guides

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

In order to meet the needs of new and emerging areas' research, our institution plans for upgrading and creating several infrastructural facilities like...

- The college has given Annual Maintenance Contract for ICT facilities.
- To start an active rural research center in collaboration with some NGOs like UNNATI Organization for Development Education, Lok Seva Trust etc.
- To purchase more books, journals, magazines etc. of different subjects as well as of new and emerging areas of research.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/ facilities created during the last four years.

No. The Institution has not received any special grants from Industry or any other beneficiary agency

3.3.4 What are the research facilities made available to the students and research scholars outside the campus/ other research laboratories?

- The college encourages students and research scholars to use the college library for research activities and for their study on working days.
- The college library has good collection of books and valuable resources which can be useful for the researchers and other research oriented persons.
- 4 of the faculty are recognized Ph. D. guide of different Universities. They can offer their informal guidance and information to those new researchers who seek their guidance and support in their respective fields for their study.
- The college also allows the researchers and students to use the Library books, magazines, IT Zone for online access of books, etc. for research oriented researchers on request.
- With the recommendation letter the library facilities are available of the colleges of the surrounding areas. (Idar, Vadali, Shamalaji, Khedbrahma etc.)
- Faculties and research scholars involved in research can use N-list facility of Inplibnet even at their homes.
- The college students and teachers are allowed to attend the research workshop and seminars and are provided with duty Leave and fund.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

- The library has created linkage with Inplibnet for e-resources regarding research. Internet connectivity is also available in the library.
- All the Teachers and students have been provided with Password for access to Inplibnet N-LIST.
- Reference books and materials in the respective subjects of Teachers and the subjects taught to the students are procured.
- Peer reviewed Research journals and magazines are subscribed and are made available to both teachers and the students.
- 05 Computers with internet connectivity is made available for the both the students and the staff. In the library separate reading room is made

available in the college library.

- Free Internet service and Xerox copying and Printing Facilities are available.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The Institution does not have any special Research Centre. All the classrooms, Computer Lab, Digital Education and Language Laboratory (DELL) and Library are also updated with Internet Facility for research activity. To update and to purchase modern ICT facility, the college has purchased teaching aids for developing research activities.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- Patents obtained and filed (process and product): NIL
- Original research contributing to product improvement: NIL
- Research studies or surveys benefiting the community or improving the services : Leading Research Project “Human Development Index of Vijaynagar Taluka “ – This survey would be playing a decisive role in the design and planning of forthcoming developmental strategies of the Government. The work done and suggestions made in this survey regarding the samples of water of some villages, it is likely that the Government would take measures to improve the situation.
- Research inputs contributing to new initiatives and social development : The research done in the field of psychology by Dr. C. R. Suchak on Sexual Attitudes among the College Students ” has provided awareness to the youth of college regarding their Sexual mentality. The research done in the field of sociology by Dr. T. G. Gayakwad helps the Scheduled Tribe about the reforms and sociological conditions in the tribal society.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

No, the college does not regularly publish or partner any research journal. But it has published two volumes of “Palasavan” which includes research articles and creative writings and compilation of the faculty and the students. Dr. J. M.

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Purohit, Head, department of English of the college is working as a Member of Editorial Board in National Journal which is published by Sunrise Publishers & Distributors, Jaipur. *The Literary Musing* (ISSN: 0976-4976) is published precisely twice a year in July and January with the intention of stimulating creative activity and effective exchange of scholarly views without fear or favour.

3.4.3 Give details of publications by the faculty and students:

Publication per faculty (Last Four Years)

Name of Faculty	Research Paper/ Article				Publication of books		
	Peer Reviewed Journals				Single Author	Co-author	Edited
	Inter national	National	State	Others			
Dr. L. S. Mewada	00	10	05	00	03	00	00
Dr. R. D. Patel	03	00	01	04	00	00	00
Dr. T. G. Gayakwad	00	00	01	01	00	00	00
Mr. C. L. Panchola	00	02	00	00	00	00	00
Mr. P. K. Makawana	02	01	00	00	00	00	00
Dr. B. A. Patel	01	08	00	09	02	01	02
Dr. J. M. Purohit	00	07	02	00	03	00	01
Dr. B. L. Pawar	03	03	01	00	00	00	00
Dr. B. N. Patel	03	01	00	00	00	00	00
Dr. C. R. Suchak	03	02	00	05	00	00	00
Dr. M. D. Bhatt	00	02	02	00	01	00	00
Dr. H. R. Parmar	03	01	00	00	00	00	00
Total	18	38	12	19	09	01	03

No. of Papers published in International Journals : 18

No. of Papers published in National Journals : 38

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No. of Papers published in State Journals	:	12
Book Single Author	:	09
Book co-author	:	01
Books Edited	:	03
Chapters in Book	:	05

Books with ISBN numbers with details of publishers (Last four years) :

Sr. No.	Name of Faculty	Title of the book published	ISBN No.	Pub. Year	Publication
1	Dr. L S. Mewada	Shabda Rag	978-93-8-1062-63-0	2011	Parsva Publication Ahemdabad
		Post Modern Gujarati Short Story	978-93-82124-76-4	2013	Parsva Publication Ahemdabad
2	Dr. B. A. Patel	Harishankar Parsai as a satirist	81-88571-23-7	2007	Chintan Publication Kanpur
		atha Kusum Edited Introduce in) A .the Syllabus of B (I HNGU .Sem	978-9381062-26-5	2011	Parsva Publication Ahemdabad
		Various Voices of Hindi Literature	978-81-88571-71-0	2013	Chintan Publication Kanpur
		Deep-Katha	978-93-81265-76-5	2013	University Granth ,Nirman Board Gujarat State Ahemdabad
		Utility based Hindi	978-93-81265-93-2	2014	University Granth ,Nirman Board Gujarat State Ahemdabad
3	Dr. J. M. Purohit	Major Novels of R. K. Narayan (A Critical Study)	978-81-89472-77-1	2011	Mark Publication Jaipur
		Glimpses of Indian English Literature	978-81-89472-93-1	2012	Mark Publication Jaipur
		New Perspectives on Indian English Literature	978-81-89472-94-8	2012	Mark Publication Jaipur
		Critical Essays on Women Writings in English	978-93-81761-30-4	2012	Sarth Gujarat
4	Dr. M. D. Bhatt	Ruskin Bond as a Short Story Writer : A Critical Study	978-81-7625-876-0	2008	Sarup and Sons – New Delhi

3.4.4 Provide details (if any) of

- ❖ **Research awards received by the faculty :** 4 faculty awarded Ph. D
- ❖ **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally :** 1 Faculty has received recognition as a Ph. D. Guide from Pacific University & Mewar University, Rajasthan and Rai University, Ahmedabad.
- ❖ **Incentives given to faculty for receiving state, national and international recognitions for research contributions.**

The Institution felicitates the faculty for research contribution and major recognition in the public functions of institution.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

There is no system developed for establishing Institute- industry interface. But our college has developed “Udisha Club” including staff members and Class representative students. The club helps and motivates students to develop and settle their career. The college publishes advertisements of different institutes regarding their requirement for Job and Service on college notice board. The club has organized interviews for Job Placement of some Institute. The college has also arranged one day personality development programme for students for their awareness regarding Interview skills. During N.S.S. yearly Camps, the institute also arranges training programmes like Animal Husbandry and Farming with the help of local Veterinarian spreads the latest and practical knowledge regarding diagnosis of disease in cattle, issues like water conservation, preservation of trees, drip- irrigation, proper use of fertilizers and pesticides etc.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The college runs a Career Counseling Cell and provides consultancy to the students. The details about these services are published through prospectus, website, notice boards. At the time of meetings with the stakeholders the issues regarding opportunity for jobs and services in different field are discussed.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The college encourages the staff to utilize their expertise and available facilities for consultancy services in the following way :

- ❖ The college provides physical infrastructural facilities to the staff for consultancy services like laptops, reference books, study materials, career oriented magazines, journals etc.
- ❖ The college encourages the students to utilize the services of Career Guidance Cell and also to use the library facilities like books, magazines, journals, Internet, Xerox etc.
- ❖ TA, Delegation Fees and duty leave are provided to the staff for attending various workshops, seminars and training courses.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years. Nil

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development? Nil

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The institution promote institution-neighbourhood - community network and student engagement, contributing to good citizenship, service orientation and holistic development of students. With this purpose the students and the staff is encouraged to contribute to the following extension activities.

- ❖ Environmental Awareness (Removal of the use of harmful garbage/ Tree Plantation)
- ❖ My college clean college movement
- ❖ Organized Thalassemia Prevention.
- ❖ Medical Camp.
- ❖ AIDS awareness programme.
- ❖ NSS Annual Camp of 7 Days.
- ❖ Save Girl Child Programme.
- ❖ Poster exhibition regarding awareness of AIDS by Red Ribbon Club

- ❖ Free eye check up Camp
- ❖ Traffic Awareness
- ❖ Reading Movement (“Vanche Gujarat” – a move taken up by Gujarat Government)
- ❖ Blood Donation Camp
- ❖ Cultural activities
- ❖ Sapta-dhara activities
- ❖ With the help of such activities, the students are provided the platform to get opportunity for learning the importance of different values like co-operation, leadership, sensitivity to national as well as social issues and spirit of service, self- discipline etc.
- ❖ Students’ participation in the activities like NSS and NCC makes them aware regarding the importance of social awareness and aptitude to social responsibility that increase their acceptance in the society and also increase their employability through the certificates of such and other activities.
- ❖ Students are motivated by honouring the best performers of different activities at the Annual Function and are also given credit in the internal marks as it is a part of extension activity.

3.6.2 What is the Institutional mechanism to track students’ involvement in various social movements/activities which promote citizenship roles?

To promote citizenship roles and to track students’ involvement in various social movements / activities, our Institution takes following measures:

- ❖ At the time of the admission and the commencement of the term, students are promoted to take part in various activities and fill up the forms of N.S.S./ N.C.C./Cultural Activity/Sports/SCOPE/Saptadhara, etc. Students interested in extension activity do take part in the activities. Students other than N.S.S./ N.C.C., also are encouraged for extension and community services.
- ❖ Students interested in such activities are informed personally by the concerned faculty, the Notice boards, Announcements, etc.
- ❖ Environment Awareness programme is conducted every year by the college.

- ❖ The college has motivated the students to maintain plastic free campus by prohibiting the use of plastic in college campus.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- ❖ For the overall performance and quality of the institution, college provides the facility of suggestion box for stake holders to drop freely their views and their suggestions at the main entrance of the college and other on library building
- ❖ Students have freedom to approach the principal without any prior permission for their suggestion and complain.
- ❖ Staff meetings are organized to keep the staff updated about changes and developments at the college.
- ❖ The college has constituted an Alumni Association for free suggestion for the development of the institute.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list he major extension and outreach programmes and their impact on the overall development of students.

As per policy of university and KCG, Govt. of Gujarat, College plan to arranged various programmes throughout the year. NSS programme offers attempt to conduct various activities in college. The NSS unit has conducted several programmes from which student can get following tricks by participation in such activities. The activities of NSS are carried out from university grants and so college does not include as per policy of its budget is concern.

Budgetary details for last four years : Extension activity

Details	Expenditure 2011- 12	Expenditure 2012 - 13	Expenditure 2013 - 14	Expenditure 2014 – 15
Amount in Rs.	1,04,700	1,30,305	68,460	89.750

By participation in following extention activities during Last Four Years:

- ❖ Spread of Gandhian and Vivekanand's Thoughts
- ❖ Cleanliness Move
- ❖ Environmental Awareness(Removal of Plastic Use/ Tree Plantation)
- ❖ Traffic Awareness

- ❖ Reading Movement (“Vanche Gujarat” – a move taken up by Gujarat Government)
- ❖ Consumer Awareness
- ❖ Blood Donation Camps
- ❖ Disaster Management Training
- ❖ Village Awareness Camps
- ❖ Right to Information Act Awareness
- ❖ Awareness of Human Rights
- ❖ Health Awareness Camp
- ❖ Scientific Thinking & Removal of Superstition
- ❖ To understand their Responsibility
- ❖ To motivate social welfare activity
- ❖ To make discipline, devotion to duty & self development.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The institution promote the participation of students and faculty in extension activities including participation in NSS , NCC and other extension activity as mention below;

- ❖ Through Our Vision and Mission, Orientation and welcome Programme for the new comers, “Guruparva”, Various Lectures by Spiritual Gurus, the institution emphasizes and explains the importance of social service and extension activities in our life. They are informed about the incentives in the form of Certificate, Prizes or Trophy provided for such activities.
- ❖ The faculty is exposed to their role and contribution for the attainment of vision, mission and objectives of the Institution. The teachers are also encouraged to participate and promote extension activity using their creativity and talents for the purpose of social responsibility. Teachers also by and large join the activities and get self- satisfaction. The Institute encourages them to join the work by providing ample flexibility, convenience and scope to work in their own manner. N.S.S. Programme Officer and N.C.C. Officer are informed about the honorarium they get for the activity. The activities done also are considered in their evaluation of Profile.

- ❖ The college motivates the students to register in UDISHA/SCOPE/SAPTDHARA Activity for the promotion of such activities.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

To ensure social justice and empower students from underprivileged and vulnerable sections of society, our college has undertaken social surveys, research or extension work, the details of which are as mentioned below.

- ❖ Human Development Index- A Survey undertaken by the Institution in collaboration with The Badri Foundation and the Collectorate of Sabarkantha District. Students involved in the survey were paid for the task given. The Collectorate also has promised to make improvements on the basis of the analysis of the survey.
- ❖ Girl Students of the College and the under privileged women of surrounding areas are taken care of by our extension activities. Lectures are arranged in the nearby slum area regarding the Women Laws and under-privileged women are made aware of the useful laws which can protect them from domestic violence. Girls of the College are given training of Karate in 7 day Karate Training Camp by the college with The Police Department of Sabarkantha so that they can learn how to protect themselves from threats against them.
- ❖ Our Career Guidance Cell provide training for Competitive Examinations to the SC/ST/ and OBC students.
- ❖ Equal opportunities are provided to all sections of the students to flourish in any field of education and extra-curricular activities.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The details of objectives and expected outcomes of the extension activities organized by the institution and the comments on how they complement students' learning experience are as mentioned below.

Objectives:

- ❖ To aware the students with moral, social responsibility.
- ❖ To provide an equal opportunity of higher education to the optimum

number of students belonging to socio-economically backward class and tribal area.

- ❖ To increase awareness regarding national, regional and environmental issues through various extension activities.

Expected Outcomes of the Extension Activities:

- ❖ The moral, social responsibility and virtues of ideal citizens would be nurtured amongst the students
- ❖ They would imbibe national values in Global context.
- ❖ They will be able to cultivate positive attitude and gain all round development.
- ❖ The extension activities like Socio-economic survey, Cleanliness Move, Environmental Awareness, Traffic rules Awareness, Reading Movement “Vanche Gujarat”, Consumer Awareness Programme, Blood Donation Camps, Disaster Management Training, Village Awareness Camps, etc. enhance the understanding of regarding local/ national/ Global issues. Students also learn and attain managerial skills while participating in such activities. They develop lot of confidence through such activities.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Details of activities organized by the college:

Sr. No	Name of Activity	Organized with Collaboration to
1	Blood Donation Camp	Blood Bank
2	Thalassemia Prevention Programme	Indian Red Cross Society, Ahmedabad
3	Aids Awareness Programme	Govt. Hospital, Vijaynagar
4	Run for Unity (National Rally)	Office of Executive Megistrate and Taluka Development Officer, Vijaynagar
5	Traffic Rules Awareness Rally	Department of Police, Vijaynagar
6	Karate Training Camp for girls	Department of Police, Sabarkantha
7	Tree Plantation Programme	Forest Department of Sabarkantha

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The institution has established good relations with NGOs like UNNATI Organization for Development Education, Lok Seva Trust on many outreach programmes. The Blood Bank, Himatnagar is helped whenever shortage of blood is felt. Blood Donation Camp is organized with the help of NSS Volunteers and college students. Our students and staff members voluntarily donate blood to meet the demand. Through N.S.S. and N.C.C., various schools, Gram Panchayats, Co-Operative Dairies, Youth Forums, Police Department, N.G.Os and individuals are contacted and yoked together in the extension programmes.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years. - Nil

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The institution collaborates and interacts with various institutes for research activities. The details of which are mentioned below.

- ❖ The faculty of our Institution uses the library resources of Shamlaji, Vadali and Khedbrahma College and allows using the same to their faculty of those Institutions for research purpose.
- ❖ 02 Minor Research Projects have been taken up by the faculty with UGC assistance and 01 project has been submitted.
- ❖ In reference to Human Development Index, The Institution worked in collaboration with Badri Foundation. The Badri Foundation supplied us technical help and the collector office supplied a kit to each student of the college involved in research.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

We have made following collaborative arrangements for activities of college:

- ❖ Referral Hospital, Vijaynagar
- ❖ Taluka Panchayat, Vijaynagar
- ❖ Police Station, Vijaynagar

- ❖ The Sabarkantha District Cooperative Bank
- ❖ Deepchand Gardi Chair, H.N.G.University Patan.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/ creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

The college is situated in rural, remote and tribal area surrounded by Arvalli Hills so there is no Industrial development in this area. Thus the college has no chance to interact and get contribution from any Industry. Even though the college has interact with given below institutions.

- ❖ Deepchand Gardi Chair, Patan, a career counseling center has been useful in providing guidance related to job opportunity. It enhanced the G.K. of the students.
- ❖ Under Saptadhara, an initiative of KCG, we arrange various academic and co-curricular programmes.
- ❖ With the financial help from the Gujarat Government, Digital English Language laboratory was established in 2009 and the Department could run soft-skill training programmes and more than 400 students were trained for SCOPE examination up to day.
- ❖ In association with Indian Red Cross Society, Ahmedabad, Thalassemia Tests are arranged every year.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The following faculties and renowned personalities have visited the campus on various occasions and interacted with the teachers and the students

- ❖ Dr. Manilal H. Patel (An eminent Novelist, Essayist, Critic Poet of Gujarati Literature and Former Head, Department of Gujarati, S. P. University, V. V. Nagar)
- ❖ Dr. Kishorsinh Solanki (A wellknown Novelist, Poet, Critic and Essayist in Gujarati, Former Principal Samarpan Arts College, Gandhinagar)
- ❖ Dr. Harshad Shah (Vice - chancellor, Children's University Gujarat, Gandhinagar)
- ❖ Dr. Dipuba Devada (Educationist & Pro - Vice Chancellor, HNGU, Patan)
- ❖ Dr. J. D. Damor (NSS Coordinator & MSW Coordinator HNGU, Patan)
- ❖ Dr. V.S. Patel (Writer& Retd. Principal P. K. Kotawala Arts College, Patan)

- ❖ Dr. J. N. Barot (Former Dean Faculty of Arts & Principal, Smt. R. M. Prajapati Arts College, Satlasana)
- ❖ Dr. P. J. Patel (A Linguistic Expert and Former Principal, T. M. Shah Mahila Arts College, Idar)
- ❖ Dr. N. R. Patel (Principal & Head, Department of Gujarati, Arts College, Vadali)
- ❖ Dr. Rakesh R. Joshi, (Writer, Critic, Head & Associate Professor, Department of English, Smt. R. M. Prajapati Arts College, Satlasana)
- ❖ Dr. D. H. Goswami (Writer in Sanskrit Literature, Head & Associate Professor, Department of Sanskrit, Municipal Arts & Urban Bank Science College, Mehsana)
- ❖ Dr. Nishaben Dixit (Director, Aravalli Institute of Nursing, Udaipur, Rajasthan)
- ❖ Mr. S. M. Prajapati (Executive Megistrate, Vijaynagar Taluka)

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated.

- a) Curriculum development/enrichment: Yes
- b) Internship/ On-the-job training : Nil
- c) Summer placement : Nil
- d) Faculty exchange and professional development : Nil
- e) Research : Nil
- f) Consultancy : Nil
- g) Extension : Nil
- h) Publication : Nil
- i) MOU is not done but Placement is done with the co-operation of many companies sporadically.
- j) Twinning programmes : No
- k) Introduction of new courses : Yes
- l) Student exchange: No

3.7.6 Detail on the systemic efforts of the institution in planning, Establishing and implementing the initiatives of the linkages/collaborations.

The Principal and the teachers discuss about the linkages/ collaborations and that way we have established linkage with INFLIBNET for E-Resource facility in the college.

**Criterion IV : Infrastructure and
Learning Resources**

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

The positive attitude of the Management and the IQAC of the college has established Planning Committee to provide students with the best possible infrastructural facilities as per the requirement in the changing scenario of education. From the analysis of recommendations and suggestions made by students in their feedbacks and suggestions of stakeholders, the infrastructural requirements are sorted out, priorities are decided and measures are taken speedily to fulfill the requirements. The facilities are created with either with the contribution of the college management or grants from the State Government or the U.G.C.

4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

The details of the facilities available are as mentioned below.

Curricular :

- CC TV Camera facility is available on the Campus.
- Antivirus of Three Years
- Pen Drive
- Wi-Fi Campus
- The college provides Laptop to teachers as per requirement.
- 02 Xerox machines
- Printers
- 5 LCD Projector and Screen

Class Rooms : 16

- Classrooms with LCD Projector and Screen
- Broadband Internet Facility
- Audi - Video cable
- Microphone with Speaker
- Benches

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- Podium

Seminar Hall :

- LCD Projector with Screen
- Bhaskaracharya Institute for Space Application & Geo-in Formatic (BISAG) Set
- Digital Podium

College Library :

- Librarian Office
- Reading Room
- Printer
- Scanner
- Stack Room : Books, Journals And Magazines
- IT Zone : 01 Server with 05 computers for online free access to students and staffs.
- Inlibnet : For online journals.
- Newspapers: Gujarat Samachar, Divya Bhaskar, Sandesh, Indian Express, Times of India.
- BISAG Set

b) Extra-curricular activities-sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

Sports:

- Outdoor Stadium with 200 mtr. Track
- Foot Ball Ground
- Cricket Cement Pitch
- Ground for all Athletic Events

Indoor Games:

- Table Tennis
- Chess
- Carrom
- Bedmington

Outdoor Games:

- Volley Ball
- Kabaddi

Digital Educational Learning Laboratory (DELL):

- 25 computers with 11 Broadband Internet Connection
- 01 Server
- Printer
- Scanner
- LCD Projector with Screen

One Air Conditioned Computer Laboratory:

- 20 computers with Internet access
- UPS
- Printer
- Scanner
- LCD Projector with Screen

Office Room for NSS :

(Unit of 100 Volunteers Boys + Unit of 100 Volunteers Girls = 200)

- Computer
- Cupboard
- Internet Facility
- Printer
- Separate Store Room for tools

Office Room for Sports :

- Computer
- Cupboard
- Internet Facility
- Sports Equipments
- Printer

Gymnasium :

- Weight Lifting Equipment
- Multi Gyne

- Trade Mill

Office Room for NCC :

(Unit of 55 Boys Cadets + Unit of 55 Girls Cadets = 110 Cadets)

- Computer
- Cupboard
- Internet Facility
- Printer
- Ground for NCC drill

Other facilities for Extra-curricular activities :

- Garden
- RO for Drinking Water
- First Aid Box
- Large Terrace
- Fire Extinguishers
- Canteen
- Tools like Harmonium, Tabla, Drum, Amplifiers, etc.
- A Stage for cultural activities/ programmes
- Audio-Visual Room

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

Details of facilities developed during the last four years are given below:

Sr. No.	Facilities Created	2011-12	2012-13	2013-14	2014-15
1	LCD Projectors,	2,76,870	2,07,250	-	-
2	Laptops to the faculty	2,78,100		-	-
3	Computers	45,000	2,35,500	34,100	-
4	Genarator	66,000	-	-	-
5	Audio - Visual equipment	1,01,600	-	-	-
6	LCD	1,17,500	30,500	-	-
7	CC TV Camera	4,27,481	-	-	-
8	Lab furniture	-	-	95,180	1,45,457

* A copy of Master Plan and the Library lay out Plans are included in the Annexure – V & VI

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The Principal's Office, Administrative Staff and Library are on the ground floor. Our Institution has created facilities like a ramp, wheelchairs, Special Toilets (Indian & Western) for differently able students, Sticks for Blind, separate seating arrangement for handicap students and facility of a writer for the blind students during examinations. Through all physical facilities, considerable care and personal contact, we ensure to fulfill the requirements of the differently abled students.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility – Accommodation available :** UGC Women's Hostel with Toilet.
- **Recreational facilities, gymnasium, yoga center, etc. :** Facility of outdoor sports with ground, Multi Gyms and Indoor Sports Hall
- **Computer facility including access to internet in hostel :** No
- **Facilities for medical emergencies :** The Director of Physical Education is always ready with First aid facility for the students in case of any emergency. The Vijaynagar village is only two kilometers away from the campus and there is a Referral Hospital of the Government of Gujarat. In any emergency, one can dial 108 Ambulance and he/she will get the help within minutes. So, the college can take the help of the 108 Ambulance service of Government of Gujarat.
- **Library facility in the hostels :** No, But our college library is near the hostel
- **Internet and Wi-Fi facility :** Yes
- **Recreational facility-common room with audio-visual equipments :** Television facility is available
- **Available residential facility for the staff and occupancy Constant supply of safe drinking water :** Drinking facility is available with RO Plant for all. An understanding is also made with the Government DRY

Hostel for the Tribal Girl students for their residential facility. The college can avail accommodation facility at Polo site in Guest House of Forest department when it is required as well as there is government guest house in the town.

- **Security** : Yes, CCTV, Watchman Security is available at the college campus and the hostel for 24 by 7 days.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The college has not the facility of health care in the campus. But Health Services are made available at Referral Hospital in the town. An MOU is done with the Jeevandeep Hospital Vijaynagar under which students get treatment at the concessional rate. The students are provided special lectures on Healthcare through subject experts by Red Ribbon Club of the college. The girl students of the college are given special facility when they have any gynec problem. Special lectures of gynecologists on female health are organized. The college conducts Thalesemia Prevention Programme every year. The reports are given to them personally. The institute also arranges expert lectures on HIV / AIDS awareness among the young students of the college. In the beginning of the year the college convinced students to take an oath not to consume any Tobacco product to make the college addiction free. A First Aid Box is maintained for primary health services.

4.1.7 Give details of the Common Facilities available on the campus –spaces for special units like IQAC, Grievance Redressal unit, Women’s Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The details of the common facilities are given below.

- There are no separate offices for IQAC, Women’s Cell, Grievance
- Redressal Cell, Anti-ragging Cell, Counseling and Career Guidance, Placement Unit and UDISHA Club use either The Principal’s Office, Assembly Hall, staff room, the Library or any free class room as per requirement of their discussion or meetings.

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- Career Guidance Cell and Placement Cell use Library, Assembly Hall and the classrooms as per their requirements.
- For recreational activity a main playground and an Indoor Sports Hall near the college building are available on the campus.
- Canteen for staff and students
- Garden with Lush green lawn and seats for leisure time.
- Well-furnished Girl's Room with Chess and Carom
- Staff room with LCD projector, LCD TV, a computer with printer and Wi-Fi.
- Multi Gyne
- Water Purifier
- Fire Extinguishers
- Library with reading Room
- Network Resource Center
- Language Lab
- Computer Lab
- Assembly Hall with Audio-Visual/ BISAG- SANDHAN facility to view Live Programmes of the Academic Channel.
- In the campus separate offices are available for NSS, Sports and NCC.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the College has an Advisory Committee for Library. The composition of Committee is as mentioned below:

No	Name	Designation
1.	Dr. L. S. Mewada	Chairman
2.	Mr. Vadansinh Gelotar	In-charge Librarian Convener
3.	Dr. B. A. Patel	Member
4.	Dr. C. R. Suchak	Member
5.	Mr. A. K. Patel	Member
6.	Dr. J. M. Purohit	Member IQAC Co ordinator

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The committee holds meeting in the beginning of term and in the meeting it gives recommendations for the improvement of the infrastructural facilities and library services. The Library places orders of books and magazines as per the need and suggestions of the Head of each Department. The Following steps are taken as per the recommendations of the advisory committee.

- A collection of Literature on Swami Vivekanand Thought is to be availed.
- A collection of Bhagvad Gau Mandal in Gujarati.
- Computerization of the Library.
- Internet and Xerox facility for all.
- N-list service of INFLIBNET available to the faculty and students.
- Library facilities available for other researchers of the region.

4.2.2 Provide details of the following:

Total area of the library (in Sq. Mts.):	148.61 sq. mts. (1400 sq. ft.)
Total seating capacity:	50 seats
Working hours:	
1. On working days :	7:30 AM to 01:30 PM
2. On holidays : Reading section only	09:00AM to 12:30 PM
3. Before examination days:	7:30 AM to 02:00 PM
4. During examination days:	7:30 AM to 05:30 PM
5. During vacation:	08:00 am to 12:30 PM
Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)	<ul style="list-style-type: none">❖ Library with Reading Room, Stack Room,❖ Library resources can be used even after working hours and on Sundays if it is required.❖ IT Zone : Facility of 01 Server is attached with 05 computers for online free access to students and staff. Xerox facility is available in Library

The layout plan of the Library is given in Annexure – VI

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The library ensures purchase and use of current titles, print and e-journals and other reading materials and makes following arrangements.

- ❖ By considering the opinions and demands of the experts, faculty and the students, the books are purchased on the basis of the content, the reputation of the writer and the publisher.
- ❖ The Journals and magazines are subscribed on the basis of the demand and requirement of the faculty and student.
- ❖ The services of INFLIBNET N-list resources are received in cooperation with Gujarat Government.
- ❖ Question Banks and Reading Material is prepared by the faculty of various subjects and is provided by the library.
- ❖ Syllabuses are provided to the faculty and the students.
- ❖ New Arrivals are kept separately and exhibitions of new books are also arranged occasionally.

The details of the expenditure is as mentioned below

Library holdings	2011-12		2012-13		2013-14		2014-15	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Textbooks	8040	7,60,251	156	14,760	-	-	630	63,275
Reference Books	6605	9,56,128	76	38,563	269	1,51,100	110	1,05,725
Journals/ Periodicals	39	11,640	39	11,640	39	11,640	40	16,090
E- Resources INFLIBNET N-List E- Books : E-Journals	-	-	-	-	-	-	6000	5000
Anyother CDs & DVDs	-	-	-	-	-	-	27	11,325

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

The details on the ICT and other tools are as mentioned below

- OPAC : Yes (SOUL – 2.0 version Software of INFLIBNET)
- Electronic Resource Management package for e-journals : Yes, N-List of INFLIBNET is available
- Federated searching tools to search articles in multiple databases : No
- Library Website : No
- In-house/remote access to e-publications : Yes
- Library automation : Yes
- Total number of computers for public access : 04
- Total numbers of printers for public access : 01
- Internet band width/ speed : 100 mbps
- Institutional Repository : Yes
- Content management system for e-learning : No
- Participation in Resource sharing networks/consortia like INFLIBNET) : Yes
- Library automation(SOUL Software of INFLIBNET) : Yes

4.2.5 Provide details on the following items:

Average number of walk-ins	120 (2013 to 2015)
Average number of books issued/returned	20 to 25 (2014-15)
Ratio of library books to students enrolled	10.38 : 1
Average number of books added during last three years	611
Average number of login to opac (OPAC)	05
Average number of login to e-resources	03
Average number of e-resources downloaded/printed	04
Number of information literacy trainings organized	01
Details of “weeding out” of books and other materials	Nil

4.2.6 Give details of the specialized services provided by the library

Manuscripts	No
Reference	Yes
Reprography	Printer, Scanner, Internet, Xerox
ILL (Inter Library Loan Service)	No
Information deployment and notification	Yes
Download	Yes
Printing	Yes, if required by students and staffs
Reading list/ Bibliography compilation	Yes
In-house/remote access to e-resources	Yes
User Orientation and awareness	Yes
Assistance in searching Databases	-
INFLIBNET/IUC facilities	Yes

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff provides the support to the faculties and the students in the following way,

- The process of issuing and returning the books is done speedily.
- The allotment of the books under Poor students' Book- bank is done as early as possible in the beginning of the semester.
- The library staff helps them in searching the books, journals and magazine for their relevant topics.
- Question Banks prepared by college faculty, question papers of previous examinations, reading material is available in the Library for students.
- Information regarding the new books is provided through “ New Arrival” Section and exhibition of new books.
- New books are ordered and magazines/ journals are subscribed as per the need and demand of the faculty and students.
- The staff helps in finding out the reference books and sees to it that every student or faculty gets a useful book.
- Old News papers and magazines are kept in library and provided to students if they required.
- Books and magazines for NET/SLET/ UPSC/GPSC and other competitive examinations are suggested and provided by the staff.

- The students are oriented for proper use of the treasure preserved in the library.
- Faculty and student are oriented and helped to use e-resources and N-list service from INFLIBNET.
- When needed the Library staff provides service even after college hours.
- Students are provided career guidance and information regarding jobs and opportunities by the library.
- Students are allowed to submit on-line application forms in the library.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The college library is located on the ground floor in the college building. Priority is given to such students in all library services. Though there is no visually and physically challenged students enrolled at present yet the college has availed blind stick and wheel chair for such students. The college staff is always ready to guide if any such student visit the college. The college has constructed Ramp facility at every necessary place.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

There is no separate feedback for a library service is taken but in the general student feedback there is provision for feedback on library service. Suggestion Box is placed in library.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

Place	No	Configuration of Computer	Total Pc
Library Room	1	SIS System Processor – AMD - ATLON Dual - Core CPU RAM - 2 GB Hard Disk - 160 GB Operating System -Windows XP SP2	01

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	2	SIS System Processor – AMD - ATLON Dual - Core CPU RAM - 2 GB Hard Disk - 160 GB Operating System -Windows XP SP2	02
	3	SIS System Processor – AMD - ATLON Dual - Core CPU RAM - 2 GB Hard Disk - 160 GB Operating System -Windows XP SP2	01
Computer Center	4	DELL Vostro System 4th gen Intel Core i3 4150 (3.5 Ghz), 4GB DDR3 RAM, 500 GB 7200 RPM SATA HDD, Multi DVD - +RW, 18.5 inch wide screen LED monitor, USB Keayborad, Optical USB Mouse, Windows 8.1 Pro, Microsoft Office	19
	5	DELL Vostro System 4th gen Intel Core i3 4150 (3.5 Ghz), 4GB DDR3 RAM, 500 GB 7200 RPM SATA HDD, Multi DVD - +RW, 18.5 inch wide screen LED monitor, USB Keayborad, Optical USB Mouse, Windows 8.1 Pro, Microsoft Office	01
Language Lab	6	ZENITH System Processor - Intel (R) Dual CPU RAM - 2GB Hard Disk - 320 GB Operating System - Windows Server 2003 Standard Edition & XP SP2	25
Principal Office	7	DELL Laptop System	01
Staff Room	8	SIS System Processor – AMD - ATLON Dual - Core CPU RAM - 2 GB Hard Disk - 160 GB Operating System -Windows XP SP2	01
	9	DELL Laptop System	05
	10	DELL Laptop System	
NCC Office	11	SIS System Processor – AMD - ATLON Dual - Core CPU RAM - 2 GB Hard Disk - 160 GB Operating System -Windows XP SP2	01

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NSS Office	12	SIS System Processor – AMD - ATLON Dual - Core CPU RAM - 2 GB Hard Disk - 160 GB Operating System -Windows XP SP2	
Administrative Office	13	DELL Vostro System 4th gen Intel Core i5 4460 (3.5 Ghz), 4GB DDR3 RAM, 500 GB 7200 RPM SATA HDD, Multi DVD - +RW, 18.5 inch wide screen LED monitor, USB Keayborad, Optical USB Mouse, Windows 8.1 Pro, Microsoft Office	03
	14	DELL Laptop System	01
Audio - Visual Hall	15	SIS System Processor – AMD - ATLON Dual - Core CPU RAM - 2 GB Hard Disk - 160 GB Operating System -Windows XP SP2	01
Exam Room	16	SIS System Processor – AMD - ATLON Dual - Core CPU RAM - 2 GB Hard Disk - 160 GB Operating System -Windows XP SP2	01

Computer-student ratio :21: 01

Stand alone facility : 57 Computers

LAN facility : Available in the Language Lab, Computer Lab, Library, and
Administrative Office)

Wifi facility: Yes, The college campus is WiFi so the WiFi facility is available
for college staffs and students in the college campus.

Licensed software :

- Microsoft Windows 7
- SOUL Software for Library Automation by INFLIBNET, Ahmedabad
- University and College Management System by Infinity Infoway Pvt.
Ltd. Rajkot
- Net. Protector -Anti -Virus + Total internet Security.
- Quick Heal - Anti - Virus + Total internet Security.

Number of nodes/ computers with Internet facility :57 Computers and 06
Laptops because the college campus is WiFi.

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

The detail on the computer and internet facility provided to the faculty and students on the campus and off-campus is mentioned below.

❖ Facility available on the Campus:

➤ **For Students**

- Total Computer for Students : 50
- Internet and Wi-Fi facility : 50

➤ **For Faculty**

- Total Computer & Laptop for Faculty : 06
- Internet and Wi-fi facility : 06

➤ Facility available off the campus : Each Permanent Faculty is provided with Laptop which can be used off the campus also.

➤ All CDS of SCOPE are available to all students for copying and using it for English language learning off the campus.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The college plans and strategize for deploying and upgrading the IT infrastructure and associated facilities on the basis of the oral/ written feedback taken from the student and teacher. The new software is purchased and installed on the basis of the needs of upgradation and improvement of the teaching learning process. To increase the internet portals, we installed Broadband and Wi-Fi facilities on the campus as per the requirement. The required fund is received either from UGC or the management.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution are given in the following table:

Details	2011 - 12	2012 - 13	2013 - 14	2014 - 15
Procurement	-	-	-	181545/-
UP gradation	-	4010/-	1950/-	25000/-
Deployment	-	-	-	-
Maintenance	2092/-	1090/-	2621/-	39470/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

The institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students in the following way.

Students:

- The computers and the Internet service in the Computer Lab is used for the practicals and practice and for searching resources of study topics during and after college hours.
- The students of English use the language lab not only to learn English using the available software, they also use the internet for their syllabus topics, general knowledge, career guidance and seeking information regarding various competitive examinations.
- 45 computers with Internet ia available for students. Students are free to download, copy and get a print copy of the required material.
- All CDS of SCOPE are available to all students for copying and using it for English language learning off the campus.

Faculty:

- Faculty is encouraged and facilitated with Laptops and Wi-Fi to enable them to use the available e-resources and prepare effective power point presentations.
- The faculty is also provided with a computer and printer facility in the staff-room and they use for effective implementation of teaching learning process.
- The college staff-room with all ICT based facilities is available even after college hours.
- The Language Lab and Computer Lab resources can be used for eresources, preparation of PPTs and downloading and copying the ematerials.
- LCD projectors are installed for effective teaching through ICT based technology.
- With the help of Laptop, two teachers have delivered lectures from SANDHAN (Live Television Lecture Series: BISAG) organized by Higher Education, Gandhinagar.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

- ❖ 03 classes of the college are well equipped with ICT facility.
- ❖ The college has availed laptops for the use of teachers. Laptop has become an essential component in the education process now a day.
- ❖ In Computer Lab also the students do the practical work on the basis of their theoretical knowledge given in the lectures and try to crack problems on their own. The faculty merely guides them or gives them hints to crack the problem.
- ❖ Faculty suggest to visit a few websites to the students to update their knowledge in their related fields and the teacher merely guides the students how various websites can be used for better and up to date learning.
- ❖ Power-point Presentations with the help of LCD Projector are extremely helpful to the students.
- ❖ In the Digital English Language Lab, a student is able to learn the language and develop the skills. The teacher has just to guide how to use the software and learn making self-assessment and corrections. The software provides more opportunities to relearn and provides scope for more trials. So by trial and error method and by looking at the correct answer the student learns the language with fun. The student is at the center and the teacher plays a role of a mere facilitator or a guide.
- ❖ The display of SCOPE CDs and other educational CDs on syllabus topics require concentrated viewing on the part of the student and the teacher has to explain a few points highlighting the major points. The content is in most CDs self explanatory.
- ❖ The college also provides its students with online application facility for various competitive exams for their employment need in Government as well as private sectors with help of this facility.
- ❖ The College administrative work is now depending on computer and Internet facility. Day by day the up gradation is taking place in the administration. UGC as well as other Higher education authorities are

emphasizing on paperless administration.

- ❖ The College has upgraded the existing computer facilities. The College has availed BSNL Broadband facility for internet.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

- ❖ Yes, The Institution has been connected with INFLIBNET services. Through its N-list services the faculty gets an advantage of many eresources, i.e. e-books and journals.
- ❖ Our teachers and students can avail this facility from Hemchandracharya North Gujarat University, Patan. In the near future we are planning to establish a formal linkage with the University Library for better sharing and convenience for the students and the teachers as well.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The Principal and various committees ensure that all the campus properties are used properly. The details of financial resources for maintenance and upkeep of the facilities in the Institution are as under :

	Details	2011-12	2012-13	2013-14	2014-15
A	Building	-	-	-	-
B	Furniture	2092	1090	2621	720
C	Equipment	3000	4010	1950	-
D	Computers	-	-	-	38750
E	Vehicles	-	-	-	-
F	Any other	-	-	-	-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The Principal and the Campus Preservation Committee visits all the places frequently and considering the opinions of the stakeholders and feedback of the students, they try to upkeep and develop infrastructural facilities as per the requirement. Fund for the upkeepment is allotted in the budget and it is utilized transparently. The skilled labourers are employed to upkeep and develop new infrastructural facilities..

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

- ❖ For the calibration and other precision measures for the equipments and instruments, the Principal and the concerned committee, consult the experts before purchase of the technical equipments. Before purchasing

any instrument or software, the standards, the durability and utility are ensured. A comparison with other products and services available in the market are scrutinized and then decisions are taken about purchasing and installing any hardware or software product.

- ❖ Responsibility is fixed for the instruments used by the faculty or students and frequently they are checked. If any faults are found the efforts are made to remove the faults and it is seen that they remain in working condition.
- ❖ It is also cleaned regularly.
- ❖ A stalk register is maintained.
- ❖ The instruments are checked at regular intervals and if they require repairing, experts are employed to solve the technical problems.
- ❖ The College equipments are maintained from college and UGC funds.
- ❖ For maintenance of computers, annual contract has given to Bharat Computers, Vijaynagar for the year 2014 – 15.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

Our college campus has been shifted from the town with a view to provide pollution free environment and enough Indoor and Outdoor sports facility to the students. For the location, upkeep and maintenance of sensitive equipment, the following measures are taken.

- ❖ To provide uninterrupted power to all computers, UPS are installed in Labs, staffroom and the offices. An inverter is also installed to provide an alternative for working in absence of electricity.
- ❖ A Generator is installed in the college.
- ❖ Stabilizers are also installed in both the laboratories.
- ❖ All electric gadgets and the meter are secured by wooden units.
- ❖ For a constant supply of water, the college has own borewell.
- ❖ A water purifier, a Reverse Osmosis system is installed to provide pure drinking water to the students which are serviced regularly.

**Criterion V : Student Support and
Progression**

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

- ❖ Yes, as mentioned in the Criterion II (2.1.1) the college every year publishes and updates prospectus with the vision, mission, objectives, introduction of the college. In the prospectus, the college also gives information about managements, faculties, physical facilities, opportunities to pursue various courses, fee-structure, freeship, scholarships and various photographs of the activities.
- ❖ As per the information provided in the prospectus, the fees are charged and receipts are given. The college takes proper stapes for the scholarship to SC, ST, OBC and other differently abled students. The college provides almost all the facilities mentioned in the prospectus. The college management and IQAC see to it that all curricular, co-curricular and extra-curricular activities start in time and in proper way. All the students who have performed extraordinarily are encouraged and rewarded by the college in Annual Functions or other functions. Thus the institution is devoted to multi-faceted development of the students.
- ❖ The college has developed its own Website – www.vijaynagararts.in and also its facebook accounts vijaynagararts@gmail.com to provide ready and relevant information to stakeholders.

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Scholarship from State Government:

- ❖ Yes, the financial aid of scholarship was disbursed to the students in time.
- ❖ The scholarships are received from the Government mechanism. The administrative staff distributes the scholarship on the regular time and gets the filled in forms at the earliest.
- ❖ One of the members of the administrative staff personally visits the Social Welfare office and submits the scholarship application form to the concerned officer.
- ❖ The scholarships are directly deposited in the accounts of the beneficiary students.
- ❖ The details of which are mentioned in the following table:

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Detail of Scholarship	2011-12		2012-13		2013-14		2014-15	
	No. of Students	/ Amt.	No. of Students	/ Amt.	No. of Students	/ Amt.	No. of Students	/ Amt.
SC	91	446929	115	600025	113	648225	121	880735
ST	496	2326624	684	3692600	728	3654125	1082	8722680
OBC	331	565701	347	591240	146	396810	136	1110925
PH	-	-	-	-	-	-	-	-
Poor Boys Relief found	-	-	-	-	-	-	-	-

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

- ❖ The college gets scholarship approximately for more than 80 % students every year. Though, during the last year 1196 students received scholarship.
- ❖ Under UGC 11th plan scheme of the scholarship (Conveyance allowance) for the students belonging to distant/ rural/ hilly and border area total 20 students were paid Rs.40000/-
- ❖ Under UGC 11th plan scheme (Stipend) for SC/ST/OBC/ Minority students, financial assistance of Rs.40000 was provided to 20 students for purchasing clothes, text-books, note books etc.

5.1.4 What are the specific support services/facilities available for:

The specific support services/facilities available for Students from SC/ST/OBC and economically weaker sections are as mentioned below.

The students from SC/ST/OBC and economically weaker sections:

- ❖ As per the Government Reservation Policy, the students from SC/ST/OBC and economically weaker sections are given admissions on priority bases. It is seen that no injustice is done to them.
- ❖ Notices regarding scholarship are put on the notice boards, administrative procedure is completed as early as possible and it is ensured that the amount of scholarship is disbursed at the earliest.
- ❖ The college caters to the financial assistance as per the need of the poor student with the help of college management.
- ❖ Looking at the poor economical status of the student, text books are provided for the whole year without any depreciation charge.

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- ❖ Economically weaker students are exempted from the extra test fees in genuine cases.
- ❖ The faculty and various committees encourage the students to participate actively in co-curricular and extra-curricular activities.
- ❖ They are also encouraged to attend remedial classes and coaching classes for competitive examinations.

Students with physical disabilities:

- ❖ Physically challenged students are given priority in admissions and are allowed to do the procedure without standing in the queue.
- ❖ They are provided a separate seating arrangement on the ground floor.
- ❖ Priority is given while issuing and returning the books in the library. For such students the period is extended as per his/her convenience. He/ She can return or issue the book by his/ her substitute.
- ❖ For disabled students ramp, toilets, wheelchair, sticks are available. If required and demanded the subordinate staff helps them in reaching to their classes.
- ❖ The college staff is always ready to help blind students if it is required.

Overseas students:

- ❖ No, overseas students are enrolled in the Institution. If any student gets an admission he is liable to get all the facilities available to other students.

Students to participate in various competitions/National and

International:

- ❖ Instruments, services, guidance, training and administrative assistance is provided to the students.
- ❖ Travelling Allowance and facility is provided to the student and a faculty accompanies the team as a guide to take part at university/ state level competitions.
- ❖ Students are provided with refreshments or meal as per the requirement when they are taking training or doing rehearsals for competitions.
- ❖ Students who perform well are felicitated by prizes/ certificates/ trophies or Medals.
- ❖ Students involved in extracurricular activities are exempted from fees for extra test if they had been participating at the time of the regular internal examination.

Medical assistance to students: health centre, healthinsurance etc.:

- ❖ An MOU is made with Dr. Manubhai Patel under which students can get treatment by paying concessional charge of consultancy.
- ❖ An MOU with Referral Hospital, Vijaynagar for their services whenever necessary.

Organizing coaching classes for competitive exams:

- ❖ A regular class is taken every week for the preparation and guidance for competitive examinations.
- ❖ Training Programmes have been arranged by the Institute to train students for GPSC/ UPSC, NET, SLET, TAT, TET and other competitive examinations.

Skill development (spoken English, computer literacy, etc.):

- ❖ Digital English Language Lab is conducting skill based programme of Spoken English with the help of Globerena Software.
- ❖ Our Computer center runs ICT based courses which are certified by DR BAO University.
- ❖ Displayed of SCOPE CDs on regular basis for Spoken English.

Support for “slow learners”:

- ❖ Slow learners are guided sympathetically by the faculty and if required extra lectures are taken for them. They are advised and encouraged to join the remedial classes or extra classes and increase their competence.

Exposures of students to other institution of higher learning/ corporate/business house etc.:

- ❖ Students are sent to various skill based workshops and camps organized by other colleges and the universities. Students are provided with necessary allowances.

Publication of student magazines:

- ❖ A wall- magazine “Palasavan” welcomes creative writings, drawings and compilations from the students. Students also contribute in the college magazine “Palasavan”.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

For entrepreneurial skills among the students, the institution arranges Expert Lectures.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

In order to promote participation of the students in extracurricular and co-curricular activities, the institution works in the following way:

- ❖ Students remaining absent at the time of practice / rehearsals are provided with personal guidance and study material.
- ❖ Text-books are provided under Book-Bank scheme.
- ❖ Fees of extra test is exempted for the students who could not appear in the regular internal examination.
- ❖ The ranker students are given place in student's council on performance base. They are given priority in next semester admission.
- ❖ Apart from the training and guidance, necessary costumes shoes and uniforms, tools and other requirements are provided. Refreshments and nourishing food is also provided when needed.
- ❖ A special coach or trainer is hired for cultural activities. The expenses of the lodging, boarding of the coach along with the students are borne by the institution.
- ❖ The best performers and achievers are felicitated by the college with certificate, prizes, medals, on special day celebration.
- ❖ The college organized various activities during the academic year. In the college SAPTADHARA, NSS, NCC & Sports activities are organized for the personal and academic development of the students. Sports Activities are held as per University Calendar and Saptadhara Activities are held as per instruction from KCG, Govt. of Gujarat.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE/TOFEL/GMAT/Central/State services, Defense, Civil Services, etc. Coaching Classes of NET and SLET:

Remedial Coaching Classes:

The college has been given grant by UGC during 11th Plan. The college has given remedial coaching to the students of SC, ST and OBC (Non-creamy

layer) on need base in the subjects of English, Sanskrit, Gujarati and Sociology.

Entry in Services:

The College has been allotted grants from UGC 11th Plan for the coaching in Entry in Service Programme to the students. The college organizes a regular coaching class for the same. The college has organized the coaching for Entry in Service Programme to train and guide the students of SC/ST and OBC (non- creamy layer).

- ❖ To guide and support the students for competitive exams, the college runs a Career Guidance Cell. The guidance is given regarding how to prepare for various competitive exams like TET, TAT, Revenue service, Bank Recruitment Board and Police Recruitment Board is given. The institution also helps in filling up the on-line applications forms.
- ❖ The Career Guidance Cell arranges lectures, for the preparation of GK and Quiz, Written objective tests, solutions of old question papers, mock interviews etc.
- ❖ Expert lectures and workshops are also arranged.
- ❖ Books journals student material internet facility etc. is provided to the students for the competitive exams.
- ❖ Subject options are offered to the students in Elective Generic which can help them increase their General Knowledge and to appear in competitive exam. Such subjects are Stress Management, Personality Development, Human Rights, Thoughts of Gandhi, Sardar and Vivekanand and Environment and Disaster Management etc.
- ❖ Students are encouraged to participate in state level competitions/ workshops and camps. The expenses are given by college.
- ❖ The institution approximately trains 350 students each year for competitive exams. Many of them have succeeded but we could not maintain data and could not keep the track record of all of them. On the basis of the information we have, we can give some number of successful students.

Examination	No of Students Appeared	No of Students Passed
NET / SLET	03	01
GPSC/Revanue (Class)	19	04
Army/CRPF/SRPF/BSF	580	398
Police Services	497	197
C.A.	-	-
TAT/ TET	255	93
Talati / Clerk	230	18

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The following counseling services are available to the students by the institution:

Academic:

- ❖ The institution provides counseling to the students while making their choice of the subject.
- ❖ In the beginning of the new academic year orientation for the new comers is held and the students are advised to join various curricular and extra- curricular activities. Library also orients them to use various available resources. Similarly, the students are also provided information regarding Sports, NSS, NCC, skill development courses and other activities in the institution.
- ❖ Slow learners are advised to join Remedial courses when conducted on the campus.

Personal :

- ❖ Advanced learners of the institution are personally guided to use library resources and internet. Counseling is given to instruct them how to search for relevant websites for relevant topics for competitive exams etc.
- ❖ Slow learners are encouraged and guided to perform well by the concerned faculty.
- ❖ Counseling is also given to help them identify their potential and they activity involved in cultural activities so that they may flourish in extracurricular activities.
- ❖ Faculty and the Principal also counsel the students for decent behavior, dress code and discipline in the institutional premises.

Career Oriented:

- ❖ The Career Guidance Cell prepares the students for competitive exams and provide counseling while applying online for various jobs if they need.
- ❖ The Cell also consults and invites experts for Counseling regarding carrier options and opportunities.

Psycho-Socio Counseling:

- ❖ Students suffering from various behavioral problems like inferiority complex, depression, pessimism etc. are treated patiently and sympathetically by the faculty.
- ❖ Women's Cell particularly deals with the problems of girls and tries to help the girls to overcome their problems.
- ❖ Poor and Tribal students are guided to get benefits of Social welfare schemes of the government.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes, The college has established Carrier & Counselling Cell and UDISHA.

The followings are the members of the Committee:

No	Name of Member	Designation
1.	Dr. J. M. Purohit	Associate Professor
2.	Dr. B. N. Patel	Associate Professor
3	Panchal Monali G.	B.A. Sem: V
4.	Joshi Dahara M.	B.A. Sem: V
5.		
6.	Kalasava Stina T.	M. A. Sem. III

Details of lectures provided to students for job opportunities and for interview:

No.	Name of Expert	Topic	Date
1.	Dr. Rakesh R. Joshi	Career Awareness	2011- 2012
2.	Dr. Nishaben Dixit	Sound mind in Sound body	2012 - 2013
3.	Dr. P. J. Patel	Personality development	2013 - 2014
4.	Mr. S. M. Prajapati	Competitive exam	2014 - 2015

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the institution does have a Grievance Redressal Cell for students. Moreover the college constitutes Students' Council which also works for the solution of the students' problems and issues. During the regular meetings of students' council the issues are brought forward by the students' Representatives and the issues are discussed and attempts are made to seek solutions. The suggestions made by the representatives of the council are given prime importance and work is done accordingly. For instance the issues like the facilities of ladies room, mineral water, toilets, transportation etc. are raised by the students. The Grievance Redressal Cell tries to solve such issues of the students. To get the grievances a suggestion Box is kept in the main building of the college, students can write about their complains and problems regarding anything. Oral and written feedbacks are taken from the students. There is no serious grievance received in last four years.

Grievances Redressal Cell of the college is as below

No	Name of Member	Designation
1.	Dr. L. S. Mewada	Chairman
2.	Dr. J. M. Purohit	IQAC Co-ordinator
3.	Dr. R. D. Patel	Member
4.	Mr. A. K. Patel	Member
5.	Mr. H. M. Patel	Student Representative
6.	Ms. R. J. Patel	Student Representative

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

- ❖ The college has established a Sexual Harassment Cell. The cell organizes awareness lectures regarding sex crimes. There is no complains found from any student during the last years.
- ❖ To resolve issues pertaining to sexual harassment, our Institute has formed a Women's Cell to deal with the issues related to women. The cell comprises of 3 members- 2 faculty and 1 Girl student representative.

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- ❖ The Cell works for the sensitization of women issues, tries to bring awareness regarding women law and arranges Karate camps to empower women against challenges.
- ❖ The Cell works positively so that the cases of sexual harassment can be nullified.
- ❖ The College is a Co- education Arts college and the college recognizes the use of CCTV as an import resource for the safety of girl students. CCTV Cameras have been promoted as an important tool to reduce unfaire and antisocial behaviour. Originally, CCTV is used exclusively for college security and college general discipline. Cameras are used to monitor activities within the college campus.
- ❖ The college has organized with Sabarkantha Police, a Seven Day “Karate Training Programme” for gils students as a “Self Protection Programme”.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Fortunately till date there is no issue of ragging registered in the college eventhough the college has constituted anti-ragging committee. The committee makes the students aware about what is ragging?

The Anti Ragging Committee of the college is as below :

No	Name of Member	Designation
1.	Mr. H. M. Patel	Representative of Management
2.	Dr. L. S. Mewada	Principal (I/C)
3.	Dr. C. R. Suchak	Ladies Representative
4.	Dr. J. M. Purohit	Teachers' Representative
5.	P. S. I. , Vijaynagar Police Station	Police Representative
6.	Mr. A. K. Patel	Admin. Representative
7.	M. H. Chavada	Student Representative (Boys)
8.	M. G. Panchal	Student Representative (Girls)

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The details of the welfare schemes made available to students by the college are as under:

- ❖ Track Suites are provided to Sports students every year by the college.
- ❖ The college avails the scholarship of the Government of Gujarat for the SC/ST/OBC students. In the year 2014 – 15, 1339 students of SC, ST and OBC category are benefited with Rs. 1,07,14,340/- under scholarship scheme.
- ❖ Under UGC 11th plan scheme, conveyance allowance was paid to the students belonging to distant/ rural/ hilly and border area total 40 students were paid Rs.40000.
- ❖ Under UGC 11th plan scheme for SC/ST/OBC/ Minority students, financial assistance of Rs. 40000 was provided to 40 students for purchasing clothes, text-books, note books etc.
- ❖ 82 students were benefited by the Book-Bank scheme.
- ❖ With the provision of an MOU with the Jivandeep Hospital, students get treatment on concessional rate.
- ❖ The college bears the expense of the treatment of injury if the student is injured on the campus/ playground.
- ❖ The brighter students are benefitted with the prizes and certificates at the annual function of the institute.
- ❖ The college manages for concessional pass facility to the students commuting from surrounding villages.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The college has an Alumni Association but it is not registered anywhere. The details of the activities and the contribution made by the association are as under:

- ❖ Every year, two meetings of this association are held regularly.
- ❖ The association provides suggestions to increase the quality of education, and also provides recommendations regarding the development of infrastructural and other facilities.
- ❖ The members of Alumni Association participates in the planning and arrangement of cultural and extensive activities.

5.2 Student Progression**5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

The percentage of the students' progress is mentioned in the following table:

Student progression	%
UG to PG	43 %
PG to M.Phil.	08 %
PG to Ph.D.	00 %
<ul style="list-style-type: none"> • Employed • Campus selection • Other than campus recruitment 	Approximately 247

The policies of B.Ed. Admissions do affect the trend of PG admissions. If they get admission in B. Ed., they do not go for M.A. Our Students are inclined to get government jobs and are also guided by the Career Guidance Cell. The data of the employed students has not been maintained by us systematically. In getting employment, our Career Guidance Cell also plays very important role.

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

The Details of the results of our institute as well as of nearby institutes for last four years are as under :

Result of Vijaynagar Arts College**UG : BA**

Details	2011-12	2012-13	2013-14	2014-15
No of Students appeared	188	407	294	293
I st Class	39	80	117	68
II nd Class	64	141	1	-
Passed	45	116	85	185
College Result	78.72	82.80	69.4	86.34
University Result	87.15	90.37	75.88	68.45

Result of Vijaynagar Arts College**PG : MA**

Details	2011-12	2012-13	2013-14	2014-15
No of Students appeared	-	18	52	60
I st Class	-	11	45	58
II nd Class	-	4	6	-
Passed	-	2	-	-
College Result	-	94.44	98.07	96.66
University Result	-	69.5	98.17	97.02

Result of Khedbrahma College**UG : BA**

Details	2011-12	2012-13	2013-14	2014-15
No of Students appeared	115	180	213	207
I st Class	22	15	21	23
II nd Class	66	77	57	68
Passed	15	55	107	97
College Result	89.56	81.66	86.85	90.82
University Result	87.15	90.37	75.88	68.45

Result of Vadali College**UG : BA**

Details	2011-12	2012-13	2013-14	2014-15
No of Students appeared	170	407	413	417
I st Class	39	46	49	39
II nd Class	74	124	114	127
Passed	53	226	203	217
College Result	97.64	97.29	88.61	91.84
University Result	87.15	90.37	75.88	68.45

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The institution facilitates student progression to higher level of education and also works towards their employment in the following way :

Higher Education :-

- ❖ The institute has started PG courses (self finance) in Hindi, Gujarati and Sociology subjects and applied for PG course (self finance) in English.
- ❖ Students studying in PG can get guidance and support by our PG recognized teachers. Material is also provided to them.
- ❖ All the faculty members are PG recognized teachers, 1 faculty is M.Phil guide and 4 faculties are imparting their service as Ph.D. guides.

- ❖ Our institution guides and provides full support to the students in form of books, reference books, our network resource facilities, personal guidance etc.
- ❖ Our M.Phil / Ph.D. guides also encourage, inspire and provide moral support to the students and give them full support in doing M.Phil / Ph.D.
- ❖ The institution provides quick services to provide TC or NOC for further studies in other university and college.

Employment :-

- ❖ Our career Guidance Cell enables the students with employable skills.
- ❖ Facility and guidance to fill up the online registration form is provided to the students.
- ❖ Alumni or present students provided with all available guidance and training regarding competitive exams.
- ❖ Keeping in minds the various competitive exams, a special coaching is provided to the students from time to time.
- ❖ Interaction of our students with those who have already succeeded in competitive exams also provides them inspiration and guidance.
- ❖ Experts from renowned institutes and other colleges are invited to deliver lectures to the students.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Our institution provides the special support to students who are at risk of failure and drop out in the following way :

- ❖ Government Scholarship and benefit of other UGC schemes for backward students is provided to the financially weak students who are at risk of drop out.
- ❖ In case if the poor students not getting benefit of scholarship and welfare schemes college management and staff support them.
- ❖ Such students are provided fees, uniform and text books under Book Bank scheme.
- ❖ Our faculty keeps in touch with the student in case of any socio psycho problem arises and also contacts the parents of the student if required.
- ❖ Slow learners as well as advanced learners are provided with extra material and personal counseling and guidance by the faculty. They are

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encouraged and advised to join remedial classes in the college. Special lectures are also arranged for such students to help them in difficult topics.

- ❖ Students who could not attend classes due to severe illness are given personal guidance, inspiration and material to prepare for the examination.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The year wise details regarding students participation and other extracurricular activities at College, university and Inter university level are given in the following tables.

Sports : 2011 - 2012 Details of Participation

Activity	Uni. Inter College	Inter Uni. (West Zone)	State	National	Remark
Cross Country – F	06	03	-	-	Uni. Champion
Cross Country - M	08	01	-	-	Uni. Forth
Volley Ball	11	01	-	-	Participation
Chess	03	01	-	-	Uni. Fifth
Football	16	02	16	-	Quarter Final
Kabaddi	12	01	12	-	Participation
Athletics (Men & Women)	10	03	08	-	10,000 Mt. Uni.New Record
Total	66	12	36	-	-

Sports : 2012 - 2013 Details of Participation

Activity	Uni. Inter College	Inter Uni. (West Zone)	State	National	Remark
Cross Country - W	07	03	-	-	Uni. Champion
Cross Country - M	07	03	-	-	Uni. Runnersup
Volley Ball	11	01	-	-	Quarter Final
Chess	03	01	-	-	Uni. Sixth
Football	16	04	16	-	Uni.Runners up
Kabaddi	11	03	12	-	Uni. Forth
Athletics (Men & Women)	11	01	08	-	10,000 Mt. Uni.New Record -Again
Cycling - Men	06	02	-	-	Uni. Third
Cycling - Women	04	02	-	-	Uni.Runners up
Kusti - Men	02	-	01	-	Won-Two Round
Judo - Men	01	-	01	-	Won-First Round
Total	79	20	38	-	-

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Sports : 2013 - 2014 Details of Participation

Activity	Uni. Inter College	Inter Uni. (West Zone)	State	National	Remark
Cross Country (Women)	07	03	-	-	Uni. Runners-up
Cross Country (Men)	07	02	-	-	Uni. Runners-up
Volley Ball	12	01	-	-	Participation
Football	16	05	16	-	Uni. Champion
Athletics (Men & Women)	12	01	17	-	5,000 Mt. Uni. First
Kusti - Men	02	01	01	-	Uni. Second
Judo - Men	01	-	01	-	Participation
Total	57	13	35	-	-

Sports : 2014 - 2015 Details of Participation

Activity	Uni. Inter College	Inter Uni. (West Zone)	State	National	Remark
Cross Country (Women)	07	03	-	-	Uni. Champion
Cross Country (Men)	07	01	-	-	Uni. Forth
Volley Ball (Men)	12	01	-	-	Quarter Final
Volley Ball (Women)	09	01	-	-	Quarter Final
Chess	02	-	-	-	Uni. Won Three Round
Football (Men)	16	03	16	-	Uni. Third
Football (Women)	16	02	-	-	Participation
Athletics (Men & Women)	12	-	08	-	10,000 Mt. Uni. First
Kusti - Men	-	-	01	-	State First
Judo - Men	-	-	01	-	State Second
Total	81	11	26	-	-

Note : Keeping in mind the University academic calendar, the sports

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competitions and tournaments are arranged. Year wise details regarding cultural and extracurricular activities are given in the following tables :

Cultural Activities : Details of Participation- 2011-2012

Activity	Inter College	District level	State level	College level
Group Dance	-	-	-	20
Drawing Painting	-	-	-	07
Elocution	-	-	-	07
Rangoli	-	-	-	09
Mehndi	-	-	-	11
Quiz	-	-	-	09
Poetry Recitation	-	-	-	06
Debate	-	-	-	06
Solo Song	-	-	-	02
Essay Writing	-	-	-	17
Shibir (University)	03	05	-	21

Cultural Activities : Details of Participation- 2012-2013

Activity	Inter College	District level	State level	College level
Group Dance	-	-	-	21
Drawing Painting	-	-	-	09
Elocution	-	-	-	09
Rangoli	-	-	-	08
Mehndi	-	-	-	12
Quiz	-	-	-	09
Poetry Recitation	-	-	-	05
Debate	-	-	-	09
Solo Song	-	-	-	05
Essay Writing	-	-	-	19
Shibir (University)	05	06	-	31

NAAC SSR - 2015 (Cycle – II) Vijaynagar Arts College, VIJAYNAGAR**Cultural Activities : Details of Participation- 2013-2014**

Activity	Inter College	District level	State level	College level
Group Dance	-	-	-	21
Drawing Painting	-	-	-	13
Elocution	-	-	-	11
Rangoli	-	-	-	10
Quiz	-	-	-	12
Poetry Recitation	-	-	-	07
Debate	-	-	-	07
Solo Song	-	-	-	07
Mehndi	-	-	-	11
Essay Writing	-	-	-	31
Shibir (University)	17	04	14	37

Cultural Activities : Details of Participation- 2014-2015

Activity	Inter College	District level	State level	College level
Group Dance	-	-	-	24
Drawing Painting	05	-	-	17
Quiz	-	-	-	12
Poetry Recitation	-	-	-	09
Debate	-	-	-	16
Solo Song	-	-	-	06
Elocution	-	-	-	10
Rangoli	-	-	-	17
Mehndi	-	-	-	13
Essay Writing	-	-	-	24
Drama	-	-	-	03
Shibir (University)	02	02	-	41

Our college arranges the Saptadhara competitions as per the instruction given by the Nodal Agency of the State Government.

NSS :

In NSS, 2 Units of 200 volunteers (Boys - 100 & Girls - 100) are working for building up a spirit of service and sacrifice. In monthly activities and Annual residential camps in village various social educational, cultural, Health related activities are done and students as well as the village community get proper message through such activities.

NCC :

2 Unit, comprising of 55 boys & 55 girls get NCC training regularly. They also attend various camps and perform extension activities like spreading traffic awareness, to collect donation for some national calamity, to arrange blood donation camp etc.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University/State/Zonal/National/International, etc. for the previous four years.

The details of major student achievements in co- curricular, extracurricular and cultural activities are as given below.

Physical Education &Sports

2011 - 2012

- ❖ The college achieved the CHAMPIONSHIP IN Cross Country –Women at University Level.
- ❖ 03 Girls selected for All India Inter University Cross Country competition at Rohtak
- ❖ Our college achieved the Forth place in Cross Country -Men at University Level and 01 boys selected for All India Inter University Cross Country competition at Rohtak
- ❖ 01 boy selected for All India Inter University Chess competition .
- ❖ Our Football team entered in Quarter Final and 02 boys selected for West Zone Inter University Football competition.
- ❖ 01 boy selected for West Zone Inter University Kabaddi competition and 01 boy selected for West Zone Inter University Volleyball competition.
- ❖ Our 01 Girl established new Uni record in 10,000 Mt run and got 1st and 2nd place at Uni. Level. In 5,000 mt run second and third position secured by our 02 girls at Uni. Level and they are selected for All India Inter University competition
- ❖ In 4*400 mt relay race our Girls team achieved second place at Uni. Level.
- ❖ Our Football team stood third in District in Khelmahakumbh Competition and won 1,000 Rs. Prize per head.
- ❖ Our 02 Girls got second place in District in Khelmahakumbh Competition and won 2,000 Rs. Prize per head.

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2012-2013

- ❖ The college achieved the CHAMPIONSHIP IN Cross Country –Women at University Level.
- ❖ 03 Girls selected for All India Inter University Cross Country competition
- ❖ The college achieved the RUNNERSUPSHIP IN Cross Country –Men at University Level.
- ❖ 03 boys selected for All India Inter University Cross Country competition at Rohtak
- ❖ 01 boy selected for All India Inter University Chess competition at Rohtak.
- ❖ Our Football team became RUNNERS UP AT University level
- ❖ 04 boys selected for West Zone Inter University Football competition.
- ❖ Our Kabaddi tem stood Uni. Forth and 03 boy selected for West Zone Inter University Kabaddi competition.
- ❖ 01 boy selected for West Zone Inter University Volleyball competition.
- ❖ 10,Our 01 Girl established new Uni record breaking the record of former runner of our college in 10,000 Mt run and got 1st place at Uni. Level and she is selected for All India Inter University competition
- ❖ In 5,000 mt run Third and in 1500 mt. run third position secured by 02 girls at Uni. Level.
- ❖ In 4*400 mt relay race our Girls team achieved second place at Uni. Level.
- ❖ Our Football team stood third in District in Khelmahakumbh Competition Govt. of Gujarat and won 1,000 Rs. Prize per head.
- ❖ Our 02 Girls got First place in District in Khelmahakumbh Competition Govt. of Gujarat and won 5,000 Rs. Prize per head.
- ❖ Our one boy became champion in Kusti (55 kg.) and same boy stood third in Judo (55 kg.) at state level in Khelmahakumbh Competition Govt. of Gujarat and won 5,000 Rs. Prize for both competition.

2013-2014

- ❖ The college achieved the CHAMPIONSHIP IN Football – Men at University Level.
- ❖ 05 boys selected for West Zone Inter University Football competition.
- ❖ The college achieved the RUNNERSUPSHIP in Cross Country –Women at University Level.

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- ❖ 03 Girls selected for All India Inter University Cross Country competition
- ❖ The college achieved the RUNNERSUPSHIP IN Cross Country –Men at University Level.
- ❖ 02 boys selected for All India Inter University Cross Country competition.
- ❖ 01 boy stood second in Kusti -men at University level.
- ❖ 02 boys selected for West Zone Inter University Volleyball competition.
- ❖ Our 01 girl and one boy in 10,000 Mt run got 3rd place at Uni. Level .
- ❖ In 5,000 mt run our girl stood First at University level and selected for All India Inter University competition.
- ❖ In 1500 mt. run one girl secured third position at Uni. Level.
- ❖ In 4*400 mt relay race our Girls team achieved Third place at Uni. Level.
- ❖ Our Football team stood RUNNERSUP in District in Khelmahakumbh Competition Govt. of Gujarat and won 3,000 Rs. Prize per head and three players selected for State Tournament.
- ❖ Our 02 Girls got First place in Athletics at District level in Khelmahakumbh Competition Govt. of Gujarat and won 5,000 Rs. Prize per head and both selected for State Tournament.
- ❖ In 4*400 mt relay race our Girls team achieved First place at District level in Khelmahakumbh Competition Govt. of Gujarat and won 5,000 Rs. Prize per head and both selected for State Tournament.
- ❖ In 4*400 mt relay race our Boys team achieved Third place at District level in Khelmahakumbh Competition Govt. of Gujarat and won 1,000 Rs. Prize per head .
- ❖ Our one boy became champion in Kusti (55 kg.) and same boy stood Second in Judo (55 kg.) at state level in Khelmahakumbh Competition Govt. of Gujarat and won 5,000 Rs. And 3,000 Rs.Prize for both competition.

2014-2015

- ❖ The college achieved the CHAMPIONSHIP in Cross Country –Women at University Level.
- ❖ 03 girls selected for All India Inter University Cross Country competition .
- ❖ The college achieved the Uni.Forth in Cross Country –Men at University Level.

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- ❖ 01 boys selected for All India Inter University Cross Country competition at Rohtak
- ❖ Our Football team secured Third position at University level
- ❖ 03 boys selected for West Zone Inter University Football competition.
- ❖ Our Volleyball men team reach upto Quarter Final and 01 Boy selected for West Zone Inter University Volleyball competition.
- ❖ Our Volleyball Women team reach upto Quarter Final and 01 Girl selected for West Zone Inter University Volleyball competition.
- ❖ Our 01 girl got 1st place at Uni. Level in 10,000 Mt run and she is selected for All India Inter University competition
- ❖ In 800 mt run our 01 girl got Third and in 1500 mt. run Forth position at Uni. Level.
- ❖ In Pole vault 01 boy achieved second place at Uni. Level.
- ❖ Our Football team stood Second in District in Khelmahakumbh Competition Govt. of Gujarat and won 2,000 Rs. Prize per head.
- ❖ Our 02 girls got First place in District in Khelmahakumbh Competition Govt. of Gujarat and won 5,000 Rs. Prize per head.
- ❖ Our one boy became champion in Kusti (55 kg.) and same boy stood Second in Judo (55 kg.) at state level in Khelmahakumbh Competition Govt. of Gujarat and won Rs. 5,000 and Rs. 3,000 Prize for both competition and selected for State tournament.
- ❖ Our 01 girl got First place in 5000 mt. run at District level in Khelmahakumbh Competition Govt. of Gujarat and won Rs. 5,000 Prize.

NSS (Boys – 100 Volunteers & Girls - 100 Volunteers)

2011 - 2012

- ❖ 02 Volunteers participated in Pre-RDC selection Camp at HNGU Patan.
- ❖ 02 Volunteers participated in NSS Day celebration at Shankhesvar.
- ❖ 06 Volunteers participated in Youth Leadership Camp organized by the college NSS Unit in collaboration with HNGU Patan.

2012 - 2013

- ❖ 02 Volunteers participated in Pre-RDC selection Camp at HNGU Patan.
- ❖ 02 Volunteers selected in Pre-RDC Camp at Nagpur.
- ❖ 50 Volunteers participated in Human Development Index Project of Govt. of Gujarat.

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- ❖ 02 Volunteers participated in NSS Day Celebration at Kadi.
- ❖ 03 Girls Volunteers participated in Mahila Kannooni Shibir at Khedbrahma.

2013 - 2014

- ❖ 02 Volunteers participated and selected by HNGU, Patan for Pre-RDC Camp at Gujarat Vidypith, A'bad.
- ❖ 02 Volunteers participated in NSS Day Celebration at Mehsana.
- ❖ Dr. Manish D. Bhatt, NSS Programme Officer got training for seven day at Vidypith, A'bad.
- ❖ 06 Volunteers are participated National Level Camp of NSS at Pransla, Upleta.
- ❖ 02 Volunteers participated in Youth Leadership Camp at Visnagar.
- ❖ 03 Volunteers participated in Pre-RDC competitions like Essay Writing, Elocution and National Song and secured first positions at Taluka Level.
- ❖ 60 Volunteers did the survey of Human Development Index Project of Govt. of Gujarat.
- ❖ 113 Volunteers participated in Republic day celebration with Chief Ministor of Gujarat at Himatnagar.

2014 - 2015

- ❖ 55 Girls Volunteers participated in Karate Traning for seven Days organized by the college.
- ❖ 08 Volunteers (05 Boys Volunteers + 03 Girls Volunteers) participated in District Level workshop of NSS at Himatnagar.
- ❖ The college and Forest Department organized Tree Plantation of 1100 Plants on the college Campus with.
- ❖ 89 Volunteers with 02 Programme Officers participated in Youth Conference with Chief Ministor of Gujarat at HNGU,Patan.
- ❖ 04 Volunteers participated in Zonal Level NSS Workshop at HNGU, Patan.

NCC (Boys – 55 Cadets)

2011 - 2012

- ❖ Our one cadet selected for RDC parade at New Delhi on Republic Day 2011.
- ❖ 42 cadets participated in CAT Camp at different location during 2011-12.

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- ❖ 05 cadets participated in Army Attachment Camp at Bhuj during 2011-12.
- ❖ 14 cadets participated in Pre-RDC Camp at Thamana during 2011-12.
- ❖ 16 cadets passed “C” certificate exam and 33 cadets passed “B” certificate exam during 2011-12.

2012 - 2013

- ❖ Our one cadet selected for RDC parade at New Delhi on Republic Day 2013.
- ❖ 62 cadets participated in CAT Camp at different location during 2012-13.
- ❖ 15 cadets participated in Army Attachment Camp at Bhuj during 2012-13.
- ❖ 01 cadets participated in Pre-RDC Camp at Thamana during 2012-13.
- ❖ 20 cadets participated in Firing Camp at Bhiloda during 2012-13.
- ❖ 17 cadets passed “C” certificate exam and 26 cadets passed “B” certificate Exam during 2012-13.

2013 - 2014

- ❖ Our one cadet selected for Camel Safari at Jesalmer during 2013-14.
- ❖ 16 cadets participated in CAT Camp at different location during 2013-14.
- ❖ 10 cadets participated in Sardar Patel Tracking Camp at Rajpipala during 2013-14.
- ❖ 04 cadets participated in NIC Camp at Indore during 2013-14.
- ❖ 10 cadets participated in Firing Camp at Rajpur during 2013-14.
- ❖ 17 cadets passed “C” certificate exam and 35 cadets passed “B” certificate Exam during 2013-14.

2014 - 2015

- ❖ Our one cadet selected for Mountaineering Camp at Dehradun during 2014 -15.
- ❖ Our 2 cadet selected for Tracking Camp at Masoori during 2014 -15.
- ❖ 31 cadets participated in CAT Camp at different location during 2014 -15.
- ❖ 32 cadets participated in Firing Camp at Bhiloda during 2014 -15.
- ❖ 07 cadets passed “C” certificate exam and 10 cadets passed “B” certificate Exam during 2014 -15.

NCC (Girls – 55 Cadets)

2011 - 2012

- ❖ 49 cadets participated in CAT Camp at different location during 2011-12.
- ❖ 14 cadets participated in Pre-RDC Camp at Thamana during 2011-12.

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- ❖ 12 cadets passed “C” certificate exam and 23 cadets passed “B” certificate exam during 2011-12.

2012 - 2013

- ❖ 48 cadets participated in CAT Camp at different location during 2012-13.
- ❖ 03 cadets participated in Pre-RDC Camp at Thamana during 2012-13.
- ❖ 15 cadets participated in NIC Camp at Junagadh during 2012-13.
- ❖ 06 cadets passed “C” certificate exam and 27 cadets passed “B” certificate Exam during 2012-13.

2013 - 2014

- ❖ 03 cadets participated in NIC Camp at Indore during 2013-14.
- ❖ 20 cadets participated in CAT Camp at different location during 2013-14.
- ❖ 16 cadets passed “C” certificate exam and 30 cadets passed “B” certificate Exam during 2013-14.

2014 - 2015

- ❖ 21 cadets participated in CAT Camp at different location during 2014 -15.
- ❖ 17 cadets participated in Firing Camp at Bhiloda during 2014 -15.
- ❖ 07 cadets passed “C” certificate exam and 08 cadets passed “B” certificate Exam during 2014 -15.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- ❖ The college collects feedback from the final year students before the end of their course. The students are requested to provide the correct information so that the real position of the college can be understood. They are allowed to hide their identity if they wish to do so. The questions included in the questionnaire concentrate on the quality of teaching and learning, infrastructure facilities, extra-curricular and co curricular activities, college library, administration and support services.
- ❖ The Institution has a policy of holding two meeting of Alumni association and Parents’ Association every year. Alumni and some of the parents are also invited on some occasions. Through the interaction with them oral feedbacks are received from them for the improvement at all levels. On the basis of the feedback received, the measures for the improvement in infrastructure and academic facilities are taken. For instance, the college

has applied to the parent university to give permission to start English as Special Subject (Core Compulsory) self-finance at PG level, M. A. as per the requirement and demand made in the feedback of the alumni and parents. A Water Purifying plant was installed by the college management as per the demand of students.

- ❖ The college management has shifted the college from the town to out side the town to make the campus pollution free and to provide proper indoor and outdoor sports facilities to the student. During the meetings with alumni and parents, they have repeatedly suggested for the same.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

The college involve and encourage students to publish materials like wall magazine “Smruti” and the college magazine “Palasavan” published annually.

The contributions of student are received in following items.

- ❖ Poems
- ❖ Thought of the Day/ Week
- ❖ Drawing / Paintings
- ❖ News
- ❖ Articles

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The college has constituted a Student Council which comprises of 23 Committee Members and 2 faculties. General Secretary, Ladies Representative, two representatives each for Cultural activities, Sports, NSS, NCC, Library and Tour. The Council works under the headship of a senior faculty who encourages students for decision making. Student representatives along with the GS and LR, takes decisions about arrangement of Annual Function, Talents Morning at the Christmas Celebrations, Navaratri, Raxa Bandhan etc. The students arrange everything and also conduct the programmes by themselves. If required they seek guidance of the convener of the Council or the Principal. The Council plays a major role in arranging “Guru -Parva”, Teachers’ Day, Farewell Function and Annual Day Function, Picnics and Study Tours and other Celebrations. The funding required for the

programmes is provided by the college. The students also contribute to the Blind Association on Teachers' Day.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The details of various academic and administrative committees that have students representatives are given below.

Students Council:

The committee consists of 2 faculty and around 23 students representatives. Students participate actively and discuss about their problems and requirements of the infrastructural and other facilities during the meeting of student council.

Women's Cell:

The committee is comprised of 2 faculty and 1 student (Ladies' Representative) . The committee works for sensitization of women's problems and work for empowerment for women through Karate Shibir, Art and Craft, Mehndi Training and other activities and expert lectures.

Grievance Redressal Cell :

The Committee comprising 6 members (The Principal, IQAC Co-ordinator, 1 member from Management, 1 member from Administrative, 2 Senior Faculty and 2 student representatives) tries to resolve all academic and infrastructural issues.

Saptadhara Committees:

All committees formed to do various cocurricular and extra-curricular activities, contain 3 member of students in decision making process at college level. The committees are:

Gyan Dhara: This committee arranges Quiz, Essay writing and General-knowledge tests at collegen level.

Samudayik Dhara:This committee does extension activities like Tree-plantation, Blood-donation, Cleaness, Superstition Removal etc. and joins the local community in such programmes.

Sarjanatmak Abhivyakti Dhara: This committee tries to bring out creative potential of the students through various activities and comperitions like translation, essay writing, poem recital and writing, elocution, etc.

Kala-Kaushlya Dhara: Under this committee the skills of various arts are

developed and competitions are held. Drawing, Mehndi and Rangoli competitions are held.

Natyadhara: This committee brings out latent talents of students in acting. Competitions of Monoacting, skit and Mime are arranged. Students also prepare and present street-plays in the town.

Geet-Sangeet Dhara: Training of singing is given and Competitions of folk-songs, Bhagans, Lagna geet, Halarada, Folk-dance, Fatana etc. are arranged. Students are encouraged to make efforts to sustain our traditional songs and folk culture with such competitions.

Khel-Kud Dhara: To train the students for various sports, college trains them for various games and sports and participate in the Khel- Mahakumbh Competitions.

Campus Preservation : The function of this committee is to keep the college campus neat and clean. To maintain discipline and the infrastructure of the college.

In above mentioned all committees, one faculty as a convener and 3 students function as members of the committee and play a role in decision making.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The institution network and collaborate with the Alumni and former faculty of the Institution in the following manner.

Alumni: The Alumni Association performs a task of creating a network of former students and join them together in the developmental process of the institution. The Institution keeps in touch with them, formal meetings are held twice a year and the recommendations of the alumni are taken into considerations and infrastructural facilities and academic changes are made accordingly. They also provide the funds for the progress of the institution.

Faculty: The retired faculty and the faculty who joined other institutes are invited as experts in seminars, lectures, workshops, Farewell Functions and Silver Jubilee Functions of the Institution.

**Criterion VI : Governance,
Leadership and
Management**

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision:

- The institute has the vision to cultivate higher goal and feelings in the youth of this area, by higher education and to direct towards creating path for welfare of the Nation.

Mission:

- To do all possible provision and work for higher education.
- To motivate various abilities in the students by arranging various educational and co-educational activities.
- To help the students for educational purpose keeping in view the abilities and limitations of the college.
- To take necessary steps for wide spread of education.
- To encourage women education in tribal area.
- To educate the educationally and economically backward students in such a way that they can earn their living.
- To achieve above stated mission, the college will try its best.

To communicate vision and mission of the college, the following steps are maintained:

- ❖ Vision and Mission are displayed at the entrance of the college.
- ❖ Vision and Mission are exhibited on college website: www.vijaynagararts.in
- ❖ Vision and Mission are communicated through college reports and during yearly college programmes.
- ❖ Vision and Mission are also kept as desktop background on all the computer of the college.
- ❖ The college has made shine boards indicating Vision and Mission and place them in the principal office and library.

The Distinctive Characteristics of the Institution :

- ❖ Almost 80% of the students are from rural / tribal and economically

weaker sections. The college provides them an opportunity to get higher education with other students with the financial help either from Government schemes or the help of college management.

- ❖ Facilities like LCD projectors made available in all classrooms, Labs, Staff Room and free Internet facility to all faculty and students in labs, library and staffroom.
- ❖ ICT facilities like computers, laptops, printers, Xerox, Scanner etc are available in the college.
- ❖ Availability of E-resources and services of INFLIBNET, N-List
- ❖ Necessary Infrastructural facilities and natural and pollution free healthy environment.
- ❖ Value based Special Expert Lectures arranged on the campus.
- ❖ We organize class room seminars relevant to syllabus.
- ❖ We organize debate, group discussion and elocution on current issues / trends.
- ❖ Sports Events, Co-curricular and Extra Curricular Programmes are given due importance.
- ❖ Faculty of the college motivate the students for the preparation of competitive exams.
- ❖ The NSS and NCC unit of the college provides opportunity to join Extensions activity and community service.
- ❖ Facilities like Girls Hostel and Indoor and outdoor Sports facility are constructed.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

The role of top management, Principal and Faculty in design and implementation of its quality policy and plans is as under :

Management:

- ❖ Meetings with the management are held at regular interval and decisions are taken regarding various issues related to quality policy and plans of the institution.
- ❖ In reference to the Infrastructural, academic and administrative needs, decisions are taken to increase and create such facilities. For the

fulfillment of the teaching and non - teaching staff, demands and requirements as per work load, are sent in written to the government and in case the state government fails to provide the staff, recruitments are made on the ad-hoc bases and management bares the financial burden.

- ❖ As mentioned in vision, mission, the curricular, co-curricular and the extra-curricular activities are done in such a way that they fulfill the vision and mission of the institution.
- ❖ Faculties are encouraged and supported by the institution to attend seminars, pursue research papers, publish books and articles and research projects and are felicitated for exceptional performance and achievement at the time of celebration / functions.

The Principal

- ❖ The Principal puts forward the issues related to the need of infrastructure and academic facilities and explains its importance to the management and government as well. Our management is devoted to the cause of educating the rural/tribal students specialty the girl students of this area and always show willingness for the betterment of the institution. For infrastructural and academic needs, the Principal approaches to management, the state Government, University and the UGC for the required fund.
- ❖ The Principal along with the concerned faculty also analyzes the outcome of the curricular, co-curricular and extra-curricular activities and takes necessary steps for improvement.
- ❖ He inspires and encourages departments to organize various expert Lectures, workshop and Seminars. Department wise academic plans help in this regard.

Faculty

- ❖ The faculty as coordinators or members of various committees play vital role in planning and execution of all academic and extracurricular activities. The faculty as a part of various committees actively helps in planning out teaching examination, co-curricular, extra- curricular, extension and cultural activities. If required, even the members of executive committee of management also help to plan out some of the activities.

6.1.3 What is the involvement of the leadership in ensuring:

The involvement of the leadership is ensured in the followings.

The policy statements and action plans for fulfillment of the stated mission:

- ❖ The Principal is always eager to achieve the statement of vision and mission. He attempts for various curricular and extra-curricular activities that can help in achieving the vision, mission and objectives of the college.
- ❖ The Principal after discussing with the faculty arranges expert lectures in the department and motivates the faculty to allow maximum of exposure inside and outside the classroom for curricular activities.
- ❖ He guides the in-charge of the committees and arranges programmes for the extension activity and sees to it that the institution works for the benefit of the local community.
- ❖ For the improvement in the quality of curricular activities and the infrastructural facilities, he makes an analysis of the feedback from the students and suggestions from the stakeholders and guides the faculty and takes measures to improve infrastructural facilities.
- ❖ He inspires the faculty to participate in Workshops, Seminars. Conferences and also encourages them to pursue and publish research articles and books.
- ❖ He encourages the students to participate in shibirs and camps etc.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:

According to the institution's strategy, for all the activities like the academic, co-curricular, value-based extension activity, sports and cultural activity. etc action plan is made jointly by the concerned committee / Department under the guidance and support of the Principal.

Interaction with stakeholders:

On the Annual Function and during Alumni meeting, Principal meets the alimni and parents personally. The management also interacts with them. Any stakeholder is free to approach the management of the college or principal.

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders:

In order to provide proper support for policy and planning there is a mechanism developed by the institution through which feedbacks (from students) are analyzed and on the basis of the findings, changes and improvements are made. The Principal also consults the management, the University, the Government etc. and tries to get co-operation from them for the necessary funds. An analysis of needs is done, research inputs are given and the stakeholders are consulted for their support and contribution to the Institution.

Reinforcing the culture of excellence:

The Institution promotes and supports in all possible manners to the faculty. To create a culture of excellence, the Institution has equipped classrooms with LCD projectors, E-resources available through INFLIBNET, well furnished library. The scope of participation and presentation in Seminars and workshops is provided to the faculty. Faculty is promoted for research activities. Students are promoted for participation and supported by necessary equipments, special coach or trainer. Spiritual Gurus and Experts inspire the students to put in the maximum efforts for best performance and to serve their community and nation.

Champion organizational change:

The Principal has played an important role in changing the traditional concept of education and to use modern ways and methods of education. Suggestions for innovations are always invited by the Management and Principal.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The college has developed several procedures to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time. For instance, the institute collects written feedback from the students and oral feedback and suggestion from alumni, parents and other stakeholders. The institute analyzes the feedback and makes necessary

changes in the policy and plan of implementation of various activities to improve the quality of education and other aspects.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

Our president and secretary is good academician of our Taluka. Top management of the institution provides full support and academic leadership to the faculty. The president, secretary and other members participates in the programmes, function, activities, camps etc. of the institution, deliver inspiring speech and guide and encourage the faculty and students for hard work and commitment for the academic enterprise. Our management appreciates and felicitates the achievements of the faculty by honoring them in public functions.

6.1.6 How does the college groom leadership at various levels?

The college grooms leadership at various levels in the following way.

Student

- ❖ The college provides the opportunity and scope to administer the teaching work on the Teachers' day celebrations.
- ❖ The students are provided the opportunity and scope to lead and administer during celebrations like the Teachers' day, Annual day, NSS day etc.
- ❖ In the extension activities also, leaders of the group are given liberty of decision making at their own level.
- ❖ The Students Council and other committees provide a scope of grooming leadership qualities in students by providing decision making powers to them. In many of the programmes like Cultural Celebrations, Navaratri Celebrations, NSS annual camp, Study and other Tours , the students manage everything regarding the function including the conducting of the whole programme, its announcement, planning etc.

Faculty

- ❖ The faculty is provided a scope to organize expert lectures in their own related fields and expose their managerial skills and leadership qualities.
- ❖ The institution also provides a chance of exposing leadership qualities by

nominating faculty as in-charge/co-ordinators of some committees or activity.

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The college delegates authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system in the following manner.

- ❖ The Department/ faculty is given full liberty and autonomy for taking decisions regarding the arrangement and planning of expert lectures, as per the requirement.
- ❖ NSS/ NCC Programme Coordinators and Physical Instructor are given operational autonomy regarding the selection of the students, programme planning and arrangement of the programmes.
- ❖ The departments are given autonomy in the allotment and distribution of lectures and topics /papers.
- ❖ The conveners of the extension activities and other extra-curricular activities are given operational autonomy regarding the selection of the students, programme planning and deciding about expenditures of the programmes, and if the need be, the Principal guides them.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college promotes a culture of participative management. For instance, in all Value-based extension activities, the representative of management, Students' council, faculty and the Principal work together. Everyone's voice is listened and opinions are considered to make programmes more effective and meaningful. For infrastructural developments, the Principal, a leading member of the management, and the concerned committee decide the needs and take the decisions for development. The Principal builds a bridge between the Management and the faculty and the students and plays a major role in coordinating all segments of the college and create a harmonious work culture.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the college has clearly stated quality policy in its vision, mission and objectives. The policy is developed on the basis of the feedbacks from the students and suggestions from alumni, parents and other stakeholders. The Principal deploys the policy with the help of teaching staff, student representatives, co-ordinators of various committees and the administrative staff. He activates the staff, provides inspiration, encouragement and equipments and also appreciates the achievements publically. With the help of IQAC, feedbacks are collected, reviewed, analyzed and the mission of quality improvement is developed as well as deployed by the institution.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, The institution does have a perspective plan for development. The following aspects are considered for the same. We had developed a perspective plan for the development of the Infrastructure.

The plan was to build

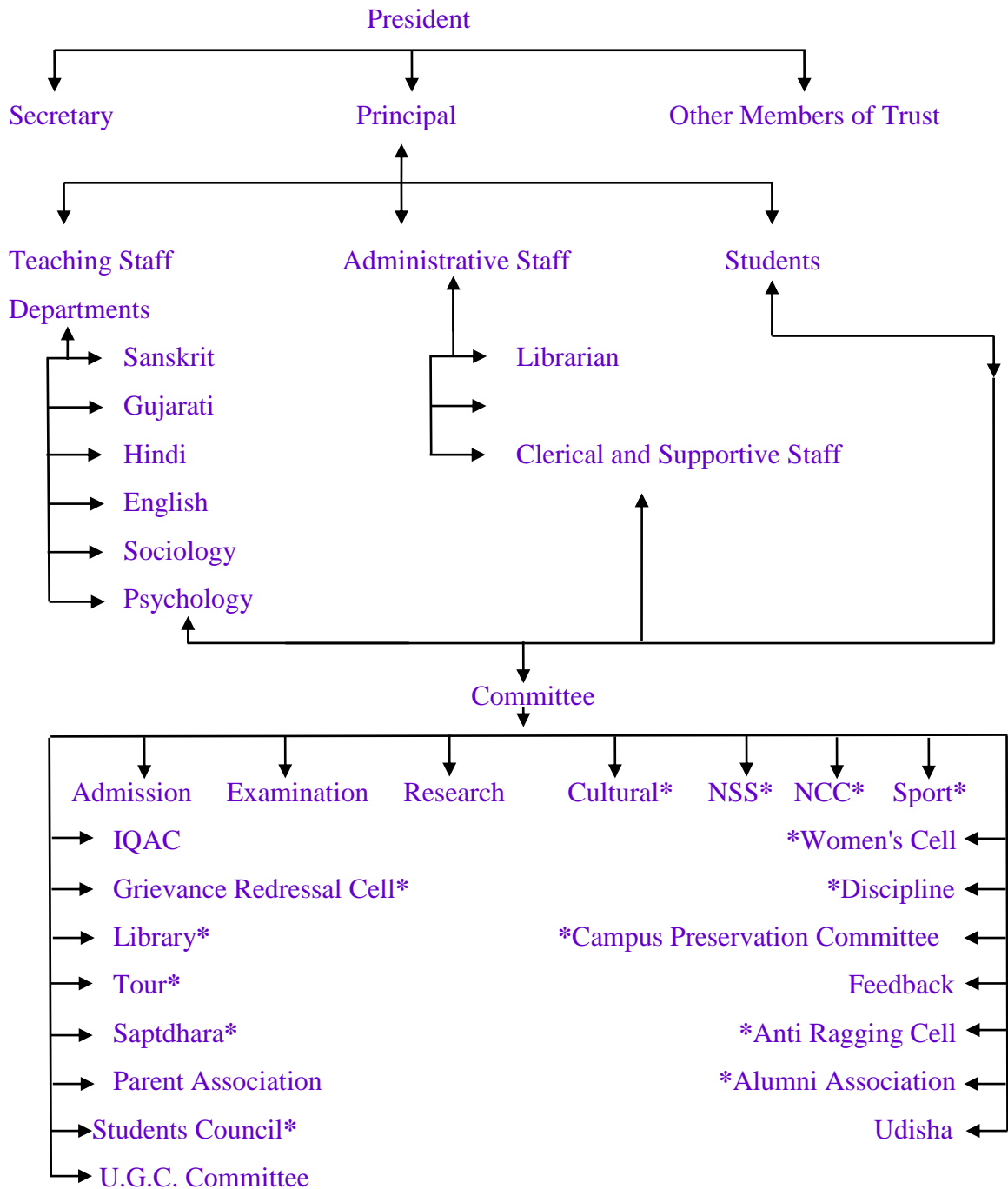
- ❖ To construct 5 well furnished classrooms with ICT facility
- ❖ A separate facility of reading room
- ❖ An Auditorium
- ❖ A research Center
- ❖ A guest house of college

The college has a target of accomplishing the construction work within two years. For academic planning a calendar and plan is made and implemented. A planning of quality improvement is also done.

6.2.3 Describe the internal organizational structure and decision making processes.

The internal organizational structure is given below.

(A) Organizational Structure



***These Committees consist of student representative also.**

Here the President, Secretary and other members of the trust, evaluate and analyze the activities done and guide the principal accordingly. The President, Secretary and the Principal present the issues in the meetings with staff. They after discussion, unanimously decide and make policies which can be complementary to the vision and mission of the institution.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:

The broad description of the quality improvement strategies of the institution is as under :

Teaching & Learning:

- ❖ To plan for the department wise expert lectures on relevant topic every year.
- ❖ To provide ICT based equipments, training to the staff etc.
- ❖ To encourage the student and the faculty to participate in seminars/workshops and support them by making provision of fund.
- ❖ To provide personal guidance to the students or to arrange for remedial classes, skill enhancing add on courses, Spoken English etc.
- ❖ To improve library facilities, reading room etc.
- ❖ To inspire and join more and more students in the seminars/workshops/quiz/ debate programmes and increase their participation.
- ❖ To discuss the analysis of the feedback by the student with the faculty and to provide them with necessary guidance and equipments.
- ❖ To have continuous evaluation, weekly test, assignment, two - way teaching - learning process.

Research & Development :

- ❖ To help the faculty in administrative formalities for getting the funding from UGC and other resources.
- ❖ To provide necessary literature, reference material, e-resources, web links etc. to the researchers.
- ❖ To sanction the transportation allowance and Duty leaves to the faculty for attending a seminar / conference / workshop / training etc.
- ❖ To encourage faculty to write and present a research paper / article in seminar / journal.
- ❖ To start the Research Center with computers, internet, books.
- ❖ To inspire the students to join research and surveys done by the institution.
- ❖ To increase ICT based research facilities.
- ❖ To motivate faculty for Research projects
- ❖ To publish research projects and articles by the faculty and the students.

Community engagement:

In various academic and value- based programmes and extension activities like Thalassemia awareness, AIDS Awareness, Human right, Women empowerment, Medical checkup camp, cleanliness move, Karate Camp, HDI etc.; the eminent personalities of surrounding area like doctors, revenue officers, police inspectors, principal / teachers of Higher Secondary Schools, women social workers and other important persons from the society are invited. They contribute their valuable time, guidance and often donate to the institution. The feedback is taken and considered for the quality improvement. Thus local community is also engaged in the movement for the quality improvement.

Human resource management:

- ❖ To provide information regarding the lack of faculty and staff to the university and the state government.
- ❖ To appoint qualified faculty on the temporary basis until the government recruit permanent faculty in the institution.
- ❖ To train the staff for skill development and send them to an other institutions where such workshops and training are held.
- ❖ To call visiting faculty, experts for lectures.

Industry interaction:

In fact we are not having any interaction with any industry as the college is located in hilly, forest and rural area on the Rajsthan border of Gujarat state.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The bodies of Management regularly attend the college programmes, cultural activities, annual functions, seminars, University shibirs and extension activities and so they have ample information through direct observation. College publishes Annual Report of the College Activities per year including the activities of staffs and students, thus Management get informations of the college activities.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The following steps have been taken by the management to increase the effectiveness and efficiency of the institutional processes ;

- ❖ The management takes deep interest in the involvement of the staff in arranging co- curricular and extra-curricular activities.
- ❖ The management provides sufficient fund for the activities and required facilities are made available for the smooth working of the college.
- ❖ The management appreciates and rewards the achievements of the student as well as the faculty in curricular, co-curricular and extra-curricular activities in public functions and celebrations.
- ❖ As far as the constitution and implementation of any policy is concern the management discuss major issues with the Principal and the faculty and consider their views and suggestions.
- ❖ The management freely involves the faculty in decision making and provides them platform to work accordingly to their own way and capacity and thus to improve the effectiveness and efficiency of the institutional processes.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

The Management made the following resolutions:

- ❖ To shift the college campus from the town to outside the town.
- ❖ To construct new college building outside the town.
- ❖ To sent LOI for Re-accreditation Cycle II
- ❖ To construct Indoor and Outdoor sports facilities.
- ❖ To appoint required Ad hoc faculty.
- ❖ To set up New RO plant for refine water.

Implementation Status of the Resolutions:

- ❖ The college campus shifted out side the town.
- ❖ The construction of the new building is on the verge of completion.
- ❖ LOI is sent for Re-accreditation Cycle II.
- ❖ The construction of Indoor and Outdoor sports facilities is almost completed.

- ❖ Required Ad hoc faculty appointed.
- ❖ New RO plant with a capacity of 100 litres per hour has been set up.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes, But the college has not made any efforts for obtaining autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

The Institution ensures that grievances / complaints are promptly attended to and are resolved effectively. There is a mechanism of finding out and analyzing the nature of grievances for promoting better relationship with stakeholders. The mechanism is developed as mentioned under.

Students Council:

The students' council plays pivotal role for the good functioning of the college by raising the issues related to cleanliness, water facility, lack of facility in class – room, canteen facility, transportation etc. The council discusses their problems with the principal in their meetings and the principal tries to solve their problems as early as possible.

Women's Cell:

The college has formed Women's Cell to works for the awareness and sensitivity of women related issues. The cell ensures safe environment for girls on the campus and outside the campus as well. If any issue regarding harassment occur, it is resolved by the Principal and the concern cell.

Discipline Committee:

The college has established a discipline committee consists of the faculty and students. This committee play a vital role to resolve out issues related discipline occurring in the premises and tries to maintain healthy environment on the campus.

Grievance Redressal Committee:

A member from the management, the principal, a ladies' representative,

senior faculty and the student representative try to find out solutions regarding serious kind of complaints. The suggestion box is also a part of mechanism to receive complaints and grievances. Fortunately we are not having any serious kind of grievances on the campus up to the day.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No. There had been no court cases against the institute.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes, there is mechanism to take feedback from students on institutional performance. On the basis of the analysis of the feedback, the principal, faculty and other stakeholders follow the suggestion positively and make improvements in the academic and infrastructural facilities and the institutional performance as well. Several physical facilities like RO plant, classroom/period allocation etc. were done on the basis of the feedback received from the students.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

The institution tries to enhance the professional development of its teaching and administrative staff in the following manner :

- ❖ ICT based primary training is given to the faculty and non-teaching staff.
- ❖ The teaching staff willingly joins in Knowledge Management Programme by the government.
- ❖ Teaching and non teaching staff is encouraged to attend relevant seminars and workshops. Duty leave and registration fees and transportation allowance etc. are provided by the college.
- ❖ The faculty is encouraged and provided with facility and convenience to pursue research and also its publication.
- ❖ The faculty is provided with library e-resources, research center, laptops and internet facilities.
- ❖ Library is enriched with new books and magazines each year.
- ❖ The staff is encouraged to deliver lectures on BISAG, SANDHAN etc.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The institution has adopted the strategies for faculty empowerment through training, retraining and motivating them for the roles and responsibility they perform. They are as follows :

- ❖ The college provides registration fees and duty leave for any kind of faculty development programme.
- ❖ The Institution also arranges training programmes for college faculty.
- ❖ At the time of programmes and function, the faculty members are given some responsibility for their capacity building.
- ❖ The faculty is also given responsibility as co-ordinators of various committees or departments. It is seen that they utilize their talents and boost the spirit of work in students.
- ❖ In all value-based courses programmes and activities, the faculty is involved and is given major responsibility.
- ❖ Faculty is encouraged to deliver live lectures on BISAG, SANDHAN.
- ❖ Faculty is allowed to deliver talks, lectures in other institutes. Duty leave is given to the faculty providing services outside the campus.
- ❖ Faculty is also felicitated at various celebrations and functions. If the books are published, they are released in public functions.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Feedback on personal appraisal of faculty, non-teaching staff and the activities done in the college, are taken from the final year students. On the basis of the analysis and its outcomes, the initiatives are taken to improve the overall performance. The principal consults the faculty and suggests him/her to improve upon and satisfies the needs of the students. He discusses the issue of general performance with the Management and the teaching staff and suggests some measure to be taken for the improvement.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The performance appraisal reports have been studied and analyzed and positively responded by the management. The following were the outcome of the process :

- ❖ It was found that students were performing poor in English, so the college

started the language Laboratory and DELL and SCOPE training programmes.

- ❖ Remedial classes are also taken for Conversational skills. Spoken English has also been introduced with due credits.
- ❖ A need was realized, and on the basis of demand by the students, the renovation of the Girls' room and pure drinking water etc. were satisfied.
- ❖ A requirement of canteen and parking were satisfied.

Thus, the issues are discussed in the regular meetings of the management with the principal and the staff and they are conveyed to the stakeholders in the meeting with the Parents' Association and the Alumni Association.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes available for teaching and non-teaching staff are as under:

- ❖ Our College Cooperative Credit Society provides the facility of Loans (maximum Rs. 3 lacs) for various purposes. 100% members of the Credit Society are benefited by this facility.
- ❖ A welfare fund is raised from the staff during last four years, 40 % of the members took benefits of it.
- ❖ There is a provision made to get immediate hospitalization expenses in serious illness but so far such need has not arisen.
- ❖ The Institution provides the uniform to the supportive staff and also provides washing allowance to them.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

In order to attract and retain eminent faculty, following measures are taken by the college:

- ❖ To attract highly qualified faculty, the recruitment of faculty is done transparently on the basis of merit and as per the norms of University and the state government.
- ❖ In self- finance courses the faculty is offered salary according to university rules. The visiting faculty is given transportation allowance if they commute from nearby places.
- ❖ Ad hoc faculty is not exploited and they are given facilities available to

other permanent faculties and hence they feel homely and comfortable.

- ❖ Efforts are also made to retain the faculty by providing liberty in their teaching-learning process in selection of minor research projects.
- ❖ They are allowed to pursue their research or study for Ph.D, research project, NET/SLET and utilize the library resources.
- ❖ Computers and Internet are also made available to them.
- ❖ Flexibility in the time-table is provided and their convenience is given prime concern
- ❖ Facilities as well as the friendly atmosphere are provided for personal career development of the staff.
- ❖ If there are any issues related to their academic career, they are resolved out.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- ❖ There is a proper mechanism developed to monitor effective and efficient use of available financial resources by the institution. A priority of the requirement is considered and financial resource are utilized. With the help of UGC fund and infrastructural facilities like Girls' Hostel, Indoor Sports facilities etc. have been completed and CCTV camera, LCD projectors, etc. have been installed.
- ❖ We call for tenders and from various firms and agencies and on the basis of competitive prices or rates, the quality of material to be used and the quality of services to be provided, the contract is given to a particular agency, firm or a company which provides the best quality at lower charges.
- ❖ The evaluation of the construction work is done by the Campus Development Committee, Building Committee, the Principal and the members of the Management.
- ❖ The UGC fund for curricular development, co-curricular activities or extension work is appropriately utilized for the same head. The committee of UGC funds has to look after these issues. The principal as the head of the committee takes final decisions and takes help from the committee and guides them if necessarily.

- ❖ A regular Audit is done of the expenditure and the funds received from the various agency.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

A regular external and internal Audit is done for the accounts of expenditure and the funds received from the UGC. The last audit was done in 2014 - 15 and there was no audit objection in the internal or external audit.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

- ❖ The major sources of institutional receipts/funding is from UGC and the State Government. If the fund received from them is not sufficient, the institution arranges for its necessary fund with the help of college management.
- ❖ The audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions and these statements would be shown to the Peer-Team members at the time of their visit to the college.

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any). - Nil

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

A. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, according to the guideline provided, the institution has established an Internal Quality Assurance Cell. The Cell works for the improvements in teaching-learning process and for maintaining quality standards at all levels. It is the prime work of IQAC to have all round development of the students. The Cell functions in the following manner :

- ❖ IQAC guides and helps in the preparation of academic Calendar and the teaching plan time table of teaching, exam etc.
- ❖ The IQAC guides the librarian regarding the purchase of Reference books and e-materials. It also observes the teaching environment and

finds out the new requirement in the present context of ICT based education.

- ❖ It makes recommendations for the professional development of the faculty, and helps them in research projects.
- ❖ It suggests faculty to arrange for class seminars, quiz, interviews and presentations to provide exposure to the students and also the faculty to prepare PPP of subject related topics.
- ❖ It makes an analysis of the outcomes of various departments and informs the Principal about the cause and effects of the steps taken. The cell also provides guidance to the faculty in this regard.
- ❖ The Cell cares for the assessment and examination work and takes measures to stop any kind of malpractices.
- ❖ The Cell suggests arranging Remedial Classes skill development add-on courses etc. and tries to solve issues related to such activities.
- ❖ The cell takes care of the proper functioning of the student support mechanism.
- ❖ The cell also recommends the Principal in regards to future requirements of fund and future plans as well as activities.
- ❖ It encourages the faculty and students to use library and other available resources for strengthening teaching - learning process.

B How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

- ❖ The recommendations made by the IQAC have been approved and follow up has been done by the management. The recommendation to facilitate classroom with LCD projectors and CCTV cameras had been followed and implemented by the management.
- ❖ The IQAC recommended the Principal to facilitate the faculty with Laptops and internet facility in the staff room for the academic and professional development of the faculty. The demand was satiated and laptops were provided.
- ❖ IQAC suggested and directed faculty to present research papers at seminars/ workshops and also suggested to put more emphasis on the research projects. Minor research projects are taken up by and in some

cases they are completed.

- ❖ The results of the internal and external exams were uploaded on the college website so that the students can watch them off the campus.
- ❖ The suggestion of a separate building for Girls' Hostel, an Indoor Sport Facility, a Library having separate reading space for faculty and students, an auditorium and several infrastructural facilities for the students had been made by the IQAC and out of these four projects two have been materialized. The construction work of the Indoor Sports facility and the Girls' Hostel have been completed.

C. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

The IQAC of the college comprises of 11 members, 1 Principal of college, 1 Management Representative, 2 from students, 5 teacher, 1 member from administrative staff and 1 External Expert. External representatives offer moral support to the activities of the college and their valuable suggestions help effective administration.

D. How do students and alumni contribute to the effective functioning of the IQAC?

The students & alumni contribute considerably by giving their feedback/ suggestions about the performance of the college and help for the effective functioning of the IQAC.

E. How does the IQAC communicate and engage staff from different constituents of the institution?

The IQAC communicate with the Principal about the responsibilities to be shared by the faculty and other staff. The IQAC help the Principal in allocation of work to the proper staff member taking into consideration their areas of interest and capacities. The IQAC, after discussion, draws attention of the faculty and the Principal towards those aspects which can help in quality improvement, planning and arrangements of the programmes and activities.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

Yes, The institution has an integrated framework for Quality assurance of the academic and administrative activities. To maintain this internal quality, the Executive Council of the Management, The Principal, various Departments and various committees like Examination Committees, the

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IQAC, Students Council, Campus Development Committee and the Library Advisory Committee jointly work for the improvement of quality at various levels.

Academic:

- ❖ Assurance about the qualitative teaching by qualified faculty
- ❖ Teaching with the use of ICT based equipments- i.e. through Power-point presentations, display of CDs, VCDs, Website etc.
- ❖ Best library resources made available, research projects and publication by the faculty.
- ❖ Free Internet facility to students and the faculty.
- ❖ Laptops to permanent faculty, internet in the staffroom.
- ❖ Quiz, Academic Tour for students' progress.
- ❖ Recruitment of staff in time, visiting faculty, guest lectures.
- ❖ Improvement measures taken following the feedback suggestions.
- ❖ Teachers' appraisal and performance appraisal of the college
- ❖ Result Analysis / Measure taken for the improvement.

Administration:

- ❖ In order to have a smooth functioning of administrative department the Principal and the head clerk make a distribution of the work and analyze the needs. The office management was computerized under this internal quality improvement framework. The admission and examination procedure has become speedy and accurate with the computerization. Administrative process regarding the scholarship is also speedily accomplished. The faculty has been assisted for their procedures of the research projects and publications. Results are quickly declared and uploaded on the college website.
- ❖ To provide proper and qualitative services to the faculty and students, the administrative staff is trained and oriented. Computer training was also given to them.
- ❖ Constant water and electricity supply is maintained.
- ❖ Campus is kept neat and clean with lush green loan plants trees etc.
- ❖ Regular internal and external audit is done.
- ❖ Thus at all levels of administration the quality maintenance and improvement is assured.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, The institution provides training to its staff for effective implementation of the Quality assurance proceedings. The training was given to train the faculty to use laptops for their professional development and to prepare the Power Point Presentations. The non-teaching staff is also given training of computer and practical tips so that they can correspond easily with the university and the government departments as they have to do all procedures on-line. The faculty also has started to use ICT based technology. Due to training in Research methodology, the faculty has become more research oriented, and have completed minor research projects.

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes, The institute undertakes an Academic Audit in the meetings arranged after the results are declared. The results are analyzed and if necessary, the recommendations are given by Principal for improvements. An External Audit was also made by the state Government once in last four years (AAA). Thus, the Institution tries to improve institutional activities on the basis of the academic audit.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The internal quality assurance mechanism is aligned with the requirements of the relevant external quality assurance agencies / regulatory authorities. The IQAC, the Management, the principal and various Committees maintain internal quality. The objective of the external Bodies like the State Government, the UGC and the University, is to provide qualitative education to the students and thus to increase their employability. The internal quality management of the institution is working with the same objectives. The Institution has consistently tried to improve the quality of faculty, the quality of teaching-learning, importance of research work by the faculty and students, the student support and employability etc. Thus it can

be stated that internal quality assurance mechanisms of the college is aligned with the requirements of the relevant external quality assurance agencies and regulatory authorities.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The Institution continuously reviews the teaching learning process. The structure, methodologies of operations and the outcome are mentioned as under :

- ❖ The Principal, the Executive Council of the Management, the IQAC, the HODs of various subjects, the Students Council, co-ordinators of committees etc. constantly observe and evaluate the teaching-learning process.
- ❖ The oral and written feedback from present students and alumni, the analysis of the results etc. justify the mechanism of improvement and implementation of quality standards.
- ❖ The participation of faculty and the student at the seminars, conferences, workshop, trainings camps etc.
- ❖ The overview of teaching and campus are taken by the principal through CCTV camera and his personal visit to the classes and campus as well.
- ❖ Evaluation of teaching –learning process by IQAC and the Principal.

Thus, the institution has developed the structure and methodologies for reviewing the teaching and learning process.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution communicates its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders through the notice Boards, TV Screen Orientation, declaring the same in various meetings, Farewell Function and Annual Functions, in meetings of management. In Functions and Meetings of the management, the Annual Report declaring all achievements and work done is read. In alumni association and the Parents Association meetings also the important points of the report are read.

Criterion VII : Innovations and Best Practices

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes, In order to have pollution free atmosphere, the college management has shifted the campus from mid of the town to out side the town in hilly, natural and healthy environment. The college conducts a Green Audit of its campus and facilities. There is a garden inside the building of the college and outside the building. The garden on the campus is rich with some wild and herbal plants and trees. We have planted and preserved more than 600 trees and plants on the campus. The number of plants and trees goes on increasing with our regular plantation and preservation of it.

- ❖ On campus of the college, a garden with lawn and flowery plants is developed.
- ❖ There is a strict ban on littering and consuming tobacco in any form.
- ❖ The college insists on minimum use of cell phone in the campus.
- ❖ The campus is kept neat, clean and plastic free and for that the college insists to use paper bags and hand -made bags.
- ❖ The interior design of the college naturally allows sufficient light and air inside the classroom.
- ❖ Less electricity is needed during college hours. Powers saving lights are also used in some classes.
- ❖ The institution provides ample scope to the students for sitting in the natural garden to pursue their studies.
- ❖ The students imbibe the values and the culture of nurturing environment. We also nurture a culture of studying in peaceful atmosphere.
- ❖ Chabutra for Birds is also made as a part of Jivdaya.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

Energy conservation

- ❖ The College situated on a hilltop is having full access to sunlight and natural air in the classrooms and hence, hardly require lights or fans.
- ❖ Minimum quantum of electricity is used during college hours. Thus the design and the location of the college help us to conserve electricity.

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- ❖ Energy saving bulbs and tube lights are used in some classrooms.
- ❖ We keep small instructions to switch off the lights and fans when not needed. Students follow the instruction and thus the possibility of wastage of power is ruled out.
- ❖ Environment Studies & Disaster Management are interdisciplinary subjects which every student of Arts faculty study in the second year. This subject makes them environment conscious and they are made aware of the need of energy conservation. Apart from what is taught, various practices are suggested and implemented for saving energy.
- ❖ The institute celebrates world environment day, ozone day, Tree Plantation, etc., for environment consciousness.
- ❖ Important Notices are mostly sent through e-mail to reduce the use of paper.
- ❖ Print outs are taken back to back and papers printed on one side are used for writing on the other side.
- ❖ The unwritten sheets of assignment notebooks are collected and used for writing.

Use of renewable energy

- ❖ The institute plans to have solar panels installed in near future so the college has sent proposal to The Ministry of Renewable Energy and UGC for installation of Solar lights on the campus.

Water harvesting: Nil

Check dam construction: Nil

Efforts for Carbon neutrality :

- ❖ Our Campus is carbon neutral.
- ❖ Efforts to spread an awareness regarding carbon neutrality among the students and the faculty are done.
- ❖ Our faculty also uses the vehicles run with CNG.
- ❖ Students are suggested to avoid unnecessary use of vehicles.
- ❖ Encouraging students to switch off the ignition of vehicles when waiting for a signal ,

Plantation

- ❖ Plantation is a regular activity in our college.

- ❖ Every year the college celebrates Environment Day and the NSS, NCC unit and other students and faculty grow plants on the campus and other places as well.
- ❖ Students are also provided with plants which they can take home and grow the plants in their residential areas.

Hazardous waste management:

- ❖ Care is taken that less objects of plastic are used and the waste is given for recycling.
- ❖ The use of Tobacco is strictly prohibited on the campus. As such there is no hazardous waste found on the campus. Ours is a purely environment friendly campus.
- ❖ Switches, electric wastes, televisions, batteries etc. are not thrown but discarded by selling it as scrap which then is reused by various organizations.

E-waste management:

- ❖ All types of the electronic waste, the non-functioning computers and other parts are sold to the scraper and given for recycling.
- ❖ So far as the PCs are in working condition they are sold to the staff members on concessional rates.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

The Innovations introduced during last four years are mentioned as under :

1. ICT based Teaching- Use of LCD Projectors

In the context of globalization and the need of adapting innovative teaching methods, the Institution has provided with the LCD projectors in classroom and the Language Lab. Laptops are also provided to the faculty as per their requirement. The faculty prepare Power Point presentations and teach the topics more effectively. The faculty also uses CDs and DVDs for teaching purpose using the projectors. The students also get more interested in the classroom activities. SCOPE CDs are extensively used for the conversational Practice and some Grammar practice. LCD projectors have changed the whole scenario of Instruction. Both the teacher and the students get more satisfaction.

2. CCTV Camera

To monitor the functioning of the college and to keep vigilance on all activities on the campus, our Institution has installed CCTV Cameras. The main purpose of the CCTV camera is to see to it that teaching work is done in a proper manner. At the time of the examination also possibility of malpractices is minimized. The CCTV Camera has been proved very useful in keeping discipline intact and making all proceedings transparent.

3. Launching of Institution's Website:

We have launched our website and updated it in the benefit of the students. All the details regarding the admission process, rules and regulations, availability of facilities and courses, the activities and the achievements of the College. We have also given useful links for the students for example the links for University all details, Job opportunity, Maru Gujarat, E-Gyan, KCG etc. on the college website so that students can see off the campus also. Our college website is vijaynagararts.in

4. Provision of Research facility

In order to facilitate smooth progress and implementation of research schemes, projects, our Institution has taken following measures.

- ❖ All the faculty members and students are given liberty to pursue their research in the area of their interest.
- ❖ The college helps the faculty to avail Research Project from UGC.
- ❖ Books and other resources are made available in time.
- ❖ Full support in terms of information and technology is provided as per the needs. For example, Laptops and Internet facility is provided to faculty as the campus is Wi - Fi and all faculty have free access.
- ❖ Our Institution has facilitated timely auditing and submission of utilization certificate to the funding authorities in case of completion of Minor Research Projects of UGC.
- ❖ Transportation Allowance and Duty Leaves and Registration Fees are provided to the faculty to attend seminars and workshops.

5. Formation of IQAC

The IQAC came into existence in 2008 and is functioning since then. It was required to keep a watch on the quality sustenance and improvement at all levels. The IQAC works under the headship of the Principal, analyzes the teaching learning and other co-curricular and extracurricular activities. The

IQAC has made suggestions to improve the qualities and facilities and the suggestions are implemented by the Principal and the management. Quality improvement is visible due to the efforts made by the IQAC.

6. Vanche Gujarat (A Move to Boost Reading Activity)

An initiative was taken up by the Gujarat Government to encourage the people for reading books and enhance knowledge. The Institution took initiatives to boost reading activity among the students of college and other schools. The College Principal, Members of Management, faculty, librarian and the students played an active and positive role in the Taluka level competitions. Around most of the students had joined in the Move.

7. Indoor and Outdoor Sports facility

With the assistance from UGC, we have constructed Indoor Sports Hall to encourage and motivate students for various Indoor games because we have given much importance to Sports in education. Under the proper guidance of Dr. B. N. Patel, Students appear in various college and university level indoor and outdoor games. The facility would be useful not only for the students of college but also staff and other health conscious people. Our physical director has provided coaching to the students of University team for participating at National level.

8. Vivekanand Center

In order to celebrate 150th birth anniversary of Swami Vivekanand, we have established Swami Vivekanand Center in our college. Last year we purchased books related to the life and message of Swami vivekanand. In order to spread Vivekanand's ideas and message in the new generation, we have also organized various taluka and college level competitions on Swami Vivekanand. We have also motivated students by giving books, poster, booklets of Swami Vivekanand.

9. Thalessemia Awareness Programme

Every year, we organize Thalessemia check up test in collaboration with Red Cross Society of India, Ahmedabad, Students can test only by giving Rs.100/- Every minor Thalessemia students are provided special Counseling and free of charges tablets to over come ironic deficiency. We have distributed

pamphlets regarding Thalessemia Awareness. Moreover, CD regarding Thalessemia awareness is also shown to the students.

10. H.I.V. Aids Awareness Programme

The college Red Ribbon has organized expert lecturers on HIV Aids Awareness for the people of the tribes of the surrounding rural area. More than 500 daily wagers, drivers etc. remained present and get the practical knowledge of this dangerous disease. Workers are given booklets and other materials related to HIV Aids Awareness.

11. Visit to Leprosy Centre, Rajendranagar

We visited leprosy center, situated in Rajendranagar, a place which is approximately 70 km from Vijaynagar. We also met the physically challenged boys and girls. As a result, our students learnt the lessons of sympathy, humanity and helpful nature. In this way, we provide value based education to the students of our college.

7.3 Best Practices

7.3.1 Elaborate on any two best practices as per the annexed format (see page) which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice: I

1. Title of the Practice : Awareness, Guidance and Training for Competitive Examinations.

2. Goal:

To inform and train students for the competitive examinations held by various Government Recruitment Boards and Non-Governmental Agencies.

To follow the goals we had decided some objectives with which we can train and guide the students.

Objectives:

- ❖ To inform the students regarding competitive examinations held at various levels by various agencies and Boards.
- ❖ To guide the students regarding the format, syllabus, paper style and eligibility for a particular post.
- ❖ To arrange various programmes for career orientation and inspire students to take interest in them.
- ❖ To take lectures to guide them and teach them how to prepare for the exams.
- ❖ To provide them books, material and sources for the competitive exams.

- ❖ To help them fill up and submit the on-line Application forms.

3. The Context:

It is a dream of every student to get a good job and be self-dependent as early as possible. These students are not so aware about how and where to apply to get a good job. They have doubts regarding the eligibility and scope while studying for graduation. Most of them think that they cannot apply anywhere before graduation. Some such misconceptions are removed from the students by the Career Guidance Cell, Udisha cell and UGC sponsored Entry in service programme. Students whose parents are not farmers are left with few opportunities of jobs because there are no big industries in this area. It becomes our duty to guide them and show the students the right access where they can get jobs. We help them by showing right direction and by preparing them for better performance. The rural students need our guidance at every level and we provide it by running this Cell in the college. Students are trained for the competitive exams. We brush up their General Knowledge and provide books, magazines and conduct exams and tests. We have also conducted mock-interviews to boost their confidence level. We have conducted MCQ exam to make them aware of the present system of examination.

4. The Practice:

- ❖ For the Training and Guidance, we have worked out a specific structure in which we provide a regular coaching for a particular exam conducted by state govt. Every year more than 150 students attend regular lectures. This year around 300 students have participated in the activity. In the special lectures we deal with the current topics, G.K., Reasoning ability and numerical ability. The tests also are taken on the relevant topics and later the solutions are provided to the students. Students performing well are rewarded and they are given books and reading material.
- ❖ Advertisements of the vacant posts and related exams are displayed on the notice board. The college informed students by way to SMS about the vacancies. They are also helped in filling up and submission of online forms.
- ❖ Magazines and Journals related to career and competitive exams are subscribed by the Library. Books and Digests for Ready Reference are also

provided by the Library.

- ❖ We have also provided a special coaching to exams such as Talati, High Court Clerk, TET, Revenue Officer etc As a result of it our students received first prize in Quiz competition organized by HNG Uni. Patan.
- ❖ Expert Lectures also are arranged sporadically.
- ❖ Our students participated and performed well in various competitions like University Gardi Chair Competition, University Quiz competitions and performed considerably well.

5. Evidence of Success:

- ❖ Our constant perseverance and pursuit for guiding students and brighten their future, has yielded good results also. Here are some instances.
- ❖ Around 150 students have joined various administrative posts in capacity of Talati, Clerk, Govt. appointed teacher, through TET/TAT, Police constable etc. (The actual number may increase. But we are not able to maintain the total data.)
- ❖ 20 students have been appointed in posts of Police Constable, BSF etc.
- ❖ Our students were made aware about the competitive Exams due to our efforts and they started taking part and succeeding in them.
- ❖ We also made them aware about the standard of books. They started reading and referring to reputed publications by Universities and Government. They could also realize and feel the difference.
- ❖ The students got attached with the institution as we even helped them in online submission of application forms. In rural areas the Cyber cafes charge high for net surfing. We provided them the service at no profit- no loss basis. These students felt obliged to the institution.
- ❖ Above facts indicate our sincere efforts in the direction of guiding our students towards brighter future. We take pride in our efforts and believe to perform better in future.

6. Problems Encountered and Resources Required:

❖ **Problems Encountered:**

- As Vijaynagar is a remote, hilly and tribal place, very often the Resource Person coming from cities like Ahmedabad could not reach in time. The college manages with our local expert faculty.

❖ **Resources Required:**

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- The Lectures arranged for the Competitive Exams are planned and managed by the faculty voluntarily.
- For the Special arrangement of Training and Coaching classes, we have tried to seek monetary help from either UGC or State Government.

7. Notes:

- This activity has been publicized by prospectus, website, Orientation Programme, personal meetings of the students, etc. It is also verified that the students who have genuine interest in the activity and deposits are taken from them to make them more responsible.
- When the Career Guidance Cell assures the students for every kind of help, it increases its accountability and reliability.
- It is a noble task to provide assistance and guidance to the needy students. Our experience says that it helps us develop a lifelong relationship with the students.
- The special lectures of career guidance should be arranged either in the slot after college hours or on weekends so that alumni students also can participate.

8. Contact Details :

Name of the Principal	: Dr. Laxmichand S. Mewada (I/C)
Name of the Institution	: Vijaynagar Arts College, Vijaynagar
City	: Vijaynagar (TALUKA)
Pin Code	: 383460
Accredited Status	: C ⁺⁺
Work Phone	: 02775 - 254093
Mobile	: 94270 79452
Fax	: 02775 - 254093
Website	: www.vijaynagararts.in
E-mail	: vijaynagararts@gmail.com

Best - Practice - II

1. Title of the practice : HDI (Human Development Index)

2. Goal : To get information about living conditions of the people of surrounding villages and to inform District Administration about it.

Objectives :

- ❖ To get information of various aspects of the life standard of the people of the area.
- ❖ To know the limitations of human life and try to improve it.

3. The Context :

The Human Development Report is published by UNDP this report includes 187 countries of the world. In India this process has been started from Sabarkantha District of Gujarat State by Arts College Shamalaji first and then our Vijaynagar Arts College has under taken this project.

4. The Practice :

Vijaynagar Arts College has covered 55 surrounding villages of the taluka under HDI (Human Development Index) Project with the help of District Administration. This project is called **Paheli Sarvexan (Survey)**. In this survey the information about the living conditions, food habits, accommodation facility, education etc. are accumulated by the students under the guidance of faculty and forwarded to district administration by cell phone.

5. Evidence of Success :

- ❖ Our college is the first college at district level to do survey of 55 villages and transferred the information to district administration successfully.
- ❖ With the help of this survey the living standard of the people of the surrounding villages can be known.
- ❖ We can inform district administration about the quality of living, food, water, salt, accommodation facility etc.
- ❖ We can inform district administration about the standard of education and the earning resources of the people of the surrounding villages.

6. Problems Encountered and Resources Required :

- ❖ Vijaynagar is a remote, rural and tribal area surrounded by Aravalli Hills and thick forest so mobile network is a great problem as the information has to be transferred by mobile.
- ❖ The tribal people like to live on separate hill and in deep remote villages so transportation to reach there is also a problem.
- ❖ Many times there is no road to reach to the targeted villages.
- ❖ The people are not well educated so communication with them is also a hurdle in the way of successful survey.

7. Notes:

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Though we face difficulties and problems but we are not disheartened and keep our work with the targets in mind. God helps us in our noble and selfless pursuit. Our college continued this journey for the welfare of the people of such rural, tribal area. Our experiences were awesome beyond description. 147 students of our college has done this survey in 55 villages of the taluka with enthusiasm.

8. Contact Details :

Name of the Principal	: Dr. Laxmichand S. Mewada (I/C)
Name of the Institution	: Vijaynagar Arts College, Vijaynagar
City	: Vijaynagar (TALUKA)
Pin Code	: 383460
Accredited Status	: C ⁺⁺
Work Phone	: 02775 - 254093
Mobile	: 94270 79452
Fax	: 02775 - 254093
Website	: www.vijaynagararts.in
E-mail	: vijaynagararts@gmail.com

Best - Practice - III

1. Title of the practice : Yoga & Pranayam

2. Goal : To construct physically and mentally healthy youth.

Objectives :

- ❖ To train the students for healthy life and wellness.
- ❖ To have healthy body for life long.
- ❖ To promote the proverb “Sound Mind in Sound Body”
- ❖ To enhance physical fitness and mental fitness.
- ❖ To improve the vital capacity.

3. The Context :

With a view to construct physically and mentally healthy youth by following Ancient Indian Tradition the college has started Yoga & Pranayam as the best practice. The prime minister of India has also taken deep interest in this practice and celebrated 21st June as International Yoga Day. The college is aware about the effects of Yoga & Pranayam on physical and mental health.

4. The Practice :

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The physical education director of the college guides and trains the staff and the students of the college in Yoga & Pranayam. The Yoga & Pranayam session starts with the warming up exercise and then after slowly and gradually Yogasan from easy to hard is practiced. Pranayam like Kapal Bhati, Anulom-Vilom and Bhramari are also included in the practice.

5. Evidence of Success :

- ❖ Yoga & Pranayam has helped to make the youth of the college mentally and physically sound.
- ❖ It has increased the vital capacity and improves mental health of the youth. The students of the college became mentally and physically stronger and as a result of it their performance in various sports and extra curricular activities is improved.

6. Problems Encountered and Resources Required :

- ❖ In present time the youth is influenced by T. V. and mobile culture so it is great problem to join them in Yoga & Pranayam regularly.
- ❖ The most of the students belong to economically backward condition so they are prefer to earning than to Yoga & Pranayam.

7. Notes:

Though we face difficulties and problems but we are not discouraged and keep our work with the targets in mind. God helps us in our noble and selfless pursuit. Our college continued this journey for creating healthy mind and healthy body of the youth of such rural, tribal area.

8. Contact Details :

Name of the Principal	: Dr. Laxmichand S. Mewada (I/C)
Name of the Institution	: Vijaynagar Arts College, Vijaynagar
City	: Vijaynagar (TALUKA)
Pin Code	: 383460
Accredited Status	: C ⁺⁺
Work Phone	: 02775 - 254093
Mobile	: 94270 79452
Fax	: 02775 - 254093
Website	: www.vijaynagararts.in
E-mail	: vijaynagararts@gmail.com

PHOTO GALLERY
OF BEST
PRACTICES
HDI PROJECT
YOGA &
PRANAYAM



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Department of Gujarati

1. Name of the department : **Gujarati Department**
2. Year of Establishment : **June 1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG : B.A. Core Compulsory, Core Electiv & Ele. Open in B.A.**
4. Names of Interdisciplinary courses and the departments/units involved :
U.G. : Nil
P.G. :
M.A. Sem-I : Computer
M.A.Sem-II : Computer
M.A.Sem-III : Computer
M.A.Sem-IV : Disaster Management / Dissertation
Note : - **The Department Gujarati involved in Interdisciplinary courses like Disaster Management / Dissertation and Computer**
5. Annual/ semester/choice based credit system (programme wise) : **Semester and Choice Based Credit System in both B. A. Programme & M.A. Programme from 2011 - 2012.**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses / programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts:

	Sanctioned	Filled
Professors/Principal	--	--
Associate Professors	02	02
Assistance Professors	--	--

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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. L. S. Mewada	M.A.,Bed. Ph.D.	Head & Associate Professors	Gujarati Literature	26	11
Shri C. L. Panchola	M.A.	Associate Professors	Gujarati Literature	24	NIL

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) :
As per 2014 - 2015 Year U.G. : B.A. : CC – (268 total)134 : 1, P.G. (38 total) 19 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Department has no separate staff. It depends on the college administrative staff. However, the college support staff (technical) and administrative staff help us when we have need.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

Sr.No.	Name	Qualification
1.	Dr. L. S. Mewada	M.A. B.Ed., Ph.D.
2.	Shri C. L. Panchola	M.A. (Ph.D. Registration)

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

Sr No.	Name of PI	Name of Project	Duration	Funding Agency	Grant Sanctioned (in Lac)	Grant Received (In Lac)	Status
1.	Dr. L. S. Mewada	Post Modern Gujarati Short Story	O2	UGC		2,35000	

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18. Research Centre /facility recognized by the University : **Nil**

19. Publications :

Publication per faculty : Number of papers published in peer reviewed journals (national /international) by faculty, Chapter in Books, Books Edited.)

Name of Faculty	Research paper / Article				Book		
	Peer Reviewed Journals				Single	Co-Author	Edited
	Inter National	National	State	Others			
Dr.L. S. Mewada	03	10	10	-	03	-	
Shri C.L. Panchola	-	02	-	-	-	-	-

Books with ISBN/ISSN numbers with details of publishers :

Name of Faculty	Name of Book	ISBN No	ISSN
Dr. L.S. Mewada	Shabdrag	978-93-81062-63-0	-
	Adhunikotar Gujarati tunki varta	978-93-82124-76-4	-

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in (Last Four Years) :

a) National committees b) International Committees c) Editorial Boards:

Dr. L.S. Mewada

➤ **National**

➤ **State**

❖ Member, G. U. A. T. A.

❖ Member A.G.A.S Gujarati Shangh

➤ **University**

❖ Member of Board of Studies in Gujarati, Hemchandracharya North Gujarat University, Patan.

❖ Life Time Member of Gujarati Teachers Association, and G. U. E. T. A.

➤ **College**

❖ Co-ordinator, NAAC

❖ Co-ordinator, UGC Committee

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- ❖ Co-ordinator, DELL
- ❖ Co-ordinator, IQAC
- ❖ Co-ordinator, Career Counseling Cell and Udisha Cell
- ❖ Co-ordinator, Students Grievance Redressal Cell
- ❖ Member, Campus Development
- ❖ Member, GYANDHARA (Saptadhara)
- ❖ Member, Co-curricular activity & Prayer Committee
- ❖ Member, Time Table Committee
- ❖ Member, Weekly Test Committee
- ❖ Member, SANDHAN Committee
- ❖ Member, Library Committee
- ❖ Member, Tour and Travel, Canteen, Feedback, Library and Anti Ragging cell Committee.

Mr. C.L.Panchola

➤ **University**

- ❖ Life Time Member, North Gujarat University Association of Gujarati Teacher
- ❖ Programmer Officer, NSS (HNGU Patan)
- ❖ Examiner B.A.Level at Nort Gujarat Uni.and Kacch Uni.Paper Setter

➤ **College**

- ❖ Member of College Prayer Committee
- ❖ Member, Tour and Travel
- ❖ Member of Feedback Committee
- ❖ Member, Weekly Test Committee
- ❖ Member, SANDHAN Committee
- ❖ Has been Working as GYNDHARA Member of the College Since-2009
- ❖ Member of College Result and Admition Committee
- ❖ Member of College Journal Committee
- ❖ Member of College Students Sport and Progress
- ❖ Member KALA KAUSHALYA DHARA (Saptadhara)

22. Student projects : Nil

- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

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23. Awards/ Recognitions received by faculty and students :

Shri C. L. Panchola

- ❖ Programmer Officer, NSS (HNGU Patan)
- ❖ Worked as a Zonal Officer in the Election – 2014.
- ❖ Has passed SCOPE - A Level exam with A2 grade on 31st, July 2011.
- ❖ Has attended KCG from 2nd -7th July -2012 (Department of education Govt.of gujarat)
- ❖ Mr.C.L.Panchola (Ph.D. Registration -2014 from HNGU-Patan)

24. List of eminent academicians and scientists/visitors to the department :

Sr. No	Name, Designation & Institute	Event	Year
1.	Dr.Kishor shigh Solanki Rtd. Principal, Samrparn Arts & Comm.College ,Gandhinagar	University Lecture - Expert Lecture on Arravali	2011
2	Dr. Manilal.H.Patel, Professor & Head Department of Gujarati S.P.Uni.V.V.Nagar	University Lecture - Expert Lecture on Arravali “Assay”	2012
3	Dr.P.J.Patel Rtd.Principal Mahila Arts College ,Idar	College Level –Expert Lecture on Linguistics	2013
4	Dr. Kasham Bloach Head and Asso. Professor , Dept. of Gujarati, Arts & Comm.College - Khedbrhama	Department Celebration - Expert Lecture on “Anshin”	2014

25. Seminars/ Conferences/Workshops organized & the source of funding”

a) National : Nil

b) International : Nil

26. Student profile programme/course wise : 2014 - 2015

Name of The Semester	Name of the Course/ programme	Applications Received	Selected	Enrolled		Pass %
				M*	F*	
B.A. Sem. I	-	-	-	-	-	-

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B.A. Sem.II	-	-	-	-	-	-
B.A. Sem.III	-	-	-	-	-	-
B.A. Sem.IV	-	-	-	-	-	-
B.A. Sem.V	-	-	-	-	-	-
B.A. Sem.VI	-	-	-	-	-	-
M.A. Sem. I	Computer	20	20	8	12	100 %
M.A. Sem. II	Computer	20	20	8	12	100 %
M.A. Sem.III	Computer	18	18	8	10	100 %
M.A. Sem. IV	Disaster Management / Dissertation	18	18	8	10	100 %

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :

Data Not Maintained SLET : 01, Revenue : 01, Police Constable : 06, PSI : 02 TET - TAT : 02 News Paper Reporter : 01

29. Student progression :

Student progression	Against % enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	Campus Placement is organized by The college
# Campus selection	
# Other than campus recruitment	
Entrepreneurship/Self-employment	Data not maintained

30. Details of Infrastructural facilities

a) Library : **The college General Library for all students with Wi - Fi facility for free online E-Journals and E-References from NLIST - INFLIBNET.**

b) Internet facilities for Staff & Students : **20 Computers in Lab, 05 in**

Library, 25 in Language Lab with Internet facility are available for Students and Staff. 01 in Principal Office, 01 in the Staff Room, and 05 in Administrative Office with Internet facility are available.

c) Class rooms with ICT facility : The college has three class room with ICT facility and there are 05 LCD Projector with Screen and Laptops in spare for faculty to use whenever necessary.

d) Laboratories : 1 (one) Digital English Language Laboratory (DELL) 25 Computers with Internet facility.

31. Number of students receiving financial assistance from college, university, government or other agencies : Our college avails the Government's Scholarship for SC, ST and OBC students. If necessary our Institution also provides fees to the poor students. Institution Provide the financial assistance to backward, Tribal and Rural students through UGC Scheme.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

33. Teaching methods adopted to improve student learning :

- ❖ Chalk and Talk Method
- ❖ Power Point Presentations on syllabus topics
- ❖ Class Room Seminars and Paper Presentation
- ❖ Live and Video recorded lectures of SANDHAN
- ❖ Use of language lab to teach spoken English
- ❖ Assignments
- ❖ ICT Based Teaching, Question - answer, Assignment
- ❖ MCQ with OMR
- ❖ BISAG and Subject related CDs
- ❖ Weekly Test in Semester
- ❖ Conversational Practice / Remedial Classes
- ❖ Reading Aloud the Text
- ❖ Sentence Patterns
- ❖ Dialogue Reading/ Writing
- ❖ Display of SCOPE CDs
- ❖ Display of Films based on Texts (Novels / Drama)

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ Most of the students participated in NSS, NCC, Sports, and Sapatdhara Activities.
- ❖ Students of the department participate enthusiastically in almost all activities of the college like blood donation camp, Thellessima Prevention Programme, Traffic Awareness Rally, Tree plantation, HDI, RTI etc.
- ❖ The college has organized special seven days self defense training (KARATE SHIBIR) for girl's student.

35. SWOC analysis of the department and Future plans :

Strength :

- ❖ Well Qualified Faculty
- ❖ Growing Importance of English
- ❖ Good Infrastructure Facility
- ❖ Expertise in competitive examination
- ❖ Keen interest in research related activities
- ❖ Consciousness about the present recent trends in the subjects.
- ❖ COP in Functional English
- ❖ Digital Educational Language Laboratory
- ❖ SCOPE (under Only Assessment Scheme) Centre

Weakness :

- ❖ Reduce work load in Foundation Compulsory by University.
- ❖ Lack of enough faculty in the Department due to non-getting NOC from Government of Gujarat.
- ❖ Lack of background of English, less exposure and lack of confidence among the students.
- ❖ Language Barrier of the Students

Opportunity :

- ❖ The demand for English language and communicative skill is large.
- ❖ Serving rural learners.

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- ❖ Creating employment opportunities to those longing for job prospects.
- ❖ For competent and skilled students sky is the limit in the job Market.

Challenges :

- ❖ The students belong to rural and tribal areas with weak background so English teaching becomes a real challenge.
- ❖ Boosting confidence level among the backward tribal/ rural students is a great challenge.
- ❖ Increase confidence level through Spoken English in students.

Future Plan :

- ❖ To motivate students for Career oriented programme such as Spoken English, Scope, and Personality Development etc.
- ❖ To inspire students for research work.
- ❖ To encourage students in extension programmes based on social responsibility.
- ❖ To motivate faculty to apply for Minor / Major Research project.
- ❖ Organize National Seminars/workshops.
- ❖ Start PG in English.
- ❖ To prepare students for writing articles / short stories / poems in English.

Department of Sanskrit

1. Name of the department : **Sanskrit Department**
2. Year of Establishment : **June 1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG : B.A. Foundation Compulsory & Foundation Compulsory in B.A.**
4. Names of Interdisciplinary courses and the departments/units involved :
P.G. :- **Dr. R.D.patel has worked as a Visiting Faculty in P.G. in Arts & Commerce College,Idar ,during 1999-2000 to 2003-2004 & 2013 to 2014.**
5. Annual/ semester/choice based credit system (programme wise) : **Semester and Choice Based Credit System in both B. A. Programme from 2011 - 2012.**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **Nil**
8. Details of courses / programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts:

	Sanctioned	Filled
Professors/Principal	--	--
Associate Professors	02	02
Assistance Professors/ Adhyapak Sahayak	01	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience UG	No. of Years of Experience PG
Dr. R.D.Patel	M.A., B.Ed., Ph.D.	Head & Associate Professors	Sanskrit(Puran Shastra)	25	06
Mr.P.K. Makawana	M.A, B.Ed.	Associate Professors	Sanskrit(Puran Shastra)	24	Nil

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) :
As per 2014 - 2015 Year U.G. :- B.A. : CC -55.5 : 1, FC – 279.5 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Department has no separate staff. It depends on the college administrative staff. However, the college support staff (technical) and administrative staff help us when we have need.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

Sr.No.	Name	Qualification
1.	Dr. R.D.Patel	M.A., B.Ed., Ph.D.
2.	Mr.P.K. Makawana	M.A, B.Ed.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

Sr No.	Name of PI	Name of Project	Duration	Funding Agency	Grant Sanctioned (in Lac)	Grant Received (In Lac)	Status
--	--	--	--	--	--	--	--

18. Research Centre /facility recognized by the University : **Nil**
19. Publications :

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Publication per faculty : Number of papers published in peer reviewed journals (national /international) by faculty, Chapter in Books, Books Edited.)

Name of Faculty	Research paper / Article				Book		
	Peer Reviewed Journals				Single	Co-Author	Edited
	Inter-National	National	State	Others			
Dr. R.D.Patel	03	01	-	-	--	-	--
Mr.P.K. Makawana	02	01	-	-	--	-	-

Books with ISBN/ISSN numbers with details of publishers :

Name of Faculty	Name of Book	ISBN No	ISSN
-	-	-	-
-	-	-	-

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in (Last Four Years) :

a) National committees b) International Committees c) Editorial Boards:

Dr. R.D.Patel

➤ **National :- Nil**

➤ **State :-**

❖ Life Time Member, G. U. A. T. A.

❖ Life Time Member, Anart Sanskrit Sanskruti Swadhyay Sansthan, Mehsana.

➤ **University**

❖ Member of Board of Studies in Sanskrit, Hemchandracharya North Gujarat University, Patan.

❖ Life Time Member, North Gujarat University Association of Sanskrit Teacher, and G. U. S. T. A.

❖ Member of Faculty Selection Committee, Hemchandracharya North Gujarat University, Patan.

❖ Programmer Officer, NSS (HNGU Patan)

➤ **College**

❖ Member, Career Counseling Cell and Udisha Cell

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- ❖ Member, Students Grievance Redressal Cell
- ❖ Member, Campus Development
- ❖ Member, GYANDHARA (Saptadhara)
- ❖ Member, Co-curricular activity
- ❖ Member, Time Table Committee
- ❖ Member, Weekly Test Committee
- ❖ Member, Library Committee
- ❖ Member, Feedback and Anti Ragging cell Committee.
- ❖ Member, Exam Committee
- ❖ Member, Student Council Committee

Mr. P.K. Makawana

➤ University

- ❖ Life Time Member, North Gujarat University Association of Sanskrit Teacher
- ❖ Life Time Member, Anart Sanskrit Sanskruti Swadhyay Sansthan, Mehsana.

➤ College

- ❖ Member KALA KAUSHALYA DHARA (Saptadhara)
- ❖ Member, Co-curricular activity
- ❖ Member, Weekly Test Committee
- ❖ Member, Tour and Travel, , Feedback, Committee.
- ❖ Member, Campus Development
- ❖ Member, Library Committee
- ❖ Member, Students Present Committee

22. Student projects : Nil

- a) Percentage of students who have done in-house projects including inter departmental/programme : Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : Nil

23. Awards/ Recognitions received by faculty and students : Nil

Dr. R.D.Patel

- ❖ Has been appointed as a member of Board of Study Sanskrit, H. N. G. University from 29.12.1994 to 28.12.1996 and 8.12.1999 to 7.12.2001 and 23.12.2008 to 22.12.2011.
- ❖ Worked as an N. S. S. Programme Officer from 2011 till today.

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- ❖ Appointed as Expert for preparation of course for B. A. Sem-III & IV in Sanskrit Subject, H. N. G. U. Patan on 12-10-2011
- ❖ Dr. R.D.Patel was awarded Ph. D. on 14/06/2013
- ❖ Worked as Subject Expert of Sanskrit in Interview of Lecturer at Sheth Shri Sevantilal Tribhovandas Arts College, Gadh Date of Interview 25Aug.2012,
- ❖ Worked as Subject Expert of Sanskrit in Interview of Lecturer at Arts College, Androkha, Date of Interview 29Aug.2012,
- ❖ Worked as Subject Expert of Sanskrit in Interview of Lecturer at Arts College, Bamana, Date of Interview 11 June,2013,
- ❖ Appointed as college PROGRAMME OFFICER for Survey of Human Development Index of Govt. of Gujarat, 2012-13, onward.
- ❖ Has passed SCOPE – B-1 Level exam with A2 grade on 31, July 2011.
- ❖ Worked as a Zonal Officer in the Election – 2014.
- ❖ Has attended NSS Two Day Yearly Shibir 2012 - 2013 at Sadara, on 29.02.2012 & 01.03.2012.
- ❖ Has attended NSS Two Day Yearly Shibir 2014 - 2015 at POLO Vijaynagar, (on 28.02.2015 & 01.03.2015.
- ❖ Has Worked as **Master** in Swarnim Gujarat CHESS Mahostav-2010

Mr. P.K. Makawana

- ❖ Has passed SCOPE - A Level exam with A2 grade on 31st, July 2011.
- ❖ Worked as an N. S. S. Programme Officer from 2009 to 2011.
- ❖ Has been working as KALA KAUSHALYA DHARA member of the college since 2011.
- ❖ Worked as a Zonal Officer in the Election – 2012.

24. List of eminent academicians and scientists/visitors to the department :

Sr. No	Name, Designation & Institute	Event	Year
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25. Seminars/ Conferences/Workshops organized & the source of funding”

c) National : **Nil**

d) International : **Nil**

26. Student profile programme/course wise : N. A.

*M = Male *F = Female

27. Diversity of Students :

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Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :

Data Not Maintained SLET : 01, Revenue : 01, Police Constable : 06, PSI : 02 TET - TAT : 02 News Paper Reporter : 01

29. Student progression :

Student progression	Against % enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed # Campus selection # Other than campus recruitment	Campus Placement is organized by The college
Entrepreneurship/Self-employment	Data not maintained

30. Details of Infrastructural facilities

a) Library : **The college General Library for all students with Wi - Fi facility for free online E-Journals and E-References from NLIST - INFLIBNET.**

b) Internet facilities for Staff & Students : **20 Computers in Lab, 05 in Library, 25 in Language Lab with Internet facility are available for Students and Staff. 01 in Principal Office, 01 in the Staff Room, and 05 in Administrative Office with Internet facility are available.**

c) Class rooms with ICT facility : **The college has three class room with ICT facility and there are 05 LCD Projector with Screen and Laptops in spare for faculty to use whenever necessary.**

d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies : **Our college avails the Government's Scholarship for SC, ST and OBC students. If necessary our Institution also provides fees to the poor students. Institution Provide the financial assistance to backward, Tribal and Rural students through UGC Scheme.**

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

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Sr No.	Name of the Expert	Special Lectures / Subject	Year
1.	Dr. D.H.Goswami. HOD, Arts & Science College, Mehsana.	“Bhartruhari na tran shatako ni vartman samay ma upadeyata”	2013- 14

33. Teaching methods adopted to improve student learning :

- ❖ Chalk and Talk Method
- ❖ Power Point Presentations on syllabus topics
- ❖ Class Room Seminars and Paper Presentation
- ❖ Live and Video recorded lectures of SANDHAN
- ❖ Assignments
- ❖ MCQ with OMR
- ❖ BISAG and Subject related CDs
- ❖ Weekly Test in Semester
- ❖ Conversational Practice / Remedial Classes
- ❖ Reading Aloud the Text
- ❖ Sentence Patterns
- ❖ Dialogue Reading/ Writing
- ❖ Group Discussion
- ❖ Book Review

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ Most of the students participated in NSS, NCC, Sports, and Sapatdhara Activities.
- ❖ Students of the department participate enthusiastically in almost all activities of the college like blood donation camp, Thellessima Prevention Programme, Traffic Awareness Rally, Tree plantation, HDI, RTI etc.
- ❖ The college has organized special seven days self defense training (KARATE SHIBIR) for girl’s student.

35. SWOC analysis of the department and Future plans :

Strength :

- ❖ Well Qualified Faculty
- ❖ Growing Importance of Sanskrit
- ❖ Good Infrastructure Facility

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- ❖ Expertise in competitive examination
- ❖ Keen interest in research related activities
- ❖ Consciousness about the present recent trends in the subjects.

Weakness :

- ❖ Reduce work load in Foundation Compulsory by University.
- ❖ Lack of enough faculty in the Department due to non-getting NOC from Government of Gujarat.
- ❖ Lack of background of Sanskrit, less exposure and lack of confidence among the students.
- ❖ Language Barrier of the Students

Opportunity :

- ❖ The demand for Sanskrit language and communicative skill is large.
- ❖ Serving rural learners.
- ❖ Creating employment opportunities to those longing for job prospects.
- ❖ For competent and skilled students sky is the limit in the job Market.

Challenges :

- ❖ The students belong to rural and tribal areas with weak background so Sanskrit teaching becomes a real challenge.
- ❖ Boosting confidence level among the backward tribal/ rural students is a great challenge.
- ❖ Increase confidence level through Spoken Sanskrit in students.

Future Plan :

- ❖ To motivate students for Career oriented programme such as Spoken Sanskrit and Personality Development etc.
- ❖ To inspire students for research work.
- ❖ To encourage students in extension programmes based on social responsibility.
- ❖ To motivate faculty to apply for Minor / Major Research project.
- ❖ Organize National Seminars/workshops.
- ❖ Start PG in Sanskrit.
- ❖ To prepare students for writing articles / short stories / poems in Sanskrit.
- ❖ To encourage students for NET/SLET examination

Department of Hindi

1. Name of the department : **Hindi Department**
2. Year of Establishment : **June 1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG : B.A. Core Compulsory , C. E. , E.G. in B. A. * P. G. : M. A. Sem. I TO IV**
4. Names of Interdisciplinary courses and the departments/units involved :
P.G. :- **M. A. Sem. I – राजभाषा प्रशिक्षण |**
M. A. Sem. II –सूफी काव्य परंपरा और जायसी का पद्मावत
M.A. Sem. III -प्रिन्ट मीडिया लेखन
M.A. Sem. IV–कोश विज्ञानं
5. Annual/ semester/choice based credit system (programme wise) : **Semester and Choice Based Credit System in both B. A. Programme from 2011 - 2012.**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :**NIL**
8. Details of courses / programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts:

	Sanctioned	Filled
Professors/Principal	--	--
Associate Professors	02	02 (By CAS)
Assistance Professors/ Adhyapak Sahayak	--	--

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. B.A. Patel	M.A. , B.ed. Ph.D.	Associate Professor	Hindi Literature	UG 25 & PG 14	06

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) :
As per 2014 - 2015 Year U.G. :- B.A. : CC - 246 : 1, M.A. –26 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Department has no separate staff. It depends on the college administrative staff. However, the college support staff (technical) and administrative staff help us when we have need.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

Sr.No.	Name	Qualification
1.	Dr. B. A. Patel	M.A., B.Ed. Ph.D.
2.		

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Proposal of Minor research has been submitted to HNGUni.for recommendation to UGC in June- 2014.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

Sr No.	Name of PI	Name of Project	Duration	Funding Agency	Grant Sanctioned (in Lac)	Grant Received (In Lac)	Status
--	--	--	--	--	--	--	--

18. Research Centre /facility recognized by the University : **Nil**
19. Publications :
Publication per faculty : Number of papers published in peer reviewed journals (national /international) by faculty, Chapter in Books, Books Edited.)

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Name of Faculty	Research paper / Article				Book		
	Peer Reviewed Journals				Single	Co-Author	Edited
	Inter National	National	State	Others			
Dr. B.A. Patel	01	14	-	02	02	-	03

Books with ISBN/ISSN numbers with details of publishers :

Name of Faculty	Name of Book	ISBN No	ISSN
Dr.B. A. Patel	व्यंग्यकार हरिशंकर परसाई	81-88571-23-7	-
	हिन्दी साहित्य के विविध स्वर	978-81-88571-71-0	-
	कथा कुसुम (संपादन)	978-9381062-26-5	-
	कथा-दीप (संपादन)	978-93-81265-76-5	
	प्रयोजनमूलक हिन्दी	978-93-81265-93-2	-

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in (Last Four Years) :

a) National committees b) International Committees c) Editorial Boards:

Dr. B. A. Patel

- **State**
- **Content Development for CBCS : KCG**
- **Curriculum Development Work : Hindi subject : KCG**
- **College**
- ❖ Member, Creativity Expression Activities (Saptadhara)
- ❖ Member, Co-curricular activity
- ❖ Member, Library Committee
- ❖ Member, Tour Committee, Feedback Committee.
- ❖ Member, culture Committee.
- ❖ Member, Examination Committee.

22. Student projects : **Nil**

- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

23. Awards/ Recognitions received by faculty and students :

Dr. B. A. Patel

- ❖ Dr. B.A.Patel received recognition as Ph.D. Guide from H.N.G. University, PATAN(Gujarat), in 2012.
- ❖ Six students are enrolled as Ph.D. Students in the state.
- ❖ Worked as an N. S. S. Programme Officer from 2007to 2009 &2010 to 2013.
- ❖ Dr. B.A. Patel was awarded Ph. D. on 4/12/1999.
- ❖ Resource Person in “Hinditar bhashi Hindi Navlekhak shivir ” .kendriy Hindi Nideshalay , Nai Dilhi & Arts College , Shamalaji .
- ❖ Dr. Bharat A. Patel edited book ‘ KATHA KUSUM’ has been teach in the syllabus of B.A. sem. I Since 2011 in H.N.G.U. Patan.
- ❖ Dr. Bharat A. Patel is serving as Member/ Editor/writer in the committee of Govt. of Gujarat for the construction of common syllabus of Hindi for all the Universities of Gujarat.
- ❖ Worked as Subject Expert of Hindi in Interview of Lecturer at Arts & commerce College, Bamana . Date of Interview 11-06-2013.
- ❖ Appointed as college programme officer for survey of Human Development Index of Govt. of Gujarat.-2012-13.
- ❖ Resource Person in Training and Capability Building Programme.4-6-2012 by KCG.
- ❖ Dr.B.A.Patel participated in Training and Capability Building Programme from 4-6-2012 to 9-6-2012, by KCG.
- ❖ Dr.B.A.Patel participated in one week Training Programme on research in Hindi from,11-6-2012 to 16-6-2012, by KCG.
- ❖ Video lecture review meeting (SANDHAN).27-9-2012.
- ❖ Resource Person in state level seminar : mahadevi varma : vyaktitva aur krititva. Mahila Arts College, Mahetapura. 14-3-2007.
- ❖ Resource Person in Hindi Pakhavada. L.I.C. , Idar. 21-9-2011.
- ❖ Dr. B.A. Patel was awarded Rs. 400/- by “Asam Rashtrabhasha Prachar Samiti,” Gauhati for his valuable Article published in “DVIBHASHI RASHTRASEVAK” Patrika.

24. List of eminent academicians and scientists/visitors to the department :

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Sr. No	Name, Designation & Institute	Event	Year
1.	Dr. Mrudula Parik . Arts & Commerce Idar.	Hindi divas: Rashtra bhasha Hindi : dasa aur disha.	2010-11

25. Seminars/ Conferences/Workshops organized & the source of funding”

e) National : **Nil**

f) International : **Nil**

26. Student profile programme/course wise : 2014 - 2015

Name of The Semester	Name of the Course/programme	Applications Received	Selected	Enrolled		Pass %
				M*	F*	
M.A. Sem. I	राजभाषा प्रशिक्षण	13	13	03	10	100 %
M.A. Sem. II	सूफी काव्य-परम्परा और जायसी का पद्मावत	13	13	03	10	100 %
M.A. Sem.III	प्रिन्ट मीडिया लेखन	13	13	03	10	100 %
M.A. Sem. IV	कोश विज्ञानं	13	13	03	10	100 %

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :

Data Not Maintained SLET : 01, Revenue : 01, Police Constable : 06, PSI : 02 TET - TAT : 02 News Paper Reporter : 01

29. Student progression :

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	Campus Placement is organized by The college
# Campus selection	
# Other than campus recruitment	
Entrepreneurship/Self-employment	Data not maintained

30. Details of Infrastructural facilities
- a) Library : **The college General Library for all students with Wi - Fi facility for free online E-Journals and E-References from NLIST - INFLIBNET.**
- b) Internet facilities for Staff & Students : **20 Computers in Lab, 05 in Library, 25 in Language Lab with Internet facility are available for Students and Staff. 01 in Principal Office, 01 in the Staff Room, and 05 in Administrative Office with Internet facility are available.**
- c) Class rooms with ICT facility : **The college has three class room with ICT facility and there are 05 LCD Projector with Screen and Laptops in spare for faculty to use whenever necessary.**
- d) Laboratories : **1 (one) Digital English Language Laboratory (DELL) 25 Computers with Internet facility.**
31. Number of students receiving financial assistance from college, university, government or other agencies : **Our college avails the Government's Scholarship for SC, ST and OBC students. If necessary our Institution also provides fees to the poor students. Institution Provide the financial assistance to backward, Tribal and Rural students through UGC Scheme.**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

Sr No.	Name of the Expert	Special Lectures / Subject	Year
1	Dr. Ajay K. Patel	Aadhunik Hindi upanyas: "Samay saragam"	2013
2	Dr. Paramjeet Panesar	"Aganpakhi " men narivimarsh.	2014

33. Teaching methods adopted to improve student learning :
- ❖ Chalk and Talk Method
 - ❖ Power Point Presentations on syllabus topics
 - ❖ Class Room Seminars and Paper Presentation
 - ❖ Live and Video recorded lectures of SANDHAN
 - ❖ Assignments
 - ❖ ICT Based Teaching, Question - answer, Assignment

- ❖ MCQ with OMR
- ❖ BISAG and Subject related CDs
- ❖ Weekly Test in Semester
- ❖ Conversational Practice / Remedial Classes
- ❖ Reading Aloud the Text
- ❖ Display of Films based on Texts (Novels / Drama)
- ❖ Book Review

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ Most of the students participated in NSS, NCC, Sports, and Sapatdhara Activities.
- ❖ Students of the department participate enthusiastically in almost all activities of the college like blood donation camp, Thellessima Prevention Programme, Traffic Awareness Rally, Tree plantation, HDI, RTI etc.
- ❖ The college has organized special seven days self defense training (KARATE SHIBIR) for girl's student.

35. SWOC analysis of the department and Future plans :

Strength :

- ❖ Well Qualified Faculty
- ❖ Growing Importance of Hindi.
- ❖ Good Infrastructure Facility .
- ❖ Expertise in competitive examination
- ❖ Keen interest in research related activities
- ❖ Consciousness about the present recent trends in the subjects.

Weakness :

- ❖ Reduce work load in Foundation Compulsory by University.
- ❖ Lack of enough faculty in the Department due to non-getting NOC from Government of Gujarat.
- ❖ Lack of background of Hindi, less exposure and lack of confidence among the students.
- ❖ Language Barrier of the Students

Opportunity :

- ❖ The demand for Hindi language and communicative skill is large.
- ❖ Serving rural learners.
- ❖ Creating employment opportunities to those longing for job prospects.
- ❖ For competent and skilled students sky is the limit in the job Market.

Challenges :

- ❖ The students belong to rural and tribal areas with weak background so Hindi teaching becomes a real challenge.
- ❖ Boosting confidence level among the backward tribal/ rural students is a great challenge.
- ❖ Increase confidence level through Spoken Hindi in students as “Rashtra Bhasha”.

Future Plan :

- ❖ To motivate students for Career oriented programme such as Spoken Hindi and Personality Development etc.
- ❖ To inspire students for research work.
- ❖ To encourage students in extension programmes based on social responsibility.
- ❖ To motivate faculty to apply for Minor / Major Research project.
- ❖ Organize National Seminars/workshops.
- ❖ To prepare students for writing articles / short stories / poems in Hindi..

Department of English

1. Name of the department : **English Department**
2. Year of Establishment : **June 1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG : B.A. Foundation Compulsory & Core Compulsory in B.A.**
4. Names of Interdisciplinary courses and the departments/units involved :
U.G. :- B A Sem. I – Stress Management
B A Sem. II - Personality Development
B A Sem. III – Disaster Management
B A Sem. IV – Thoughts of Gandhi, Sardar and Vivekanand
B A Sem. V – Human Rights
B A Sem. VI – Personality Development
Note : - **The Department of English involved in Interdisciplinary courses like Stress Management, Disaster Management, Thoughts of Gandhi, Sardar and Vivekanand and Human Rights**
P.G. :- **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **Semester and Choice Based Credit System in both B. A. Programme from 2011 - 2012.**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **DELL/ SCOPE - Certification by Cambridge University.**
8. Details of courses / programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts:

	Sanctioned	Filled
Professors/Principal	--	--
Associate Professors	01	01 (By CAS)
Assistance Professors/ Adhyapak Sahayak	02	01

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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. J. M. Purohit	M.A., Ph.D.	Head & Associate Professors	Indian English Literature	UG – 22 PG – 01	03
Dr. M. D. Bhatt	M.A, B.Ed., M.Phil.,Ph.D.	Adhyapak Sahayak	Indian English Literature	UG – 10 PG – 01	NIL

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) :
As per 2014 - 2015 Year U.G. :- B.A. : CC - 60 : 1, FC – 289 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Department has no separate staff. It depends on the college administrative staff. However, the college support staff (technical) and administrative staff help us when we have need.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

Sr.No.	Name	Qualification
1.	Dr. J. M. Purohit	M.A., Ph.D.
2.	Dr. M. D. Bhatt	M.A., B.Ed., M.Phil., Ph.D.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

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Sr No.	Name of PI	Name of Project	Duration	Funding Agency	Grant Sanctioned (in Lac)	Grant Received (In Lac)	Status
1.	Dr. J. M. Purohit	Critical Evaluation of R. K. Narayan's Novels with Social Perspective	2012-2014	UGC	65000/-	55000/-	Report with all documents is submitted to UGC

18. Research Centre /facility recognized by the University : **Nil**

19. Publications :

Publication per faculty : Number of papers published in peer reviewed journals (national /international) by faculty, Chapter in Books, Books Edited.)

Name of Faculty	Research paper / Article				Book		
	Peer Reviewed Journals				Single	Co-Author	Edited
	Inter National	National	State	Others			
Dr. J. M. Purohit	-	06	-	-	03	-	01
Dr. M. D. Bhatt	-	02	-	-	01	-	-

Books with ISBN/ISSN numbers with details of publishers :

Name of Faculty	Name of Book	ISBN No	ISSN
Dr. J. M. Purohit	Major Novels of R. K. Narayan (A Critical Study)	978-81-89472-77-1	-
	Glimpses of Indian English Literature	978-81-89472-93-1	-
	New Perspectives on Indian English Literature	978-81-89472-94-8	-
	Critical Essays on Women Writings in English	978-93-81761-30-4	-
Dr. M. D. Bhatt	Ruskin Bond as a Short Story Writer : A Critical Study	978-81-7625-876-0	-

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in (Last Four Years) :

a) National committees b) International Committees c) Editorial Boards:

Dr. J. M. Purohit

➤ **National**

- ❖ Member of Advisory & Review Board, *The Literary Musing* (ISSN: 0976-4976): A Refereed Journal of English Language and Literary Writings.

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➤ **State**

- ❖ VIGILANCE SQUAD Member, Appointed by Gujarat Secondary & Higher Secondary Education Board – Gandhinagar for Science Board Exam.
- ❖ NODAL OFFICER, for Survey on Higher Education of India, M.H.R.D. Govt. of India.
- ❖ Member, G. U. A. T. A.

➤ **University**

- ❖ Member of Board of Studies in English, Hemchandracharya North Gujarat University, Patan.
- ❖ Life Time Member, North Gujarat University Association of English Teacher, and G. U. E. T. A.
- ❖ Member of LIC, Hemchandracharya North Gujarat University, Patan.

➤ **College**

- ❖ Co-ordinator, NAAC
- ❖ Co-ordinator, UGC Committee
- ❖ Co-ordinator, DELL
- ❖ Co-ordinator, IQAC
- ❖ Co-ordinator, Career Counseling Cell and Udisha Cell
- ❖ Co-ordinator, Students Grievance Redressal Cell
- ❖ Member, Campus Development
- ❖ Member, GYANDHARA (Saptadhara)
- ❖ Member, Co-curricular activity & Prayer Committee
- ❖ Member, Time Table Committee
- ❖ Member, Weekly Test Committee
- ❖ Member, SANDHAN Committee
- ❖ Member, Library Committee
- ❖ Member, Tour and Travel, Canteen, Feedback, Library and Anti Ragging cell Committee.

Dr. M. D. Bhatt

➤ **University**

- ❖ Life Time Member, North Gujarat University Association of English Teacher
- ❖ Programmer Officer, NSS (HNGU Patan)

➤ **College**

- ❖ Co-coordinator, NAAC

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- ❖ Member UGC Committee
 - ❖ Member, DELL
 - ❖ Co-coordinator, IQAC
 - ❖ Co-coordinator, Career Counseling Cell and Udisha Cell
 - ❖ Co-coordinator, Students Grievance Redressal Cell
 - ❖ Member KALA KAUSHALYA DHARA (Saptadhara)
 - ❖ Member, Co-curricular activity & Prayer Committee
 - ❖ Member, Time Table Committee
 - ❖ Member, Weekly Test Committee
 - ❖ Member, Tour and Travel, Canteen, Feedback, Committee.
 - ❖ Member, SANDHAN Committee
 - ❖ Member, Campus Development
22. Student projects : **Nil**
- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
23. Awards/ Recognitions received by faculty and students :
- Dr. J. M. Purohit**
- ❖ Dr. J. M. Purohit received recognition as Ph.D. Guide from Rai University, Dholka (Gujarat), Mewar University, Chittorgarh and Pacific University, Udaipur, Rajasthan.
 - ❖ Three students are enrolled as Ph.D. Students in the state and of the state.
 - ❖ Has been appointed as a member of Board of Study English H. N. G. University from 23.12.1999 to 23.12.2001.
 - ❖ Worked as an N. S. S. Programme Officer from 2003 to 2007.
 - ❖ Worked as Uni. N. S. S. Adviser Officer from 2006 to 2009.
 - ❖ Worked as an N. C. C. Programme In-charge Officer from 2008 to 2009
 - ❖ Appointed as Sub-Expert for preparation of “Distance Learning Course Material” for M. A. I English under Distance Education of H. N. G. U. Vide Uni. Letter No. Ganit/1601/2009, Dt. 16.05.2009.
 - ❖ Dr. J. M. Purohit was awarded Ph. D. on 24/09/2010
 - ❖ Worked as Subject Expert of English in Interview of Lecturer at Sheth Shri Sevantilal Tribhovandas Arts College, Gadhadra Date of Interview 19-09-2011.

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- ❖ Appointed by Gujarat Secondary & Higher Secondary Education Board – Gandhinagar as VIGILANCE SQUAD for Std. 11th Science 1st Sem. Exam Oct. 2011.
- ❖ Appointed as college NODAL OFFICER for Survey of Higher Education Programme of M.H.R.D. Govt. of India Nov. 2011 onward.
- ❖ Worked on University Local Investigation Committee at H. R. Patel Arts College, Poshina March - 2011.
- ❖ Has passed SCOPE - A Level exam with A2 grade on 31, July 2011.
- ❖ Had worked as Co-ordinator of IGNOU P. I. Vijaynagar Arts College 2008 - 2012.
- ❖ Worked as Subject Expert of English in Open Interview of Adhyapak Sahayak at D. D. Thakar Arts & K. J. Patel Commerce College, Khedbrahma Date of Interview 19-01-2012.
- ❖ Worked as Subject Expert of English in Open Interview of Adhyapak Sahayak at Government Commerce College, Gandhinagar Date of Interview 22-02-2012.
- ❖ Worked as Subject Expert of English in Open Interview of Adhyapak Sahayak at Androkha Arts College, Androkha Taluka Vijaynagar Date of Interview 21-08-2012.
- ❖ Worked as a Zonal Officer in the Election – 2012.
- ❖ Worked as University Expert of English in Open Interview of Adhyapak Sahayak at Late Shantaben H. Joshi & Bhuleshwar Arts & Commerce College, Bamana Taluka Bhiloda, Date of Interview 11-06-2013.
- ❖ Worked as a Zonal Officer in the Election – 2014.

Dr. M. D. Bhatt

- ❖ Has passed “First - RASHTRABHASHA PRARAMBHIK PARIXA” at Junagadh on Feb. 1989.
- ❖ Has passed “Second - RASHTRABHASHA PRARAMBHIK PARIXA” at Junagadh on Sept. 1989.
- ❖ Has passed “AKHIL BHARATIYA SANSKRUTI – GYAN PARIXA” at Rajkot on 21 Feb. 1995.
- ❖ Has passed “AKHIL BHARATIYA SANSKRUTI – GYAN PARIXA” at Rajkot on 21 Feb. 1996.

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- ❖ Has been awarded Championship in Inter Department Cricket Tournament Saurashtra University 2000 - 2001.
- ❖ Has actively participated in Educational Conference organized by Dist. Edu. Office & Principal Association – Rajkot on 23rd, April 2005.
- ❖ Has voted for Taj Mahal, the pride of India on 5th June, 2007.
- ❖ Has actively participated and donated BLOOD at Pandit Dindayal Upadhiyay, Medical College and Hospital, Blood Bank, Department of Pathology, Hospital Campus - Rajkot. 11th Jan., 2009.
- ❖ Has actively participated and donated BLOOD at Pandit Dindayal Upadhiyay, Medical College and Hospital, Blood Bank, Department of Pathology, Hospital Campus - Rajkot. 17 Jan., 2010.
- ❖ Has actively participated in Treasure Hunt Competition on Freedom Festival 8th Aug., 2010 - Rajkot.
- ❖ Has actively participated in “GOLDAN RUN OF GOLDAN GUJARAT 4 GOLADAN INDIA” 11th Jan., 2010 - Rajkot.
- ❖ Has been appointed as a member of Board of Study English Saurashtra University from 14.05.2010 to 31.01.2011.
- ❖ Has passed SCOPE - A Level exam with A2 grade on 31st, July 2011.
- ❖ Worked as an N. C. C. Programme In-charge Officer from 2007 to 2011.
- ❖ Has attended A. T. C. NCC Camp at Gondal from 23.10.96 to 03.11.96.
- ❖ Has been working as KALA KAUSHALYA DHARA member of the college since 2011.
- ❖ Worked as a Zonal Officer in the Election – 2012.
- ❖ Has provided valuable services as a Manager in 24th Athletics Meet 2012 – 2013 of H. N. G. U – Patan, Jan. 2013.
- ❖ Has attended NSS Two Day Yearly Shibir 2012 – 2013 at Palitana.
- ❖ Worked as an English Expert in M. Phil Dissertation at Saurashtra University, Rajkot on 27th, April 2013.
- ❖ Has been working as a Programme Officer in NSS of the college since 2013.
- ❖ Has successfully participated in the Training for NSS Programme Officer organized by Government of India, at ETI Gujarat Vidyapith, Ahmedabad from 05.12.2013 to 11.12.2013.
- ❖ Worked as a Zonal Officer in the Election – 2014.

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- ❖ Has attended Yuva Cultural Two Day Yearly Shibir 2013 - 2014 at Amabaji on 14.03.2014 & 15.03.2014.
- ❖ Has attended NSS Two Day Yearly Shibir 2013 - 2014 at Sandrana, (Siddhpur) on 29.03.2014 & 30.03.2014.
- ❖ Has passed CCC exam with 35 out of 50 in Theory & 34 out of 50 in Practical on 7th, Oct 2014. CCC Notification No. is 21/2014, Letter No.GTU/CCC-Exams-Oct2014/7008.
- ❖ Has attended NSS Two Day Yearly Shibir 2014 – 2015 at Polo, Ta. Vijaynagar, Sabarkantha on 28.02.2015 & 01.03.2015.

24. List of eminent academicians and scientists/visitors to the department :

Sr. No	Name, Designation & Institute	Event	Year
1.	Dr. V. S. Patel, Rtd. Principal, P. K. Kotawala Arts College, Patan	University Lecture - Expert Lecture on English Language	2011
1	Dr. M. F. Patel, Principal, Smt. C. C. Mahila Arts & C. N. Sheth Commerce College, Visnagar	College Level Lecture - Expert Lectures on Indian Writers in English	2011
2	Dr. Nishben Dixit, Director, Aravalli Institute of Nursing, Udaipur, Rajsthan	Women Day - Expert Lecture on Nursing for Girls Students	2012
3	Dr. Rakesh R. Joshi, Head and Asso. Professor , Dept. of English, R. M. Prajapati Arts College, Satalasana.	Department Celebration - Expert Lecture on Communicative Skills in English	2012
4	Mr. S. M. Prajapati, Executive Megistrate, Vijaynagar Taluka	GPSC Guidance - Expert Lecture on Govt. Job Opportunities	2013
5	Dr. J. D. Damor, NSS & MSW Coordinator, HNGU, Patan	NSS Camp - Expert Lecture on Social Services	2014

25. Seminars/ Conferences/Workshops organized & the source of funding”

g) National : **Nil**

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h) International : Nil

26. Student profile programme/course wise : 2014 - 2015

Name of The Semester	Name of the Course/programme	Applications Received	Selected	Enrolled		Pass %
				M*	F*	
B.A. Sem. I	Stress Management	570	558	299	259	100 %
B.A. Sem.II	Personality Development	411	408	211	197	100 %
B.A. Sem.III	Disaster Management	460	446	240	206	100 %
B.A. Sem.IV	Thoughts of Gandhi, Sardar and Vivekanand	400	375	185	190	100 %
B.A. Sem.V	Human Rights	342	325	141	184	100 %
B.A. Sem.VI	Personality Development	315	303	128	175	100 %
M.A. Sem. I	Nil	-	-	-	-	-
M.A. Sem. II	Nil	-	-	-	-	-
M.A. Sem.III	Nil	-	-	-	-	-
M.A. Sem. IV	Nil	-	-	-	-	-

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :

Data Not Maintained SLET : 01, Revenue : 01, Police Constable : 06, PSI : 02 TET - TAT : 02 News Paper Reporter : 01

29. Student progression :

Student progression	Against % enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	Campus Placement is organized by The college
# Campus selection	
# Other than campus recruitment	
Entrepreneurship/Self-employment	Data not maintained

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30. Details of Infrastructural facilities
- a) Library : **The college General Library for all students with Wi - Fi facility for free online E-Journals and E-References from NLIST - INFLIBNET.**
- b) Internet facilities for Staff & Students : **20 Computers in Lab, 05 in Library, 25 in Language Lab with Internet facility are available for Students and Staff. 01 in Principal Office, 01 in the Staff Room, and 05 in Administrative Office with Internet facility are available.**
- c) Class rooms with ICT facility : **The college has three class room with ICT facility and there are 05 LCD Projector with Screen and Laptops in spare for faculty to use whenever necessary.**
- d) Laboratories : **1 (one) Digital English Language Laboratory (DELL) 25 Computers with Internet facility.**
31. Number of students receiving financial assistance from college, university, government or other agencies : **Our college avails the Government's Scholarship for SC, ST and OBC students. If necessary our Institution also provides fees to the poor students. Institution Provide the financial assistance to backward, Tribal and Rural students through UGC Scheme.**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

Sr No.	Name of the Expert	Special Lectures / Subject	Year
1.	Dr. V.S. Patel Retd. Principal P. K. Kotawala Arts College, Patan	Indian Writing in English	2011
2.	Dr. M. F. Patel, Principal, Smt. C. C. Mahila Arts & Sheth C. N. Commerce College, Visnagar	Tense & Parts of Speech	2012
3.	Dr. Rakesh Joshi, Head & Associate Professor, R.M. Prajapati Arts College, Satlasana	Appreciation of Poems	2013
4.	Dr. A. K. Yadav Head & Associate Professor, Arts College, Shamalaji	Speech Mechanism	2014

33. Teaching methods adopted to improve student learning :
- ❖ Chalk and Talk Method
 - ❖ Power Point Presentations on syllabus topics
 - ❖ Class Room Seminars and Paper Presentation
 - ❖ Live and Video recorded lectures of SANDHAN
 - ❖ Use of language lab to teach spoken English
 - ❖ Assignments
 - ❖ ICT Based Teaching, Question - answer, Assignment
 - ❖ MCQ with OMR
 - ❖ BISAG and Subject related CDs
 - ❖ Weekly Test in Semester
 - ❖ Conversational Practice / Remedial Classes
 - ❖ Reading Aloud the Text
 - ❖ Sentence Patterns
 - ❖ Dialogue Reading/ Writing
 - ❖ Display of SCOPE CDs
 - ❖ Display of Films based on Texts (Novels / Drama)
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
- ❖ Most of the students participated in NSS, NCC, Sports, and Sapatdhara Activities.
 - ❖ Students of the department participate enthusiastically in almost all activities of the college like blood donation camp, Thellessima Prevention Programme, Traffic Awareness Rally, Tree plantation, HDI, RTI etc.
 - ❖ The college has organized special seven days self defense training (KARATE SHIBIR) for girl's student.
35. SWOC analysis of the department and Future plans :
- Strength :**
- ❖ Well Qualified Faculty
 - ❖ Growing Importance of English
 - ❖ Good Infrastructure Facility
 - ❖ Expertise in competitive examination
 - ❖ Keen interest in research related activities

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- ❖ Consciousness about the present recent trends in the subjects.
- ❖ COP in Functional English
- ❖ Digital Educational Language Laboratory
- ❖ SCOPE (under Only Assessment Scheme) Centre

Weakness :

- ❖ Reduce work load in Foundation Compulsory by University.
- ❖ Lack of enough faculty in the Department due to non-getting NOC from Government of Gujarat.
- ❖ Lack of background of English, less exposure and lack of confidence among the students.
- ❖ Language Barrier of the Students

Opportunity :

- ❖ The demand for English language and communicative skill is large.
- ❖ Serving rural learners.
- ❖ Creating employment opportunities to those longing for job prospects.
- ❖ For competent and skilled students sky is the limit in the job Market.

Challenges :

- ❖ The students belong to rural and tribal areas with weak background so English teaching becomes a real challenge.
- ❖ Boosting confidence level among the backward tribal/ rural students is a great challenge.
- ❖ Increase confidence level through Spoken English in students.

Future Plan :

- ❖ To motivate students for Career oriented programme such as Spoken English, Scope, and Personality Development etc.
- ❖ To inspire students for research work.
- ❖ To encourage students in extension programmes based on social responsibility.
- ❖ To motivate faculty to apply for Minor / Major Research project.
- ❖ Organize National Seminars/workshops.
- ❖ Start PG in English.
- ❖ To prepare students for writing articles / short stories / poems in English.

Department of Sociology

1. Name of the department : **Sociology Department**
2. Year of Establishment : **June 1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG : B.A. Core Compulsory ,Core Core Course & Core Elective in B.A. and M.A.Sem-I ,II,III,IV.**
4. Names of Interdisciplinary courses and the departments/units involved :
P.G. : M.A.Sem-I : Family Welfare & Counseling / Indian Diaspora
: M.A.Sem-II : Indian Diaspora
: M.A.Sem-III : Population and Society / Human Rights and Society
: M.A.Sem-IV : Women in Indian the Changing Profile
/ Rural Development

Note : - **The Department of Sociology involved in Interdisciplinary courses like this above.**

5. Annual/ semester/choice based credit system (programme wise) : **Semester and Choice Based Credit System in both B. A. Programme from 2011 - 2012.**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. :
8. Details of courses / programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts:

	Sanctioned	Filled
Professors/Principal	--	--
Associate Professors	01	01
Assistance Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience
Dr. T.G. Gaykwad	M.A., Ph.D.	Head & Associate Professors	Sociology	24
Dr. B.L .Pawar	M.A.,Ph.D.	Assistant Professor	Research Methodology, Tribal Society, Rural Society ,Social Problems	22

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) :
As per 2014 - 2015 Year U.G. :- B.A. : CC – (364 total) 182: 1, P.G. (78 total) 39 : 1
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Department has no separate staff. It depends on the college administrative staff. However, the college support staff (technical) and administrative staff help us when we have need.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

Sr.No.	Name	Qualification
1.	Dr. T.G.Gaykwad	M.A.,B.ed., Ph.D.
2.	Dr. B.L.Pawar	M.A., Ph.D.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

Sr No.	Name of PI	Name of Project	Duration	Funding Agency	Grant Sanctioned (in Lac)	Grant Received (In Lac)	Status
-	-	-	-	-	-	-	-

18. Research Centre /facility recognized by the University : **Nil**

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19. Publications :

Publication per faculty : Number of papers published in peer reviewed journals (national /international) by faculty, Chapter in Books, Books Edited.) : Nil

Name of Faculty	Research paper / Article				Book		
	Peer Reviewed Journals				Single	Co-Author	Edited
	Inter National	National	State	Others			
Dr.T.G. Gaykwad	-	-	-	01	-	-	-
Dr.B.L. Pawar	03	03	-	01	02	-	-

Books with ISBN/ISSN numbers with details of publishers :

20. Areas of consultancy and income generated : Nil

21. Faculty as members in (Last Four Years) :

a) National committees b) International Committees c) Editorial Boards:

Dr. T.G.Gaykwad

- **National** : Nil
- **State** : Nil
- ❖ Member, G. U. A. T. A.
- **University**
- ❖ Member of Board of Studies in Sociology, Hemchandracharya North Gujarat University, Patan.
- ❖ Life Time Member, North Gujarat University Association of Sociology Teacher, and G. U. E. T. A.
- **College**
- ❖ Co-ordinator, Career Counseling Cell and Udisha Cell
- ❖ Co-ordinator, Students Grievance Redressal Cell
- ❖ Member, Campus Development
- ❖ Member, GYANDHARA (Saptadhara)
- ❖ Member, Co-curricular activity Committee
- ❖ Member, Weekly Test Committee
- ❖ Member, SANDHAN Committee
- ❖ Member, Library Committee
- ❖ Member, Tour and Travel, Feedback

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Mr.B.L.Pawar :

❖ **National** : Nil

❖ **State** : Nil

❖ Member, G. U. A. T. A.

➤ **University**

- Life Time Member, North Gujarat University Association of Sociology Teacher
- Paper Setter and Examiner B.A.-to-M.A. Level. every Year.

College

- Has been working as member of the college cultural Activities Committee Since-2005-2006.
- Has been working as member of the college Journal Committee Since-2008- 2009
- Has been working as member of the college Examination Committee Since-2008-2009
- Has been working as member of the college Internal Committee Since-2008-2009
- Has been working as member of the college Fine Art and Picture Post Committee Since-2008-2009
- Has been working as member of the college Fine Art and Picture Poster Saptdhara Committee-2010 to 2011.
- Has been working as member of the college Fine Art and Picture Poster Saptdhara Committee-2011 to 2012.
- Has been working as member of the college Fine Art and Picture Poster Saptdhara Committee-2012 to 2013.
- Has been working as member of the college Press Notes Committee-2012 to 2013.
- Member of Prayer Committee Since
- Member of Feedback, Committee Since
- Member of College Journal Committee Since
- Member of Clay Modeling ,Fine art and Press Reporting Committee Since
- Member of UDESHA ,BAYSAG , SANDHAN Committee Since

22. Student projects : Nil

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- a) Percentage of students who have done in-house projects including inter departmental / programme : **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

23. Awards/ Recognitions received by faculty and students :

Dr. T.G.Gaykwad

- ❖ Has been appointed as a member of Board of Study Sociology H. N. G. University from 2008 to 2015
- ❖ Worked as an N. S. S. Programme Officer from 2008 to 2011.
- ❖ Dr. T.G.Gaykwad was awarded Ph. D. on 24/09/2011
- ❖ Has passed SCOPE - A Level exam with A2 grade on 31, July 2011.
- ❖ Worked as a Zonal Officer in the Election – 2012.
- ❖ Worked as a Zonal Officer in the Election – 2014.

Mr.B.L.Pawar :

- ❖ Mr. B.L.Pawar was awarded Ph. D. on 11/10/2010
- ❖ I have Handicapped Person No any other Activities.

24. List of eminent academicians and scientists/visitors to the department :

Sr. No	Name, Designation & Institute	Event	Year
1	Dr. J. S. Barot Principal, Arts College, Satlashan	University Lecture - Expert Lecture on Dowry & Killing of female embryo	2011
2	Dr.K.B.Chaudhari Assistant Professor Arts & Commerce College, Talod	College Level Lecture - Expert Lectures on Gujaratma Apradh : Mahillaona Sandarbhma	2012
3	Dr. R.H.Makwana Associate Professor Department of Sociology S.P.U.V.V.Nagar	University Lecture - Expert Lecture on “ Roal of Mahila Sarpanch ”	2013
4	Dr. Nitin J.Rentiya Assistant Professor Arts College Shamlaji	College Level Lecture - Expert Lectures on Tribal Education in India	2014

25. Seminars/ Conferences/Workshops organized & the source of funding”

- i) National : **Nil**
- j) International : **Nil**

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26. Student profile programme/course wise : 2014 - 2015

Name of The Semester	Name of the Course/ Programme	Applications Received	Selected	Enrolled		Pass %
				M*	F*	
B.A. Sem. I	-	-	-	-	-	-
B.A. Sem.II	-	-	-	-	-	-
B.A. Sem.III	-	-	-	-	-	-
B.A. Sem.IV	-	-	-	-	-	-
B.A. Sem.V	-	-	-	-	-	-
B.A. Sem.VI	-	-	-	-	-	-
M.A. Sem. I	Nil	51	All	17	34	100 %
M.A. Sem. II	Nil	49	All	16	33	100 %
M.A. Sem.III	Nil	27	All	10	17	100 %
M.A. Sem. IV	Nil	27	All	10	17	100 %

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :

NET : Pass Mr. AnilKumar

❖ **Ph.D. (Clear Students) and**

❖ **(1) Paresh Patel**

❖ **(2) Mahesh Patel**

❖ **(3) Bharat Patel**

Data Not Maintained NET : 01, Professor : 03, Ph.D. : 03 Ph.D.

Registered : 04 ,School Teacher : 11 ,Municipal Corporation : 03 Police

Constable : 05

29. Student progression :

Student progression	Against % enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed # Campus selection # Other than campus recruitment	Campus Placement is organized by The college
Entrepreneurship/Self-employment	Data not maintained

30. Details of Infrastructural facilities
- a) Library : **The college General Library for all students with Wi - Fi facility for free online E-Journals and E-References from NLIST - INFLIBNET.**
- b) Internet facilities for Staff & Students : **20 Computers in Lab, 05 in Library, 25 in Language Lab with Internet facility are available for Students and Staff. 01 in Principal Office, 01 in the Staff Room, and 05 in Administrative Office with Internet facility are available.**
- c) Class rooms with ICT facility : **The college has three class room with ICT facility and there are 05 LCD Projector with Screen and Laptops in spare for faculty to use whenever necessary.**
- d) Laboratories : **1 (one) Digital English Language Laboratory (DELL) 25 Computers with Internet facility.**
31. Number of students receiving financial assistance from college, university, government or other agencies : **Our college avails the Government's Scholarship for SC, ST and OBC students. If necessary our Institution also provides fees to the poor students. Institution Provide the financial assistance to backward, Tribal and Rural students through UGC Scheme.**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

Sr No.	Name of the Expert	Special Lectures / Subject	Year
1.	Dr. J. S. Barot Principal, Arts College, Satlashan	University Lecture - Expert Lecture on Dowry & Killing of female embryo	2011
2.	Dr.K.B.Chaudhari Assistant Professor Arts & Commerce College, Talod	College Level Lecture - Expert Lectures on Gujaratma Apradh : Mahillaona Sandarbhma	2012
3.	Dr. R.H.Makwana Associate Professor Department of Sociology S.P.U.V.V.Nagar	University Lecture - Expert Lecture on “ Roal of Mahila Sarpanch ”	2013
4.	Dr. Nitin J.Rentiya Assistant Professor Arts College Shamlaji	College Level Lecture - Expert Lectures on Tribal Education in India	2014

33. Teaching methods adopted to improve student learning :

- ❖ Chalk and Talk Method
- ❖ Power Point Presentations on syllabus topics
- ❖ Class Room Seminars and Paper Presentation
- ❖ Live and Video recorded lectures of SANDHAN
- ❖ Assignments
- ❖ ICT Based Teaching, Question - answer, Assignment
- ❖ BISAG and Subject related CDs
- ❖ Weekly Test in Semester
- ❖ Conversational Practice / Remedial Classes

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ Most of the students participated in NSS, NCC, Sports, and Sapatdhara Activities.
- ❖ Students of the department participate enthusiastically in almost all activities of the college like blood donation camp, Thellessima Prevention Programme, Traffic Awareness Rally, Tree plantation, HDI, RTI etc.
- ❖ The college has organized special seven days self defense training (KARATE SHIBIR) for girl's student.

35. SWOC analysis of the department and Future plans :

Strength :

- Well Qualified Faculty
- Keen interest research in related activities
- Conscious ness about the recent trends in the subjects.
- Students research project
- Team spirit amidst the teachers.

Weakness :

- All students are not participated in Research Project
- Enrollment of students for the PG programme is not increasing.

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- All Students are from Tribal area and poor family background are not interested in any activities.
- Most of the students use to tribal local languages so it is difficult to prepare very fast.
- **Opportunity :**
- Serving rural learners.
- Creating employment opportunities to those longing for job prospects.
- For competent and skilled students sky is the limit in the job Market.

Challenges :

- To increase employability of students in the context of Global Environment.
- Moulding the first generation learners.

Future Plan :

- To make the Research centre of Sociology department
- To organize more national seminars
- To Spread awareness about Tribal Social Groups in other communities
- To improve the results in the subject of Sociology
- To conduct more educational visits to impart practical knowledge to students
- To encourage students for NET / SLET examination
- To encourage students for Government job Competition examination.

Department of Psychology

1. Name of the department : Psychology **Department**
2. Year of Establishment : **June 1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG : B.A. Foundation Core Elective .**
4. Names of Interdisciplinary courses and the departments/units involved :
U.G. :- B A Sem. I – Stress Management
B A Sem. II - Personality Development
B A Sem. III – Disaster Management
B A Sem. IV – Thoughts of Gandhi, Sardar and Vivekanand
B A Sem. V – Human Rights
B A Sem. VI – Personality Development
Note : - **The Department of Psychology involved in Interdisciplinary courses like Stress Management, Disaster Management, Thoughts of Gandhi, Sardar and Vivekanand and Human Rights**
P.G. :- **Nil**
5. Annual/ semester/choice based credit system (programme wise) : **Semester and Choice Based Credit System in both B. A. Programme from 2011 - 2012.**
6. Participation of the department in the courses offered by other departments : **Nil**
8. Details of courses / programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts:

	Sanctioned	Filled
Professors/Principal	01	01
Associate Professors	01	01 (By CAS)
Ad-hoc	01	Management

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

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Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. C. R. Suchak	M.A., Ph.D.	Head & Associate Professors	Clinical & social psychology	20	05

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) :
As per 2014 - 2015 Year U.G. :- B.A. : CE : 120. EO 222
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Department has no separate staff. It depends on the college administrative staff. However, the college support staff (technical) and administrative staff help us when we have need.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

Sr.No.	Name	Qualification
1.	Dr. C .R Suchak	M.A.,DCCP, Ph.D.

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

Sr No.	Name of Project	Duration	Funding Agency	Grant Sanctioned (in Lac)	Grant Received (In Lac)	Status
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18. Research Centre /facility recognized by the University : **Nil**
19. Publications :
Publication per faculty : Number of papers published in peer reviewed journals (national /international) by faculty, Chapter in Books, Books Edited.)

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Name of Faculty	Research paper / Article				Book		
	Peer Reviewed Journals				Single	Co-Author	Edited
	Inter National	National	State	Others			
Dr. C. R. Suchak	03	03	-	-		-	

Books with ISBN/ISSN numbers with details of publishers :

Name of Faculty	Name of Book	ISBN No	ISSN
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20. Areas of consultancy and income generated : **Nil**
21. Faculty as members in (Last Four Years) :
- a) National committees- Yes Applied psychology . Reg.no 1441 Life time Members. b) International Committees c) Editorial Board.
- ❖ Life Time Member, North Gujarat University Association of Psychology Teacher, and GPA
 - ❖ Career Counseling Cell and Udisha Cell Member, Campus Development
 - ❖ Member, CULTEK & ART SKILL DEVELOPMENT (Saptadhara)
 - ❖ Member, Co-curricular activity & Prayer Committee
 - ❖ Member, Library Committee
 - ❖ Member, SANDHAN Committee Member KALA KAUSHALYA DHARA (Saptadhara)
 - ❖ Member, Co-curricular activity & Prayer Committee Member, Tour and Travel, Canteen, Feedback, Committee.
22. Student projects : **Nil**
- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**
23. Awards/ Recognitions received by faculty and students :

Dr.C.R. Suchak

- ❖ Received recognition as Ph.D. Guide from H.NG U University, North Gujarat.
- ❖ Five students are enrolled as Ph.D. Students in the stat. .

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- ❖ Worked as an N. S. S. Programme Officer from 2000-to 2003 ..
- ❖ Worked as an N. C. C. Programme In-charge Officer from 2008 to 2011
- ❖ Dr. C.R Suchak was awarded Ph. D . on 19- 12 2005 Worked as Subject Expert on Psychology in Lecturer on BISAG “STRESS MANAGEMENT.Date . 9-07 -2012.
- ❖ She passed SCOPE - A Level exam with grade A2 on 23, July 2013..
- ❖ Worked as a Micro Observer in the Election – 2009.
- ❖ Worked as University Expert of patan for conducting Ph.D. Title clearance meeting in the subject Psychology 23 th dec. 2014.
- ❖ Dr. C.R.Suchak participated in Training and Capability building Programme from 18 to 23 June 2012.KCG.
- ❖ Dr. C.R.Suchak participated in One week Training Programme on research in psychology from 25 to 30 June 2012. KCG.
- ❖ Dr. C.R.Suchak CO-CHARING in International conference of Indian academy of Applied Psychology. G.L.S. Campus Ahemdabad. 1 to 3 March 2014.
- ❖ Dr. C.R.Suchak CO-CHARING in International conference of Adjustment as an Improvement of Quality of life. Mahila Arts & Home Science College ,Mahesana. 22 to 23 March 2014.
- ❖ Dr. C.R.Suchak CO-ordinate “WOMAN’S SELF DEFENSE COURSE” for the girls students of VIJAYNAGAR Arts College ,vijaynagar.from 30-7-2014to 5-8-2014.

24. List of eminent academicians and scientists/visitors to the department :

Sr. No	Name, Designation & Institute	Event	Year
1	Dr. Nisha Tajpuriya. Arts & Commerce college , khedbrahama.	Psycho somatic Disorder & mental health.	2011
2	Dr. K.G.patel	Leadership& Ideal Leader	2012
3	Dr. Pallavi Chauhan Lalan college ,Bhuj .	Social change& Challenge.	2012
4	Prof .Dr . samir J. Patel Dep.in Psychology, S.P University.	Morden Trends in psychology.	2014

25. Seminars/ Conferences/Workshops organized & the source of funding”

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a) National : Nil

b) International : Nil

26. Student profile programme/course wise : 2014 - 2015

Name of The Semester	Name of the Course/programme	Applications Received	Selected	Enrolled		Pass %
				M*	F*	
B.A. Sem. I	Stress Management	570	558	299	259	100 %
B.A. Sem.II	Personality Development	411	408	211	197	100 %

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :

Data Not Maintained SLET : 01, Revenue : 01, Police Constable : 06, PSI : 02 TET - TAT : 02 News Paper Reporter : 01

29. Student progression :

Student progression	Against % enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed	Campus Placement is organized by The college
# Campus selection	
# Other than campus recruitment	
Entrepreneurship/Self-employment	Data not maintained

30. Details of Infrastructural facilities

a) Library : **The college General Library for all students with Wi - Fi facility for free online E-Journals and E-References from NLIST - INFLIBNET.**

b) Internet facilities for Staff & Students : **20 Computers in Lab, 05 in Library, 25 in Language Lab with Internet facility are available for Students and Staff. 01 in Principal Office, 01 in the Staff Room, and 05 in Administrative Office with Internet facility are available.**

c) Class rooms with ICT facility : **The college has three class room with ICT**

facility and there are 05 LCD Projector with Screen and Laptops in spare for faculty to use whenever necessary.

d) Laboratories :

Computers with Internet facility.

31. Number of students receiving financial assistance from college, university, government or other agencies : **Our college avails the Government's Scholarship for SC, ST and OBC students. If necessary our Institution also provides fees to the poor students. Institution Provide the financial assistance to backward, Tribal and Rural students through UGC Scheme.**
32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts : Nil
33. Teaching methods adopted to improve student learning :
- ❖ Chalk and Talk Method
 - ❖ Power Point Presentations on syllabus topics
 - ❖ Class Room Seminars and Paper Presentation
 - ❖ Live and Video recorded lectures of SANDHAN
 - ❖ Assignments
 - ❖ ICT Based Teaching, Question - answer, Assignment
 - ❖ MCQ with OMR
 - ❖ BISAG and Subject related CDs
 - ❖ Weekly Test in Semester
 - ❖ Conversational Practice / Remedial Classes
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
- ❖ Most of the students participated in NSS, NCC, Sports, and Sapatdhara Actsivities.
 - ❖ Students of the department participate enthusiastically in almost all activities of the college like blood donation camp, Thellessima Prevention Programme, Traffic Awareness Rally, Tree plantation, HDI, RTI etc.
 - ❖ The college has organized special seven days self defense training (KARATE SHIBIR) for girl's student.
35. SWOC analysis of the department and Future plans :
- Strength :**
- ❖ Well Qualified Faculty

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- ❖ Growing Importance of English
- ❖ Good Infrastructure Facility
- ❖ Expertise in competitive examination
- ❖ Keen interest in research related activities
- ❖ Consciousness about the present recent trends in the subjects.

Weakness : .

- ❖ Lack of enough faculty in the Department due to non-getting NOC from Government of Gujarat.

. Opportunity :

- ❖ The demand for communicative skill is large..
- ❖ Creating employment opportunities to those longing for job prospects.
- ❖ For competent and skilled students sky is the limit in the job Market.

Challenges :

- ❖ The students belong to rural and tribal areas with weak background so Psychology teaching becomes a real challenge.
- ❖ Boosting confidence level among the backward tribal/ rural students is a great challenge..

Future Plan :

- ❖ To motivate students for Career oriented programme such as , Scope, and Personality Development etc.
- ❖ To inspire students for research work.
- ❖ To encourage students in extension programmes based on social responsibility.
- ❖ To motivate faculty to apply for Minor / Major Research project.
- ❖ Organize National Seminars/workshops.
- ❖ To prepare students for writing Research Paper.

Department of Psychology Self finance

1. Name of the department : **Department of Psychology**
2. Year of Establishment : **15th June-2013**
3. Names of Programmes / Courses offered (UG ,PG ,M.Phil ,Ph.D.) : **UG**
Integrated Masters : Integrated Ph.D.etc.) UG : **Yes**

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4. Names of Interdisciplinary courses and the departments / units involved :

5. Annual / Semester / choice based credit system (Programme wise) :

We have adopted semester system in M.A.Programme from the year - while

B.A.Programme adopted from the year : **2013**

6. Participation of the department in the courses offered by other departments :

7. Courses in collaboration with other universities ,industries ,
foreign institution.etc. :

8. Details of courses / programmes discontinued (if any) with reasons :

9. Number of Teaching Post :

Designation	Sanctioned	Filled
Associate Professor	Nil	Nil
Assistant.Professor	02	01
Temporary	Nil	Nil

10 .Faculty profile with Name ,Qualification

Designation,Specialization.(D.Sc./D.Litt. .Ph.D./M.Phil.etc.) :

Name	Qualificati on	Designatio n	Specialization	No. of Years of Experience
Dr.H.D.Parmar	M.A.Ph.D	Assistant Prof.	Psychology	01 Years

11.List of senior visiting faculty : At Post Graduation Level.

12.Percentage of lectures delivered and practical classes handled (Programme wise)

by temporary faculty :

Total Lecture per Week	Lecture taken by temporary Faculty	Percentage
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13.Student-Teacher Ratio (programme wise) :

Year	B.A.Programme			M.A.Programme		
	No.of Students of Departmen t	No.of Teaches of Departmen t (Y)	No. of Teache s Ratio (X/Y)	No. ofStudents ofDepartmen t (X)	No. ofTeachers of Departmen t	No. of Teachers Ratio (X/Y)

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	t (X)				t (Y)	
2013 -14	132	01	132 : 1	--	---	--
2014 -15	194	02	97 : 1	---	---	--

14.Number of academic support staff (technical) and administrative staff. sanctioned and filled :

15.Qualifications of teaching faculty with DSc /D.Litt /Ph.D /M.Phil /PG :

Qualification of Faculty	No.of Faculty
Ph.D	01
M.Phil	Nil
P.G	01

Sr.No.	Name of faculty	Designation	Qualification
1.	Dr.H.D.Parmar	Assistant. Professor	M.A.Ph.D.

16.Number of faculty with ongoing projects from a) National b) International funding agencies and grants received :

Name : - Nil

Type of project	Funding Agency & Sanction No.and Date	Grant Received	Title of the Project	Status
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17.Departmental projects funded by DST-FIST : UGC ,ICSSR ,etc.and total grants received : Nil

18.Research center / facility recognized by the University :

19.Publications :

Publication Particular	Dr./Mr.H.D.Parmar	Dr./ Mr.
Paper in peer International reviewed Journal	03	--
Paper in peer National reviewed Journal	01	
Paper in Peer International Database	-	
Chapter in Book	-	
Books with Edited	-	
Books with ISBN / ISSN	-	

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20.Areas of consultancy and income generated : il

21.Faculty as members in

a) National committees b) International Committees c) Editorial Boards :

22.Student Projects :

23.Awards / Recognitions received by faculty and students :

24.List of eminent academicians and scientists / visitors to the department :

25.Seminars / Conferences /Workshops organized & the source of funding :

26.Student profile programme / course wise :

Year : 2013-2014					
Name of the Course / Programme	Application Received	Selected	Male	Female	Pass Percentage
B.A.Sem-I	132	All	70	46	52 (44.82 %)
B.A.Sem-II	132	All	70	46	

Year : 2014-2015					
Name of the Course / Programme	Application Received	Selected	Male	Female	Pass Percentage
B.A.Sem-I	59	All	41	18	
B.A.Sem-II	59	All	41	18	
B.A.Sem-III	62	All	30	32	
B.A.Sem-IV	62	All	30	32	

27.Diversity of Students :

Name of the Course	% of students from the same state	% of students from other state	% of students from abroad state
B.A. Programme	100 %	Nil	Nil
M.A.Programme			

28.How many students have cleared national and state competitive examinations such as NET,SLET,GATE,Civil Services ,Defense Services ,etc. ? :

29.Student Progression :

Student Progression	Against % Enrolled
U.G. to P.G.	
P.G.to M.Phil.	Data not available
P.G.to Ph.D.	Data not available
Ph.D.to Post-Doctoral	N.A
Employed	
• Campus Selection	Nil
• Other than Campus Recruitment	Data not available

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Entrepreneurship / Self-Employment	Data not available
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30.Details of Infrastructural facilities :**a) Library : Yes**

No.of Books :

No.of Subjective Journal :

No.of Encyclopedia :

No.of Reference Books :

Dictionary of :

b) Internet facilities for Staff & Students :**c) Class room with ICT facility :****d) Laboratories :****31.Number of students receiving financial assistance from college ,university ,government of other agencies**

Year	S.C.	S.T.	O.B.C.	P.H.	Hosteller	O.P.	N.T.D. N.T	Minority	Total Students
2013-14	09	96	09	-	”	18	-	-	132
2014-15	13	147	13	-	”	21	-	-	194

32.Details on student enrichment programmes (special lectures /workshops /seminar) with external experts :**33.Teaching methods adopted to improve student learning :*** **Chalk and Talk Method** : √* **Group discussion** : √* **Assignment ties** : √* **Paper Presentation** : √* **Case study** :**34.participation in Institutional Social Responsibility (ISR) and Extension activities :****35.SWOC analysis of the department and Future plans****Strength :**

- Well experienced and qualified faculties.
- Students well-versed in Gujarat Language.
- Availability of a large number of subject books in library.

Weakness :

- Lack of permanent faculty.
- Less research activities.

Opportunity :

- Student Participate to all Indian Cometicative exam.
- Students joint to B.ed.B.P.ed.D.P.ed.
- Development research activities.

Challenges :

- Less job opportunities.
- Less interest of Parents and students for the subject.

Department of Physical-Education

1. Name of the department : **Physical Education Department**
2. Year of Establishment : **June 1989**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : **UG : B.A. & PG: M.A.**
4. Names of Interdisciplinary courses and the departments/units involved :
U.G. :- B A Sem. I – Stress Management
B A Sem. II - Personality Development
B A Sem. III – Disaster Management
B A Sem. IV – Thoughts of Gandhi, Sardar and Vivekanand
B A Sem. V – Human Rights
B A Sem. VI – Personality Development
Note : - **The Department of Physical Education involved in Interdisciplinary courses like Disaster Management, Thoughts of Gandhi, Sardar and Vivekanand and Human Rights**
P.G. :- Nil
5. Annual/ semester/choice based credit system (programme wise) : **Semester and Choice Based Credit System in both B.A. and M.A. Programme from 2011 - 2012.**
6. Participation of the department in the courses offered by other departments : **Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : **DELL/ SCOPE - Certification by Cambridge University.**
8. Details of courses / programmes discontinued (if any) with reasons : **Nil**
9. Number of Teaching posts:

	Sanctioned	Filled
Professors/Principal	--	--
Associate Professors	01	01 (By CAS)

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Assistance Professors/ Adhyapak Sahayak	--	--
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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. B.N. Patel	B.Sc.M.P.E., Ph.D.(GSLET)	Head & Associate Professors	Physical Education & Sports	21.6 Years	--

11. List of senior visiting faculty : **Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : **Nil**
13. Student -Teacher Ratio (programme wise) :
As per 2014 - 2015 Year U.G. :- B.A. : 1329:01 ,P.G.-:M.A.-150:01.
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : **Department has no separate staff. It depends on the college administrative staff. However, the college support staff (technical) and administrative staff help us when I have need.**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG. :

Sr.No.	Name	Qualification
1.	Dr. B.N.Patel	B.Sc.M.P.E., Ph.D.(GSLET)

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : **Nil**
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

Sr No	Name of Prof.	Name of Project	Duration	Funding Agency	Grant Sanctioned (in Lac)	Grant Received (In Lac)	Status
1.	Dr. B.N. Patel	Minor Project	3 Years	UGC	---	---	Proposed

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18. Research Centre /facility recognized by the University : **Nil**

19. Publications :

Publication per faculty : Number of papers published in peer reviewed journals (national /international) by faculty, Chapter in Books, Books Edited.)

Name of Faculty	Research paper / Article				Book		
	Peer Reviewed Journals				Single	Co-Author	Edited
	Inter National	National	State	Others			
Dr. B.N. Patel	03	02	01	-	-	-	-

Books with ISBN/ISSN numbers with details of publishers :

Name of Faculty	Name of Book	ISBN No	ISSN
--	--	--	--

20. Areas of consultancy and income generated : **Nil**

21. Faculty as members in (Last Four Years) :

a) National committees b) International Committees c) Editorial Boards:

Dr. B. N. Patel

➤ **National-**

➤ Working as a Inter University Team Selector in Various Games, Like- Kabaddi (Men & Women) , Football(Men & Women),Cross country (Men & Women),Chess (Men & Women) , Cycling (Men & Women).

➤ **State**

❖ ZONAL OFFICER, in Election duty for Election commission of India, Govt. of India.

❖ Member, G. U. A. T. A.

➤ **University**

❖ Member of Board of Selection committee in various sports and games , Hemchandracharya North Gujarat University, Patan.

❖ Life Time Member, North Gujarat University Association of Physical Education Teacher, and G. U. P.E. T. A.

❖ University Exam. Paper Setter in B.P.Ed., M.P.Ed. & D.Y.Ed.,Exam. Hemchandracharya North Gujarat University, Patan.

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➤ College

- ❖ Co-ordinator, Sports Committee
- ❖ Member, NAAC
- ❖ Member, IQAC
- ❖ Member, Examination Committee
- ❖ Co-ordinator, Career Counseling Cell and Udisha Cell
- ❖ Member, Students Grievance Redressal Cell
- ❖ Member, Campus Development
- ❖ Member, Vyayam, Yog & Khelkud Dhara (Saptadhara)
- ❖ Member, Co-curricular activity & Prayer Committee
- ❖ Member, Weekly Test Committee
- ❖ Member, Discipline Committee
- ❖ Member, Tour and Travel, Canteen, Feedback, Library and Anti Ragging cell Committee.

22. Student projects : **Nil**

- a) Percentage of students who have done in-house projects including inter departmental/programme : **Nil**
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : **Nil**

23. Awards/ Recognitions received by faculty and students :

Dr. B. N. Patel

- ❖ Working as an N. C. C. Officer Since, 2009 .
- ❖ Dr. B. N. Patel was awarded Ph. D. on 12/04/2014
- ❖ Worked as Subject Expert of English in Interview of Lecturer at Arts & Commerce College, Idar, Date of Interview 19-09-2010.
- ❖ Worked as a Zonal Officer in the Election – 2012.
- ❖ Worked as a Zonal Officer in the Election – 2014.

24. List of eminent academicians and scientists/visitors to the department :

Sr. No	Name, Designation & Institute	Event	Year
--	--	--	--

25. Seminars/ Conferences/Workshops organized & the source of funding”

- a) National : **Nil**

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b) International : Nil

26. Student profile programme/course wise : 2014 - 2015

Name of The Semester	Name of the Course/programme	Applications Received	Selected	Enrolled		Pass %
				M*	F*	
B.A. Sem. I	Stress Management	570	558	299	259	100 %
B.A. Sem.II	Personality Development	411	408	211	197	100 %
B.A. Sem.III	Disaster Management	460	446	240	206	100 %
B.A. Sem.IV	Thoughts of Gandhi, Sardar and Vivekanand	400	375	185	190	100 %
B.A. Sem.V	Human Rights	342	325	141	184	100 %
B.A. Sem.VI	Personality Development	315	303	128	175	100 %
M.A. Sem. I	Nil	-	-	-	-	-
M.A. Sem. II	Nil	-	-	-	-	-
M.A. Sem.III	Nil	-	-	-	-	-
M.A. Sem. IV	Nil	-	-	-	-	-

*M = Male *F = Female

27. Diversity of Students :

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? :

Data Not Maintained SLET : 01, Revenue : 01, Police Constable : 06, PSI : 02 TET - TAT : 02 News Paper Reporter : 01

29. Student progression :

Student progression	Against % enrolled
UG to PG	Nil
PG to M.Phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed # Campus selection # Other than campus recruitment	Campus Placement is organized by The college
Entrepreneurship/Self-employment	Data not maintained

30. Details of Infrastructural facilities

a) Library : **The college General Library for all students with Wi - Fi**

facility for free online E-Journals and E-References from NLIST - INFLIBNET.

b) Internet facilities for Staff & Students : 20 Computers in Lab, 05 in Library, 25 in Language Lab with Internet facility are available for Students and Staff. 01 in Principal Office, 01 in the Staff Room, and 05 in Administrative Office with Internet facility are available.

c) Class rooms with ICT facility : The college has three class room with ICT facility and there are 05 LCD Projector with Screen and Laptops in spare for faculty to use whenever necessary.

d) Laboratories : 1 (one) Digital English Language Laboratory (DELL) 25 Computers with Internet facility.

31. Number of students receiving financial assistance from college, university, government or other agencies : Our college avails the Government's Scholarship for SC, ST and OBC students. If necessary our Institution also provides fees to the poor students. Institution Provide the financial assistance to backward, Tribal and Rural students through UGC Scheme.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

Sr No.	Name of the Expert	Special Lectures / Subject	Year
1.	Dr. R.A. Faldu (DPE) Arts College, Bhiloda	Sports Psychology	2011
2.	Acharya Nikhildev (YOGACHARYA) Lakulish Yog Vidyalaya, Baroda	Yoga & Pranayam	2009

33. Teaching methods adopted to improve student learning :

- * Chalk and Talk Method
- * Group discussion
- * Coaching
- * Practical
- * Match Practice
- * Intramural and Extramural Competitions
- * Various Level Participation

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- ❖ Most of the students participated in NSS, NCC, Sports, and Sapatdhara Activities.

NAAC SSR - 2015 (Cycle – II) Vijaynagar Arts College, VIJAYNAGAR

- ❖ Students of the department participate enthusiastically in almost all activities of the college like blood donation camp, Thellessima Prevention Programme, Traffic Awareness Rally, Tree plantation, HDI, RTI etc.
- ❖ The college has organized special seven days self defense training (KARATE SHIBIR) for girl's student.
- ❖ The college has organized special ten days YOGA training programme for NCC Cadet both boys and Girls.

35. SWOC analysis of the department and Future plans :

Strength :

- Well experienced and qualified faculties.
- Students well-versed in Gujarat Language.
- Availability of a large number of subject books in library.
- Availability of Various Play Fields.
- Availability of Gymnasium.
- Availability of Indoor Hall
- Strong Support from Management as higher authority.

Weakness :

- Lack of Synthetic Track of 400 mt.
- Less interest in Sports activities due to No Incentives in Job appointment.

Opportunity :

- Student Participate to all Indian Inter University.
- Students join to B.Ed. ,B.P.Ed., D.P.Ed., M.P.Ed.
- Development of research activities.
- Students to take parts in Various Competitive Exams.
- To Join Public & Private Sector Job on Sports Quota.

Challenges :

- Less job opportunities.
- Less interest of Parents and students for the subject.
- Only Internationally played Games are more popular than rural games
- Students are spending more time in watching T.V than playing Games.

Future Plan :

- ❖ To motivate students for participation in various Sports and Games.
- ❖ To inspire students for research work Physical Education.
- ❖ To encourage students in extension programmes based on social responsibility.
- ❖ To motivate faculty to apply for Minor / Major Research project.
- ❖ Organize National Seminars/workshops Physical Education subject.

- ❖ To make a 400 mt. Track
- ❖ To make a Basketball court.



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Our college has already undergone the accreditation process by NAAC in 2007. Here are the highlights of the significant quality sustenance and enhancement measures undertaken during the post accreditation years.

1. As per NAAC Peer team suggestions the college has shifted out side the town to provide pollution free environment and proper Indoor – Outdoor sports facilities as well as good academaic atmospheare.
2. The college has expanded builing and infrastructure facilities like Women’s Hostel, library, Canteen, Computer and Psychology Lab., CC TV Camera, good sitting arrangement in classroom. The college has availed Wi-Fi and Audio – Visual facilities etc.
3. In the Year 2009 - 10 the Digital English Language Lab was established with the financial help of the state Government. Our college thinks that every youth should be proficient in English so with the help from Commissionrate of the Higher Education we started a “Society for creation of Opportunities through proficiency in English.” known as SCOPE. They also got collaboration with Cambridge University. The Certificate Course is run in the Laboratory and so far more than 400 students have appeared in the SCOPE exams during last four years. The laboratory has also helped students in attaining proficiency in English.
4. For easy and comfortable transportation our college management has availed one bus, two mini bus and two auto for the students.
5. The college has started remedial coaching to slow learners specialy in English.
6. The college library is facilitated with Internet facility for the staff and students.
7. The IQAC has motivated the faculty for Research Qulification as a result of it 10 out of 12 faculty have obtained Ph. D. in their respective subjects. One faculty has also completed Minor Research Project in English with financial assistance from UGC. UGC has also sanctioned Minor Research Project to one faculty in Gujarati.
8. Under CBCS, core compulsory, core elective and elective generic subjects have been introduced. Most of the faculties have played major roles in curriculum design particularly in Arts faculty.
9. We have introduced Psychology as core compulsory subject.

NAAC SSR - 2015 (Cycle – II) Vijaynagar Arts College, VIJAYNAGAR

10. We have also introduced skill based courses like ICT, Personality Development, Stress Management, Disaster Management, Human Rights, Thoughts of Gandhi, Vivekanand & Sardar as Elective Generic Subjects.
11. A certificate courses of Spoken English is a part of Career oriented Programme has been introduced by us (During UGC XI Plan).
12. Under Saptdhara, an initiative of Knowledge consortium of Gujarat, many academic and co-curricular activities are done. Students take the benefit of all the dharas and make the over all development.
13. Our college students participated every year in various programmes like NCC Camps, NSS Shibir, Workshops and University Youth festival etc.
14. Under UGC Sponsored Entry in service programme, Udisha placement cell and Career Counseling Cell, we have successfully organized workshops, seminars on the preparation of competitive exams.
15. We have also conducted many mock tests with the help of optical mark reader to motivate students appearing in such examinations.
16. BISAG room has been well equipped with essential requirements.
17. The classrooms are well equipped with ICT.
18. With an assistance from UGC, Girls' hostel has been constructed.
19. With an assistance from UGC, Indoor Sports Hall has been constructed
20. Our students participated in state and National level sports competition and got first and second prizes.
21. To observe and monitor all the curricular and extra - curricular activities and maintain discipline the college has installed CC TV camera. All the teachers are facilitated with Laptop and internet facility.
22. Bank accounts of all the students have been opened with the help of State Bank of India and Dena Bank.
23. Our library is updated with SOLE software, Barcode and open access system. N-list services helps faculties in getting advantage of many e-resources.
24. Research facility has been established with essential equipments and research related books.
25. Along with the principal, 03 faculties have recognized as Ph.D. and 01 faculty M.Phil guides. Most of the faculties have published research articles in ISSN Journals and some of the faculties have published books with ISBN number.

26. We have organized workshops and seminars on preparation of competitive examination under Entry in Service programme. We have also organized university talim shibir on various topics.
27. In order to provide electricity at the time of emergency, we have purchased generator.
28. Three Xerox machines and a duplicator are also purchased.
29. Two visualizers, O.H.P. and three inter-active boards are also available for effective teaching.
30. Water purifier with water cooler facility is also available in the college.
31. Under CBCS pattern, optional subjects like Stress Management, Personality Development, Human Rights, Thoughts of Gandhi, Vivekanand & Sardar and Disaster Management etc are offered to prepare students for competitive exams.
32. With UGC grant one faculty has been completed Minor Research Project.
33. One faculty has started Minor Research Project and one faculty has proposed for Minor Research Project to UGC
34. The college has paid admission fee of poor students belong to general category who do not get any scholarship from government.
35. The college organizes extension programmes like HIV Aids Awareness, Thalessemia awareness, Human Rights Awareness, Save the Environment, Save the Girl Child, Removal of Superstitions, Social survey etc have been organized.
36. A taluka level workshop on HIV Aids awareness has organized for diamond workers. Booklets on Aids awareness have been distributed in the 15 Schools of Vijaynagar Taluka.
37. Booklets regarding Thalessemia awareness, Human Rights and HIV Aids awareness have been distributed among the students.
38. The college has under taken Human Development Index Survey with collectorate of Sabarkantha District and covered 55 tribal villages of Vijaynagar Taluka.
39. Under Gyandhara, Udisha, Career Counseling cell and Entry in service programme, students are provided special coaching, guidance and study material. Keeping in mind the particular govt vacancy, extra coaching is provide from time to time.

40. The college has celebrated 150th birth anniversary of Swami Vivekanand, we have established Swami Vivekanand center. As a part of it, taluka level quiz competition, essay competition, elocution competition have been organized. Books related to the life and message of Swami Vivekanand have been purchased from Ramkrishan Mission. Students took part in State and National level competition organized by Ramkrishan Mission.
41. Chabutara for Birds is made as a part of Jeevdaya.
42. We have celebrated Vanche Gujarat Abhiyan, an initiative of Knowledge Consortium of Gujarat to encourage students and people for reading books related to Gujarati literature. As a result of it, many students were inspired and motivated in appearing for competitive examination.
43. We have succeeded in receiving grant from UGC under different heads such as Development Grant, Merged scheme, Additional Grant etc.

In this way, all the activities are done with quality mark and constant monitoring of the IQAC because we have started Inter Quality Assurance Cell under which the curricular and co-curricular activities are constantly observed, evaluated and efforts are made for the improvements.



DECLARATION
BY THE
HEAD OF THE
INSTITUTION



Declaration by Head of the Institution

I certify that the data included in this Re-Accreditation Report (RAR) are true to the best of my knowledge.

This RAR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer Team will validate the information provided in this RAR during the peer team visit.

Place: VIJAYNAGAR

Date:



Principal


(Dr. L. S. Mewada I/C Principal)

Signature of the Head of the

Vijaynagar Arts College
Vijaynagar (S.K.) 383460



PERMANENT AFFILIATION OF THE COLLEGE



EDUCATION DEPARTMENT
Resolution
Secretariat, Gandhinagar.

No. UGJ/ 1589/26112-Kh. 1.

Under the Provision -35, Sub-Provision -6 of
~~North Gujarat University Act 1986, Vijaynagar Arts College~~
is affiliated to teach Gujarati, Hindi, Sanskrit, English,
and Sociology as Main Subject and Psychology as Subsidiary
Subject with North Gujarat University, is granted Permanent
affiliation from 15-6-97 to North Gujarat University.

By Order and on behalf of
Hon. Governor of Gujarat.

sd.
(Victor Mekwan)
Section Officer
Education Department.

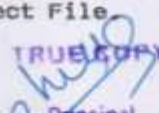
✓ To,
The Registrar,
North Gujarat Uni.
University Road.
Patan- 384265.


Copy to : (1) Higher Education Commissioner
Gujarat State, Gandhinagar.

(2) Principal,
Vijaynagar Arts College,
Dist: Sabarkantha, Pin. 383460.


(3) Deputy Select File.

(4) Select File


TRUE COPY
Principal
Vijaynagar Arts College
Vijaynagar Dist. S.K.
Pin-383460


Principal
Vijaynagar Arts College
Vijaynagar (S.K.)-383460

LETTER OF THE RECOGNITION UNDER SECTION 2(F) 12(B)



**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI-110 002.**

No. F.8-86/99 (C/P-I) August, 2000

The Registrar,
North Gujarat University,
P.B. No. 21, University Road,
Patun-384 265 (N.G).

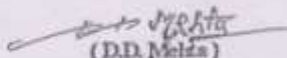
* 9 AUG 2000

Sub:- List of Colleges prepared under Section 2(f) and 12-(B) of the UGC Act, 1956-
Inclusion of new Colleges.

I am directed to refer to your letter No. 41/2000/20001 dated 2nd June, 2000 on the subject received from the Principal, Vijaynagar Arts College, Vijaynagar and to say that the name of the following College has been included in the above list under Non-Government Colleges teaching upto Bachelor's Degree:-

Name of the College	Year of Establishment	Remarks
Vijaynagar Arts College, At. Vijaynagar, District Sabarkantha-383 460 (Star N.D. Patel)	1989	The College is eligible to receive Central assistance in terms of the rules framed under Section 12-B of the UGC Act, 1956.

The Indemnity Bond and other documents in respect of the above College have been accepted by the Commission.

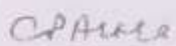
Yours faithfully,

(D.D. Mehta)
Under Secretary

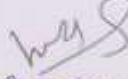
Handwritten notes:
12/8/2000
12/8/2000
12/8/2000

Copy forwarded to:-

- The Principal, Vijaynagar Arts College, At. Vijaynagar, District Sabarkantha-383 460. (N.G).
- The Secretary, Govt. of India, Ministry of Human Resource Development, Department of Education, T-14 Section, Shastri Bhavan, New Delhi-110 001.
- The Joint Secretary, UGC Western Regional Office, Poona University Campus, Ganeshkhind, Pune-411 007.
- All Sections, UGC.
- S.O. (FD-III Section) UGC, New Delhi.
- D.T.F. Cell, UGC, New Delhi.
- Guard file.

TRUE COPY


(C.P. Arora)
Section Officer


Principal
Vijaynagar Arts College
Vijaynagar Dist S.K.
Pin-383460

વિજયનાગર આર્ટ્સ કોલેજ

Quality Profile


राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Rajpur Kelvani Mandal Sanchalit
Vijayanagar Arts College
Place : Vijaynagar, Gujarat

Criterion	Weightage (W _i)	Criterion Score (C _i)
I. Curricular Aspects	100	72
II. Teaching-Learning and Evaluation	400	277
III. Research, Consultancy and Extension	50	29
IV. Infrastructure and Learning Resources	150	85
V. Student Support and Progression	100	68
VI. Organization and Management	100	70
VII. Healthy Practices	100	67
Total	ΣW _i = 1000	ΣC _i = 668

$$\text{Institutional Score} = \frac{\Sigma C_i}{\Sigma W_i} \times 100 = \frac{668}{1000} \times 100 = 66.80$$

Date : March 31, 2007


Director

March 31, 2007/003

Report of Peer Team (Cycle - I)

**REPORT
ON
ASSESSMENT AND ACCREDITATION
OF
VIJAYNAGAR ARTS COLLEGE
VIJAYNAGAR – SABARKANTHA
(GUJARAT)**

Dates of Visit

5th – 7th February, 2007

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL,
Bangalore**

**PEER TEAM REPORT ON THE INSTITUTIONAL
ACCREDITATION OF
VIJAYNAGAR ARTS COLLEGE,VIJAYNAGAR,
DIST: SABARKANTHA,GUJARAT**

SECTION 1: INTRODUCTION

Rajpur Kelavani Mandal Sanchalit Vijaynagar Arts College, Vijaynagar, Sabarkantha District, Gujarat State has volunteered to be assessed by the National Assessment and Accreditation Council (NAAC) and submitted Self-Study Report (SSR). The Council constituted a Peer Team consisting of **Prof.K. KunhiKrishnan**, (Pro-Vice-Chancellor, Kannur University), Kannur, Kerala as Chairperson, **Prof. K.P.Kandasami**, (Former Registrar, Bharathiar University), Coimbatore, TamilNadu as Member and **Prof. K.M.Mathew**, (Former Dean and Registrar, Goa University), Goa as Member-Coordinator. The Peer Team visited the College on 5th, 6th and 7th February, 2007 as per the visit scheduled.

Vijaynagar Arts College, Vijaynagar, affiliated to Hemachandracharya North Gujarat University, Patan, Gujarat is a Govt. aided college. This college established in the year 1989 is located in a rural tribal area as specified in the government notification. The campus of the college is in an area of 2216 Sq.mts. The college was established by

Rajpur Kelavani Mandal to facilitate the tribal, backward people with opportunity for higher education.

The college has at present an enrolment of 637 students and out of this 141 are post-graduate students. The college has been offering B.A. degree course in the faculty of Arts under five programme options viz., English, Sanskrit, Gujarati, Hindi and Sociology as main subjects with Psychology and Economics as subsidiary subjects and three post-graduate subjects of study, Gujarati, Hindi and Sociology under self-financing scheme.

Among the 14 permanent teachers, three have Ph.D. qualification and others have PG qualification. There are 14 members in the non-teaching staff of the college. The central library has a total collection of 12,023 books and 57 periodicals which include 2 journals. There are class rooms, Principals office, Staff room, Office room, Girls' facilities rooms. Hostel facilities for some girls are provided as private arrangement. Sports facilities and playground are provided in the nearby high school ground.

The college provides opportunities for higher education to the educationally backward students of this tribal area. It has completed 17 years of service to the society and more than 80% of the students belong to tribal and SC/ST groups. The college has got recognition under 2[f] and 12 (B) of the UGC Act in the year 2000. The unit cost of education is Rs.13,019 including salary component and Rs.1678 excluding salary. The dropout rate in the college is rather high due to various socio-economic factors.

Keeping in mind the goals of the visionaries who took initiative in starting this educational institution in a socially backward tribal area, the peer team carefully analyzed the Self Study Report (SSR) submitted by the college. The team verified the data

presented and confirmed the facts during the three day visit to the college through interactions with the management, Principal, faculty, students, parents, alumni and administrative staff. The peer team also verified all the academic facilities available in the institution. Accordingly the assessment of the college under the various criteria as prescribed by the NAAC has been made. The criterion-wise findings including the major features and the issues of concern are detailed in the following pages.

SECTION II: CRITERION – WISE ANALYSIS

Criterion I : Curricular Aspects

Vijaynagar Arts College, provides education to the poor and backward students coming from tribal areas and imparts value-oriented education to the student community in general. The college is located in a most backward, notified tribal belt in the hilly area of interior Gujarat, close to Rajasthan border. So far as the academic programmes available to the students are concerned, the college provides conventional programme i.e., a three year B.A. degree course and three post-Graduate courses in Gujarati, Hindi and Sociology under the self-financing scheme. The college is affiliated to Hemachandracharya North Gujarat University Patan, Gujarat and follows the syllabi framed by the University. Although there are five different combinations of subjects offered to the students, as per university regulations, flexibility and mobility in the choice of programmes is limited.

The college has fourteen permanent teachers and two of them are women. Three hold Ph.D. degree. The college has been striving hard to realise the goals and objectives envisaged by its founder members. The three post graduate programmes are in the self-financing stream with moderate fee and conducted in the afternoon session with existing faculty on extra payment

As the college is an affiliated one, it has no role in framing the curriculum; however, a few teachers contribute their efforts in the curricular design to a limited extent. The evaluation method and feedback mechanism needs thorough revision and quality check in terms of modern educational management perspective.

Criterion II : Teaching, Learning and Evaluation

Teaching, Learning and Evaluation is a crucial area. The College has fourteen full time permanent teachers. Three teachers are with Ph.D. qualification. The results of the University examinations are generally good. In 2005 – 2006, the result is more than 75 % except in English and the dropout rate is about 50 % which is alarming. However it is decreasing and students leave for opting for better employment or for joining courses which are job-oriented according to the Principal of the college. The number of working days in the last academic year was 287 of which 231 days were teaching days. The students are selected for admission on the basis of academic record and as per the policy of the University. Women students are given free education as per the policy of the state government. One important feature found in the college is that about 80 % of the students of the college belong to the deprived section of the society, viz., SC and ST category.

Teachers are recruited by the management in accordance with the norms of the State Government. Nine teachers out of fourteen have attended seminars, orientation or refresher courses. The college has organized three regional level seminars/workshops. The college has utilized the UGC grant for the purchase of books and all other grants provided for development activities and records kept.

The college plans to organize the teaching learning evaluation schedule by conducting weekly tests, internal tests and regular class tests. Teachers may be encouraged to use teaching aids such as LCD,OHP, Charts and pictures in the classroom instructions. These are to be effectively used.

At present teachers' performance is not evaluated by the students. It is disheartening to note that many students dropout before they could appear for the university examinations and dropout is very high which require immediate attention and remedy. The Library facilities are limited and require for the expansion of knowledge. Competence and training in English which is a compulsory subject is an area of concern as the students are quite lagging behind in the learning of English.

The college is covered under section 2(f) and 12(B) of the U.G.C. Act. However the teachers have not fully availed themselves of the U.G.C. assistance available to them and promotion opportunity is not given to the teachers by the state education department. This may be looked into.

It is desirable to have a provision for continuous internal evaluation of the students in the form of unit tests, project reports and the students progress is to be periodically monitored and steps may be taken to do them.

Criterion III : Research, Consultancy and Extension:

There are 14 full time permanent teachers and among them three teachers are with Ph.D. The college has been functioning for the last 17 years. Considering the number of faculty in the college and a period of about two decades are over since its inception, no significant contribution to the research area is noticed. There are a number of research promotion schemes introduced by the U.G.C. and financial assistance is also made available. Teachers are expected to avail themselves of the U.G.C. assistance for doing research in their respective disciplines. They can undertake minor research projects and engage students in the completion of the projects. U.G.C. assistance under the scheme is also available.

The college has rendered good social services through its NSS units with 200 students (Men 100 & Women 100). They have arranged a number of extension activities such as AIDS awareness programme, thalassimia prevention programme, medical camp, blood donation camp, etc. and arranged lecture, during the traffic awareness week and arranged rallies for public awareness regarding civic sense, public health, AIDS, traffic rules, cleanliness of public places and above all about national integration. Since the college is situated in a rural tribal area, there is wide scope for the NSS units and N.C.C. to undertake community-centred activities. The NSS volunteers can conduct surveys in various areas relevant to socio-economic needs of the region. There are 110 NCC cadets which include 55 women students and two NCC units under two NCC officers and they

are performing well. Boys and girls have performed well in the B and C certificate Examinations. They undertake programmes on patriotic activities along with regular N.C.C. Parades.

As far as the area of consultancy is concerned, being a non-professional college, there is no much scope for rendering consultancy services to the society. However, the college runs the department of sociology and psychology and can offer some consultancy programmes by way of counselling. The students of this department can be fruitfully engaged in this programme.

It is note-worthy that distance education programmes of BAOU are conducted in the college which is highly useful to the needy students.

Criterion IV : Infrastructure and Learning Resources

The college is located in a rural tribal area of 2216 Sq.meters of which the built up area is 2012 Sq. meters. It means the college does not have sufficient space for accommodating the classes they have to conduct and require more space. However the college is taking effort to acquire land in a nearby location to house hostel, play ground and other facilities. Construction of a building is now progressing to house the library. At present the library of the college is housed in a room of 676.5 Sq.ft. It has a collection of 12023 books and 57 journals / magazines. There is no separate reading hall for the students and teachers. The library functions from 7.30 a.m. to 1.00 p.m. on all working days and on holidays from 9.00 A.M. to 12.00 Noon. The books are mostly in the regional language and there is a closed access for the faculty and the students. The

library has 4737 number of reference books and there is a provision for book bank for the poor and needy students. There is a systematic maintenance of records of visitors to the library but it is discouraging to note that just a fraction of the students visit the college library every day on an average. Only one computer is available in the college Library and the process of computerization is yet to begin.

The college has one L.C.D., O.H.P., 7 computer terminals and reprographic facility. A cyber cafe for students is available. A language laboratory is essential for remedial teaching. The college proposes to construct a women's hostel with the UGC assistance soon.

The infrastructure facility, as far as the curricular activities are concerned has to keep pace with the academic growth of the college. However, as far as the play fields and outdoor games are concerned, there is strong need for development and improvement. The infrastructure may be put to use to the optimum by scheduling the classes within the limited space available, as the PG Classes are conducted only in the afternoon. This must be integrated in to the normal academic programme.

Criterion V : Student Support and Progression

The institution is yet to start sufficient and well-run support services to ensure the physical and intellectual health of all its constituencies, as the college is situated in a remote rural area.

The N.S.S. and N.C.C. units are active and they have conducted medical check up camps, AIDS awareness programme, pulse polio programme and literacy promotion activities for the rural population of the area. The N.S.S. students of the college have

done commendable job by planting a number of trees. Eight Men and eight Women N.C.C. cadets have participated in the National Integration Camp and won first prize in cultural events.

There is an Alumni Association and PTA started recently and they are yet to start constructive activities effectively towards the growth of the college.

The prospectus of the college is published and this practice of publishing it was started only from the last year. Necessary details regarding admission procedure, fee structure, syllabi etc., are given in the prospectus. Information is also provided regarding scholarships, fee concessions and support services.

The physical education department is manned by a qualified physical director and is run efficiently inspite of its own limitations. The college has facilities for indoor games such as Chess, Yoga, Carroms, Weight lifting and for fitness of students and for outdoor games it uses the playground by using the near school playground for foot-ball, Volley ball, Kabaddi, Cricket, Ball Badminton, Soft ball and athletics. Many students have won laurels at the University level. A special mention should be made of the Women's Cross-Country team which earned a good name for the college by winning university championship for seven years consecutively. It should be appreciated that the one woman athlete miss Ninama Sangeetha has won the title "best women athlete" for 2 years consecutively at the university level. The achievement is inspite of the lack of basic facilities in the college.

A good number of students, after their graduation, go in for either employment or further studies. There is no employment cell in the college; but counselling is done informally for further studies and prospective employment. The college has to provide

necessary facility for co-curricular activities and counselling using faculty in the department of Psychology.

Criterion VI : Organisation and Management

The college is governed by the rules of the Hemachandracharya North Gujarat University, Patan and Rajpur Kelavani Mandal. The college has internal coordinating and monitoring committees. The managing committee is a well established education agency which runs a few reputed educational institutions around Vijaynagar. The president Mr. Manibhai Patel is a respected social leader who is committed to the welfare of the institution.

The office of the college helps the Principal in all administrative work like admission of students, maintenance of various registers, claim and disbursement of salary to the faculty and the staff. Records are maintained regarding the scholarship claims of the students, their sanctions and disbursements. Scholarships are paid by cheques. The college has also prepared its own academic calendar keeping in mind the calendar of the parent University.

Academic and administrative planning is done in consultation with the faculty and members of the managing committee. Most of the members of the managing committee are former teachers of schools. They show genuine interest and great concern for the development of the college.

The annual budget is not prepared regularly but however, necessary auditing procedures are carried out.

Criterion VII : Healthy Practices

A sense of discipline and social commitment is inculcated among the students of the college which is appreciable. Through N.S.S. and N.C.C., students are motivated to undertake positive and constructive work for the society which inculcates in them a sense of civic responsibility. The college has to make further efforts to enhance the capacity to learn, to improve communication skills, use of information technology, etc. As a result of these efforts, only the students can develop academic skills and personal potentials. It is satisfying to note that 8 men students and 8 women students of the college participated in the national integration camp organized by the Maharashtra battalion and all of them have won 1st prize in the cultural events.

On the whole, there is cordial relationship between the management and the employees of the college and so also the teachers and the students. The students especially girls have good artistic skills and need encouragement.

SECTION III : OVERALL ANALYSIS

An attempt has been made in the preceding sections to present an overall picture of the functioning of Vijaynagar Arts College, Vijaynagar based on the SSR submitted by the college and the actual findings of the peer team during the three days' visit to the institution. The direct interaction the team had with the Principal, the management, the teaching staff, the students, the non-teaching staff, the alumni and the parents have helped the peer team to understand the merits as well as the limitations of the college with a fair degree of objectivity.



Situated in a rural and tribal setting, away from the din and noise of the town, the college has all the advantages of a compact institution where unmanageable problems seldom creep in. For a college of nearly twenty years standing, the crying need of the institution at present is for academic expansion. It is the only institution in the Taluka consisting of around 83 villages in 55 km area catering to the needs of this tribal area where 80 % of the population of the area belong to Scheduled Tribes and Scheduled Castes. The college is a great boon for the economically backward tribal students of the Taluka. The peer team feels that, in the midst of such compulsions, the college is trying its best to ensure development and realize the goals for which the institution was originally established.

The college has several positive features and achievements which deserve a special mention in a dispassionate appraisal. These include (i) a consistent record of service to the socially and educationally backward sections of the local population, (ii) fairly high success rates in University examinations, (iii) catering mainly to the needs of the SC/ST students of this tribal area, (iv) active participation of students in the extension activities through N.S.S. & N.C.C. which require special appreciation, (v) good performance of students in games and Sports, (vi) gradual updating and strengthening of the library, (vii) a general atmosphere of harmony that prevails in the campus.

The peer team, however, feels that, the college has to show greater dynamism at the leadership level, and also put in greater effort, to ensure its progress by consolidating the achievements already made and by planning more things for the future. Some of the suggestions proposals which can be of help in a future plan may be considered as given below:-

- ❖ Expansion of infrastructure facilities: Land and building to house class rooms ,library, hostel and canteen.
- ❖ To establish a language lab to provide English language skill to students and teachers which is a major handicap at present.
- ❖ increase transportation facilities on top priority basis.
- ❖ introduction of remedial courses especially in English.
- ❖ Starting short-term vocational courses in line with the U.G.C. scheme of add-on courses to equip the students in specific vocational areas along with their mainstream courses to enhance life skills.
- ❖ Introducing short-term training courses in computer science and spoken English.
- ❖ Modernization of the library and extension of Internet facility to the students.
- ❖ Encouraging the faculty to acquire research qualifications by making use of FIP or other facilities.
- ❖ Participation of the faculty in active research by way of minor / major research projects, socio-economy survey.
- ❖ Sponsoring of state level / national seminars by the college in specified areas of local relevance.
- ❖ Participation of teachers and presentation of papers by them, in national / conferences / workshops.
- ❖ Construction of a multi-purpose hall for social and cultural functions of the college.
- ❖ Constituting a college-level committee for tapping financial resources from the various agencies and for developing the college.

- ❖ Further strengthening of sports facilities so as to produce sportsmen of national / international competence.
- ❖ Introduction of more community-related programmes by the departments of Economics, Sociology and Psychology.
- ❖ Preparation of a perspective plan for the development of the college during the XI plan period.
- ❖ Constitution of an internal quality assurance cell with the participation of teachers, students, management and alumni.
- ❖ The career advancement of teachers for promotion may be initiated to motivate them.

Broadly speaking, the peer team is of the view that the most important issues the college should address with immediate concern are (i) reducing the dropout rate of students, (ii) absence of research initiatives and (iii) improving the infrastructural facilities by acquiring more land for the college. The college needs vision, dynamism and commitment at the leadership level to meet these issues successfully. No doubt, this college has been effective all these years in translating the higher education aspirations of the tribal people of this region into reality. It is, therefore, a social necessity that this college should go on growing in the right direction.

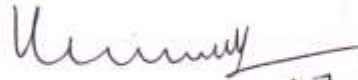
The peer team thinks that, on the whole, the college is in the right track and congratulates all concerned, especially the principal, the management and the staff, for having shaped the progress of the college in the right direction.

The peer committee places on record the appreciation of the work and co-operation of the president of the management committee Shri Manibhai Patel, the Principal, the NAAC steering committee co-ordinator, members of the faculty and the students.

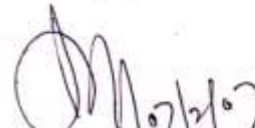
The peer team wishes Vijaynagar Arts College, Vijaynagar all success in the years to come. It is hoped that this report, as a true record of facts, will serve as a basis from which the college can chalk out an action-plan for its future development which are essential for the development of interior tribal belt.

Members of the Peer team


Prof.K.Kunhikrishnan (Chairperson)


07.2.07

Prof.K.M.Mathew (Member Co-ordinator)


07/2/07

Prof.K.P.Kandasami(Member)



07/02/07

I agree with the content of the above report which is factual and based on facts and information provided by the college.

Vijaynagar
07-02-2007

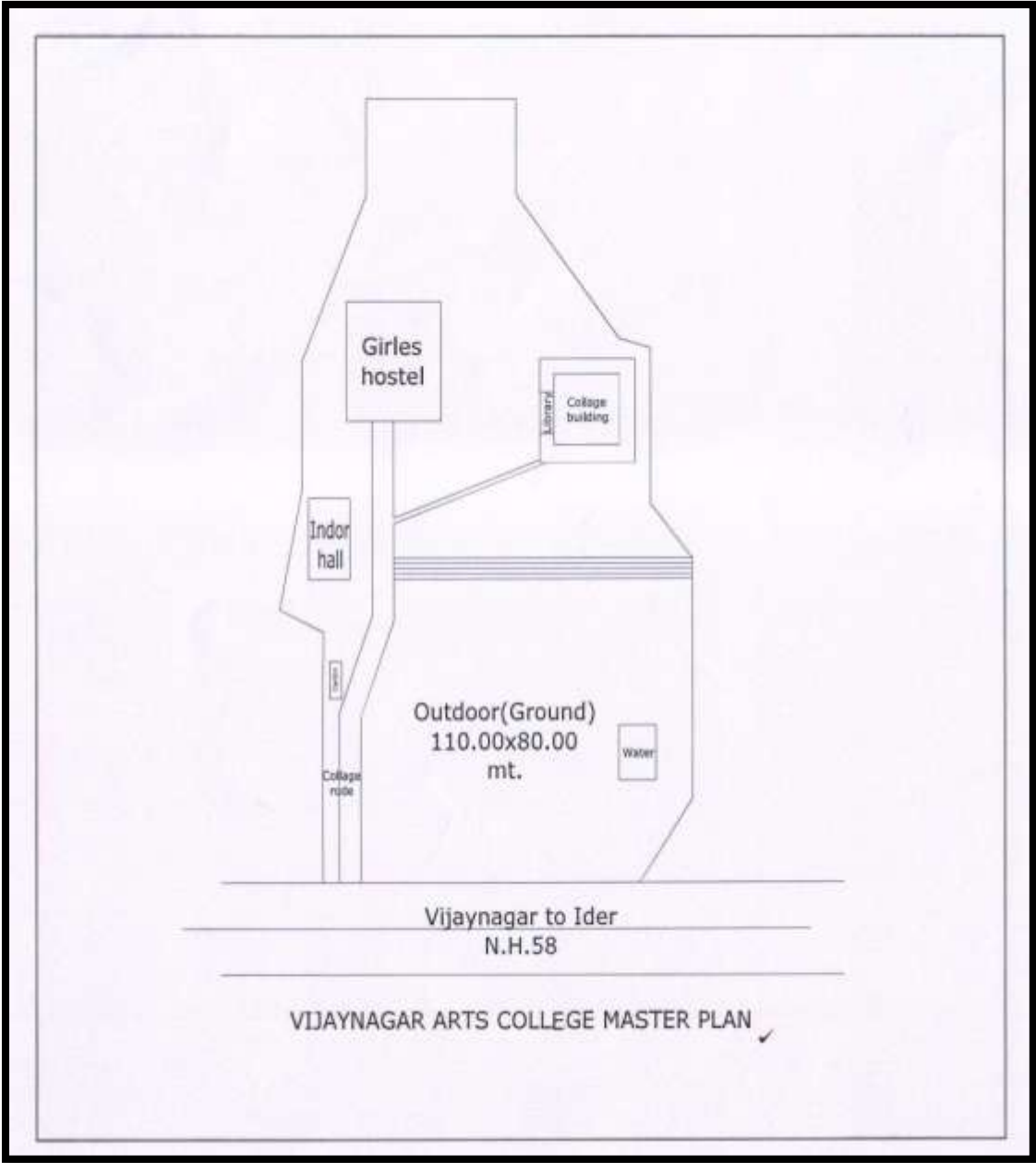


Shri N.D. Patel

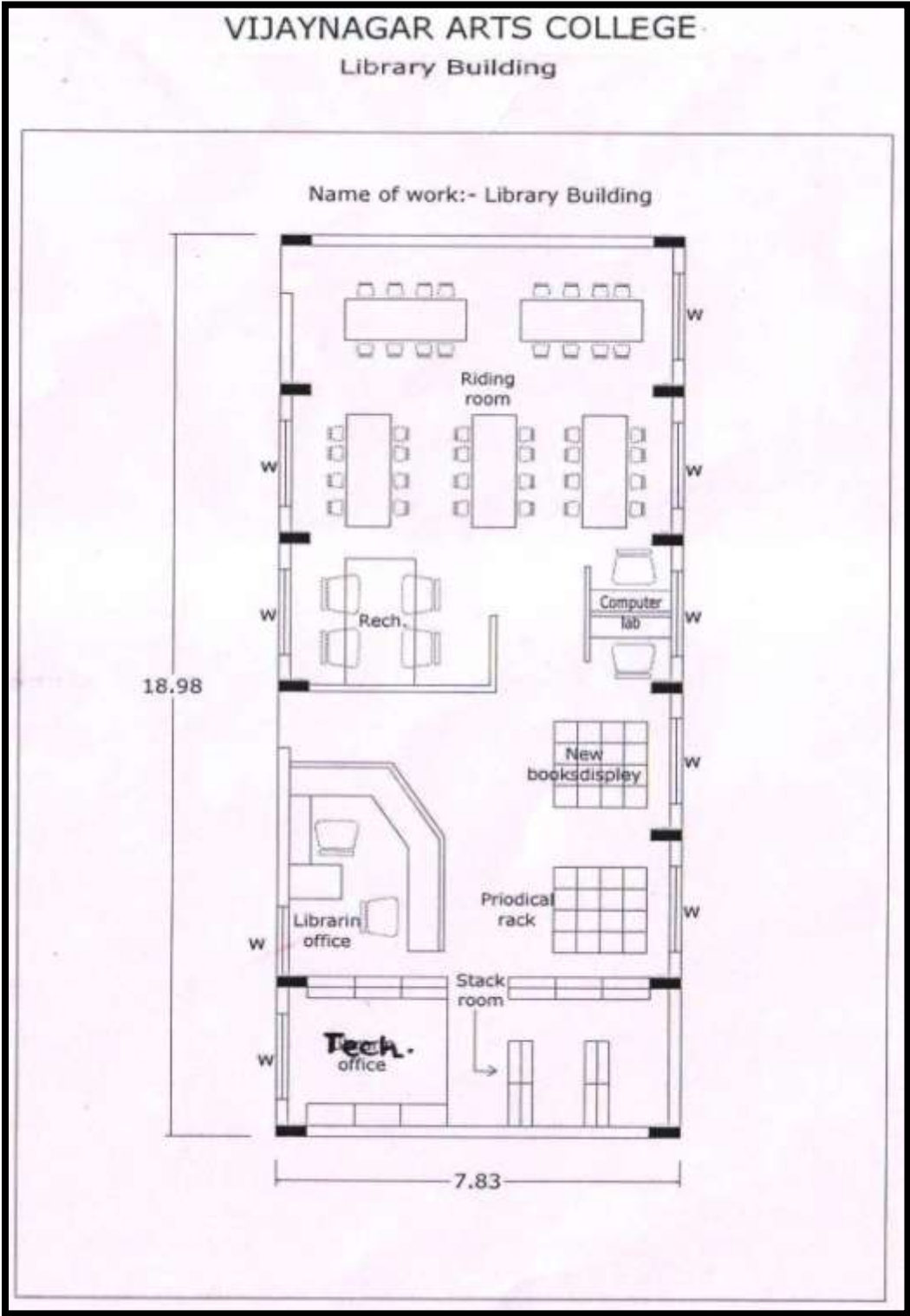

07/2/2007

Principal
Vijaynagar Arts College
Vijaynagar (S.K) 383460

MASTER PLAN OF THE COLLEGE



LAY-OUT PLAN OF LIBRARY



CERTIFICATE OF COMPLIANCE



Certificate of Compliance

(Affiliated / Constituent / Autonomous Colleges and Recognized Institutions)

This is to certify that Vijaynagar Arts College, Vijaynagar fulfils all norms.

- √ 1. Stipulated by the affiliating University and / or.
2. Regulatory Council / Body (Such as NCTE, AICTE, MCI, DCI, BCI, etc) and
3. The affiliation and recognition (if applicable) is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date :

Place : Vijaynagar



Principal

(Dr. L. S. Mewada I/C Principal)

Principal
Vijaynagar Arts College
Vijaynagar (S.K.) 383460

Annexure – VII - A

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